AGENDA

Roll Call and Review April Minutes

- Roll Call. Thank you outgoing members. Welcome new members, upcoming new member training on May 24th
- April minutes on shared drive

Review of April Action Items

- Need new committee members to replace Jim, Brady, Leslie and Jay. – Done
- Jay, Mark – Provide information on make and model of silica dust collection equipment to Karen for silica exposure plan, Tim has reached out to managers.
  - Possible Silica Tasks:
    - Monitoring the changing of vacuum filters
    - Anchoring bike racks (Zone)
• Replacing damaged ceiling tiles (Building Maintenance, Zone)
• Dumpster yard clean-up (Grounds)
• Limiting exposure at dumpster area by wrapping waste in plastic

• Karen – Follow-up with employee who was injured by broken toilet seat. – Done
  o Thinner plastic type of seat, not common. Leaning on elbow put weight all in one spot.
  o Corrective actions: distribute weight and do not lean on toilet seat.

• Chris – Reach out to PREM through Laverne and Angie regarding electrical panel in FAB that keeps being shut off. – Pending

• Karen – Follow up with HGCDC regarding recent project in the backyard – Done

• Karen – Investigate best solutions with Don Springer for freight elevator doors in regards to recent injuries.
  o Assessed with Don S., James, and Laurel
  o Pinch point signs installed
  o Researching authorized access options
  o Elevator project in June; researching other door options
  o Add pinch point signs/close door slowly signs
  o Add straps – In progress

Recent Incidents/Injuries

Near Misses
• Unattended pit doors at Urban Plaza
  o Caution tape and some barriers were in place. A spotter is needed at open pit doors

Notes
Group discussion about pits around campus:
• Hoffman Hall pit by fountain
• SB1 pit: Access to open hatch is difficult, external lock would be best
• Parkmill elevator pit (AB)

First Aid Only
• Updates from last meeting: Employee while hanging up their jacket cut their finger on sharp new metal shelving
  o New metal shelving was installed in all janitorial closets in KMC
  o Corrective action: Added edge gaskets to all shelving in KMC janitor closets

June Inspection
All – Be thinking of spaces for next meeting; possibly Millar Library Mechanical Room
Scaffolding Update

- Scaffolding was red tagged 5 months ago, it is not to be used due to missing and non-working parts
- Scaffolding will be rented; existing scaffolding to be discarded
- Karen confirm with Karen Powell and Ron Blaj.

Rounds: Safety Concerns/Discussions/Announcements

Joe – Nothing to report
Erica – Nothing to report
Geoff – Nothing to report
Phil – Nothing to report
Julia – Nothing to report
Cavan – Nothing to report
Karen – Safety Break tomorrow (May 9)
Jacob – Nothing to report
Jay – Suggestion to have a dedicated location for silica vacuum filter changing
Leslie – Communication between Systems and Landscape about West Heating Plant tasks is needed

Chris – Concerns:
- Art building extension cord through an ABS pipe into a bucket on very top of AB roof – Karen discuss with Building Maintenance
- Landscape yard updates: Design contracts department to communicate with the City of Portland
- Roof safety projects: Include as part of projects
- Lift at SEC was rented and then moved to King Albert
  - Reminder that boom lifts are more difficult to relocate due to Neuberger Hall renovation.

Action Items

- Chris – Reach out to PREM through Laverne and Angie regarding electrical panel in FAB that keeps being shut off.
- Karen – Confirm with Karen Powell and Ron Blaj that scaffolding will be rented.
- Karen – Discuss with Building Maintenance and Art Department the extension cord on AB roof

Meeting Adjourned: 8:30 am

Next meeting: June 12th, 2018 at 7:30 am