# CAMPUS SAFETY COMMITTEE MEETING
February 14th, 2018 at 1:00 PM

<table>
<thead>
<tr>
<th>Employer Representatives</th>
<th>Present?</th>
<th>Employee Representatives</th>
<th>Present?</th>
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</thead>
<tbody>
<tr>
<td><strong>Todd Bauch, Chair</strong></td>
<td>✓</td>
<td><strong>Tom Bennett</strong></td>
<td>✓</td>
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<tr>
<td>Student Development, Student Affairs</td>
<td></td>
<td>Civil and Environmental Engineering</td>
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<tr>
<td><strong>Chad Robertson</strong></td>
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<td><strong>Martha Ketcham</strong></td>
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<tr>
<td>Operations Manager, SMSU</td>
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<td>International Affairs, Program Assistant</td>
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<td><strong>Sarah Kenney</strong></td>
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<td><strong>Kale Clauson</strong></td>
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<td>Construction &amp; Real Estate, Executive Administrative Coordinator</td>
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<td>Environmental Science &amp; Management</td>
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<tr>
<td><strong>Karen Kraus</strong></td>
<td></td>
<td><strong>Carey Gibbar</strong></td>
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<td>Human Resources, Leave Administrator</td>
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<td>Facilities Property Management, Preventative Maintenance Planner</td>
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<td><strong>Vacant Position, Director, Environmental Health and Safety</strong></td>
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<td><strong>Peter Dusicka</strong></td>
<td>✓</td>
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<td><strong>Craig Whitten</strong></td>
<td>✓</td>
<td><strong>Erica Hunsberger</strong></td>
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<td>CPSO</td>
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<td>Environmental Health and Safety</td>
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<td><strong>Employee Representatives</strong></td>
<td>Present?</td>
<td><strong>Charissa Ringo</strong></td>
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<td><strong>Jeffrey Smith</strong></td>
<td>✓</td>
<td>TRIO Student Support Services, Office Manager/Program Director</td>
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<td>Diversity and Multicultural Student Services, Executive Assistant</td>
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<td><strong>Aaron Landreth</strong></td>
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<td><strong>Karin Waller</strong></td>
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<td>OIT, Data Center Specialist</td>
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<td>International Affairs, Executive Assistant</td>
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<td><strong>Sarah Bartlett</strong></td>
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<td><strong>Kim Doty-Harris</strong></td>
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<td>Chemistry, Science Lab Preparator</td>
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<td>Physics, Office Manager</td>
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<td><strong>Ad hoc Attendees:</strong></td>
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<tr>
<td><strong>Gabrielle Cooper</strong></td>
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<td>Environmental Health and Safety, Student</td>
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<td><strong>Mark Willon</strong></td>
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<td>Environmental Health and Safety</td>
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<td><strong>Jacob McKelvey</strong></td>
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<td>Facilities Property Management</td>
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<td><strong>Julia Skillin</strong></td>
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<td>Facilities Property Management</td>
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<tr>
<td><strong>Kerry Gilbreth</strong></td>
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<td>Human Resources, Leaves Coordinator</td>
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CAMPUS SAFETY COMMITTEE MEETING
February 14th, 2018 at 1:00 PM

Roll Call and Minutes Review
Narrative:
- Roll was taken
- Review January and February minutes
- Todd has taken over committee chair position
- Guest: Mark Willon, EHS safety consultant, brief introduction

Personnel Involved:
- All of Safety Committee

Update on Old Action Items
Narrative:
Ongoing:
- Follow up with new SMSU representative on Slips, Trips and Falls and safe event set up and accessibility – EHS needs to follow up with Chad Robertson
  - Erica check with Karen B.
- Erica – Ask Karen B. about inspecting temporary buildings by the science buildings
- Erica – SB1- 3rd floor lab turning over, mention to EHS staff Lindsay Henderson

Personnel Involved:
- All of Safety Committee

Special guest: Mark Willon
- Campus Safety Committee Member training

Accident Review for December/January
Narrative:
- Recordable Injuries for December:
  - Tripped and fell on utility repair patch within crosswalk, injuring left leg and knee with abrasions and bruises
  - Mechanic lacerated left hand fingers resulting from dropping AC unit of 60 lbs. Handle broke on AC unit.
- Non-Recordable Injuries for December:
  - Student worker fixing glove with back to their task of unloading desk top surfaces from a panel cart. Other 2 workers off loaded surfaces from other side making it overloaded on the downhill side until it toppled onto first students backside. In an attempt to get out of the way, surfaces landed and hit left ankle and heel.
Employee slipped on bricks while walking and fell on right hip and hands to break their fall.

- **Recordable Injuries for January:**
  - Professor twisted left knee while descending stairwell
  - Officer laceration/abrasion/ puncture of right side of nose while preforming firearms exercise
  - Sprained shoulder while attempting to remove lock from overhead locker
  - Student dislodged metal items in back of moving tuck. Moving card smashed right thumb between metal items.
  - Rushing student startled instructor in mid-step. Heard her knee crack as she stepped down into the street to cross and was unable to continue walking and dragged left leg to get across street.

- **Non-Recordable Injuries for January:**
  - Nurse while turning the lab specimen turnstile around, left finger was pinched. Applied ice for 20 mins.
  - Student worker while pushing a cart of chairs to the ballroom, the cart tipped away from employee, but legs of chairs scrapped up both legs. Apparently chairs were not loaded correctly causing an imbalance of the cart
  - Possible Asbestos Exposure during demolition preparations for painting
  - Possible Asbestos Exposure during demolition while removing ceiling tiles
  - Student worker while on feet at work (constant standing/walking) aggravated current and persistent knee injury.

**Personnel Involved:**
- Karen Kraus and all of Safety Committee

**Rounds: New Safety Concerns/Announcements:**

**Todd** – Will be absent for next meeting March 14th

**Craig** – Nothing to Report

**Carey** – Nothing to Report

**Peter** – Nothing to Report

**Erica** – Nothing to Report

**Aaron** – Pervious sprinkler issue in telecom has changed the design so as not to impact them, contact Karen Barnack for a design review.

**Jeffery** – Nothing to Report

**Gabrielle** – Nothing to Report
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Mark – Nothing to Report

Jacob – Nothing to Report

Julia – Nothing to Report

Kerry – Accessibility committee putting signs up on bathroom disability stalls in recent concerns of them not being available when needed

Safety Committee Inspection:

- **Next Inspection:** Lower Level FAB building, Scheduled March 21st
  - Aaron, Carey, Gabrielle

Personnel Involved:
- All of Safety Committee

Summary of January/February Meeting Action Items:

Ongoing:

- Follow up with new SMSU representative on Slips, Trips and Falls and safe event set up and accessibility – EHS needs to follow up with Chad Robertson
  - Erica check with Karen B.
- Erica – Ask Karen B. about inspecting temporary buildings by the science buildings
- Erica – SB1- 3rd floor lab turning over, mention to EHS staff Lindsay Henderson

Meeting Adjourned at 2:11 p.m.

Next Meeting: March 14th, 1:00 p.m.