CAMPUS SAFETY COMMITTEE MEETING
February 10, 2016 at 1:00 PM

Employer Representatives | Present? | Employee Representatives | Present?
---------------------------|----------|--------------------------|----------
Mark Russell, Chair       | ✓        | Carey Gibbar             | ✓        
Operations Manager, SMSU
Karen Barnack             | ✓        | Jim Stapleton (proxy for David Fetter)
Facilities & Construction Safety Manager, Office of Information Technology
Environmental Health & Safety
Karen Kraus               | ✓        | Eric Jensen             | ✓        
Human Resources
Heather Randol            | ✓        | Krystal Tanner           | ✓        
Director, Environmental Health and Safety
Transportation and Parking Services
Peter S. Ward (proxy for Nick Welch) | ✓        | Lindsay Henderson       | ✓        
CPSO
Biology
Todd Bauch                | ✓        | Peter Dusicka            | ✓        
Student Development, Student Affairs
Civil and Environmental Engineering
Tom Bennett               | ✓        |                          |          
Civil and Environmental Engineering
Ad hoc Attendees:
Alec Trusty
Student Worker, Environmental Health & Safety

AGENDA

Roll Call and Minutes Review
Narrative:

- Roll was taken
  - Jim Stapleton and Peter Ward stood in as proxies for David Fetter and Nick Welth.
- January minutes were reviewed and approved

Personnel Involved:

- All of Safety Committee
Accident Review for January

Narrative:

- No accidents yet for February

- One injury at 5th Avenue Cinema
  - Student worker – misstepped on a table while changing an indoor marquee and fell injuring right leg.
  - Ruben Torres, EHS, to follow-up.

- One injury between ASRC and SB1
  - Little Vikings employee – tripped while walking from the bus to work, hitting left temple on the concrete resulting in broken eyeglasses, scrapes and cuts on the face, hands and knees.
  - This occurred on campus and is considered a work related injury.

- One injury at Helen Gordon Child Development Center
  - After cleaning under a table, the teacher attempted to flip the table back over on its legs. The table slipped on the floor and fell on the teacher’s left toes resulting in a broken toe.

- Due to the number of injuries at PSU childcare facilities in recent months, Heather Randol will contact SAIF to see if they have any best practices for a childcare facility.

- One injury at the Materials Lab in Shattuck Hall
  - Student Worker – While using a drill press, a drill bit flew off hitting, lacerating, and fracturing the left index finger
  - Chuck Cooper, EHS, to follow-up.

Personnel Involved:

- Karen Kraus and all of Safety Committee
Quarterly Building Inspection Schedule
Narrative:

- Reviewed the list of areas that were inspected and possible future areas for inspections.
  - SB1 Basement, SMSU Kitchen, Urban Plaza lighting issues, and more.
- Decided on SB1 Basement/Machine Shop. Karen Barnack will contact the owner of that space.
- Inspection attendees will include Carey Gibbar, Peter Dusicka, Todd Bauch, and Karen Barnack.

Personnel Involved:

- Karen Barnack and all of Safety Committee

EHS / Risk Management Staffing Update
Narrative:

- Fire Prevention Manager
  - Narrowing down on a top candidate.
  - On track to hire by the end of February
- Interviewing for a new Emergency Manager
  - Started phone interviews and screenings
  - On track to hire in March

Personnel Involved:

Heather Randol and all of Safety Committee
Facilities Safety Committee Update
Narrative:

- March inspection – parking garages
  - Talked about the types of hazards to look for. Committee will split into three groups to inspect parking structures 1, 2, and 3. Talked about checking posted clearance with tape measures, lighting issues, and slips/trips/falls hazards.

- Guest speaker from Disability Resource Center
  - Good discussion about bioswales, trip hazards with bricks, and other potential hazards for individuals with disabilities.

- Other discussion points
  - Talked about cut conduit in SMSU, loading dock at SRTC, air compressor hazards
  - Minor injuries / incidents
  - Shattuck Hall plaster room and air filtration

Personnel Involved:

Karen Barnack, Carey Gibbar, and all of Safety Committee

Update on Old Action Items
Narrative:

- Look into a path for communicating Safety Committee recommendations to Planning Committee.
  - Response: Karen Barnack will contact Capital Projects and Construction, which is probably the closest thing to a planning committee, to see if someone can attend the next Campus Safety Committee meeting.

- Recruit someone from Fine Arts Department to Safety Committee
  - Response: Chuck Cooper will contact Eric Jensen to see if he might have a suggestion for a replacement.

- Karen Barnack will include basement of SB1 on the list of future safety inspections, and keep a running list of suggestions for safety inspections on the second page of the excel sheet.
  - Response: This was addressed
Facilities and Construction Safety Committee will discuss inspecting parking garages at their next meeting.
  o Response: The committee will inspect parking garages in March.

Personnel Involved:
  • All of Safety Committee

New Safety Concerns / Updates

  • SBA building update – Karen Barnack
    o Flagger on Broadway to escort trucks onto Montgomery. Same flagger will be used to make sure no one comes through on the skybridge when the tower crane is flying a load over the skybridge.
    o Parking Structure 1 – warning lights have been moved closer to the exit onto Harrison Street.
    o Suggestion from committee for right turn only sign coming out of Parking Structure 1 onto Harrison because of difficulty making a left onto Broadway from Harrison. The city is aware of this traffic issue.
    o More of sidewalk on North Harrison will be closed soon.
    o Pedestrian walkway on South Harrison is done. Just needs some arrows to clarify pedestrian zone.
    o Flagger for Parking Structure 1 will be going away soon

  • Update on Evacuation Warden/Fire Drill program; conducted training and fire drills for Native American Center and East Hall last month; Peter Stott Center next

Personnel Involved:
  • All of Safety Committee

Action Items

  • Injuries at PSU childcare facilities
    o Heather Randol will contact SAIF to see if they have any best practices for a childcare facility.

  • 5th Avenue Cinema injury
CAMPUS SAFETY COMMITTEE MEETING
February 10, 2016 at 1:00 PM

- Ruben Torres will follow-up on the incident which resulted in a student worker injuring their right leg.

- Materials Lab injury
  - Chuck Cooper will follow-up on the incident that resulted in a student worker fracturing their left index finger.

- SB1 Basement/Machine shop inspection in March
  - Karen Barnack will contact the owner of the space to schedule a time for the inspection.

- Communicating Safety Committee recommendations
  - Karen Barnack will contact Capital Projects and Construction to see if someone can attend the next Campus Safety Committee meeting.

- Fine Arts Department representative to Safety Committee
  - Chuck Cooper will contact Eric Jensen to see if he might have a suggestion for a replacement.

Meeting Adjourned at 1:45