Representatives Present? Representatives Present?

Karen Barnack Facilities & Construction Safety Manager, EHS ✓ 
Phil Tritz Zone Maintenance, FPM ✓ Joe Potter Building Maintenance, FPM ✓
Chris Tinnin Project Manager, CPC ✓ Geoff Guim Painter, CPC ✓
Alex Sanchez Telecom Associate Director Mark Thomas Electrical, FPM ✓
Elliott Reinlein Housing Maintenance, FPM ✓ Cavan Telford Grounds Maintenance, FPM ✓
Vacant Systems, FPM ✓ Gail Hamilton Trades and Construction Supervisor, CPC ✓ Anatoliy Petriyenko Relay ✓
Rapha Rocha Housing Maintenance Manager, FPM ✓ Jacob McKelvey Materials Management, CPC ✓

Ad hoc Attendees:

Erica Hunsberger, Environmental Health & Safety
Gabrielle Cooper, Environmental Health & Safety

Roll Call and Review May Minutes

- Roll Call. May minutes on shared drive.
- Need to identify new member for Systems committee position.

Review of May Action Items

- Chris – Reach out to PREM through Laverne and Angie regarding electrical panel in FAB that keeps being shut off. □ Done
- Karen – Confirm with Karen Powell and Ron Blaj that scaffolding will be rented. □ Done
  - Staff will still need training to do daily inspections.
Recent Incidents/Injuries

- Injury/first aid - Load shifted while employee was unloading a truck. Employee tried to catch it, but caught the edge of the lift gate and fell backwards into the fence. The load of drywall fell into employee, striking employee on the left jaw.
  - Corrective action: Get help when loading and unloading heavy or awkward items.
- Near miss - Students observed standing on a pallet raised on the front of the forklift and standing on the edge of the dumpster. Students were wearing hard hats, but no other PPE. One student was wearing shorts. Students were disposing of large items into the construction debris dumpster.
  - Corrective action: EHS contacted faculty to address safety concerns with students. Faculty to share job hazard analysis for dumpster safety procedures and personal protective equipment with iSTAR students.
- Injury/medical treatment - Employee was shocked while replacing a fluorescent tube in a light fixture. Power going into ballast is 120V, but power after the ballast, such as in the tombstone, can be up to 600V.
  - Follow-up: Shock was caused by damaged tombstone (socket). Damage may have been caused by students tampering with the light fixture. Power was still on while employee was replacing tube. No gloves were being worn.
  - Corrective actions: Turn power off prior to changing light bulbs, especially fluorescent tubes. Ballasts located along the edges of the glass walls have been disconnected temporarily to prevent student tampering, while a permanent solution is being identified. Any incident where an employee receives an electrical shock will be sent for medical evaluation. Karen is continuing incident review and identifying further corrective actions.
- Injury/first aid - Employee cut finger on bottom of ice cream machine at the USB loading dock. Karen to follow up with employee.
- Injury - SMSU loading dock full of long boxes and plastic bags that didn’t all fit in the bins. A Chartwells employee slipped on the plastic packaging and landed on their tailbone.
  - Corrective action: Housekeeping issue. Area was cleaned up. In the future, large deliveries will be coordinated with trash/recycling pick up days.
- Potential asbestos exposure in Ondine - Wall texture in some areas was found to contain asbestos; this conflicts with past building surveys.
  - Corrective actions: Hired a consultant to conduct a thorough assessment, including multiple samples on multiple floors. Work practices are being developed for tasks that may impact asbestos containing wall texture.

June Inspection

Millar Library Sub-Basement
Tuesday 6/19 at 7:30am
Rounds: Safety Concerns/Discussions/Announcements

Wooden ladders - If you run across old, damaged wooden ladders, remove them from service and let the department know. Any problems, contact EHS.

Gail – East Hall has asbestos-containing walls, as well as some walls in Parkmill and SMSU. Special work practices need to be followed.

Jacob - Safety Shoe truck on campus until 4pm today by south greenhouse.

Phil – Large puddle by EB on 4th and Harrison; will show Cavan where.

Karen –
- Safety Break feedback - Ensure Safety Break invites go out to all FPM/CPC. Share any photos with Karen throughout the year for presentation.
- Silica safety training on Safety Skills in June and Silica competent person training in June.

Chris –
- Current Campus Planning Office study researching circulation patterns on campus. Feedback requested. Chris provided feedback regarding lifts traveling on campus, overhead power lines, and access control.
- CPC project for locating problematic sidewalk/walking surfaces that are damaged or not optimal for wheelchair use. Feedback requested for assessment and repair locations.

Rapha
- Need more asbestos training for recent turnover of employees.
- Summer turns for student housing this weekend. Safety training is taking place for turnover crew. Plan is to use blue tape to X out the door if potential asbestos debris is found, and contact the supervisor or lead.

Geoff – Nothing to report

Elliot – Nothing to report

Cavan – Nothing to report

Mark – Nothing to report

Joe – Nothing to report

Erica - Nothing to report

Action Items
● Need to identify new member for Systems committee position.
● Karen – Discuss with Building Maintenance and Art Department the extension cord on AB roof.

Meeting Adjourned 8:19 am

Next meeting: July 10th, 2018 at 7:30 am