FACILITIES AND CONSTRUCTION
SAFETY COMMITTEE MEETING
March 12, 2019 at 8:00 am

<table>
<thead>
<tr>
<th>Representatives</th>
<th>Present?</th>
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<tbody>
<tr>
<td>Karen Barnack</td>
<td>✓</td>
<td>Joe Potter</td>
<td>✓</td>
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<tr>
<td>Facilities &amp; Construction Safety Manager, EHS</td>
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<td>Building Maintenance, FPM</td>
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<td>Phil Tritz</td>
<td>✓</td>
<td>Geoff Guim</td>
<td>✓</td>
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<td>Zone Maintenance Mechanic, FPM</td>
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<td>Painter, CPC</td>
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<tr>
<td>Anthony Bohan</td>
<td>✓</td>
<td>Mark Thomas</td>
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<td>Project Manager, CPC</td>
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<td>Electrical, FPM</td>
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<tr>
<td>Todd King</td>
<td>✓</td>
<td>Cavan Telford</td>
<td>✓</td>
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<td>Telecom Associate</td>
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<td>Ground Maintenance, FPM</td>
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<td>Elliott Reinlein</td>
<td>✓</td>
<td>Tony France</td>
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<td>Housing Maintenance, FPM</td>
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<td>Relay, Custodial</td>
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<td>Lavell Kindell</td>
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<td>Jacob McKelvey</td>
<td>✓</td>
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<td>Systems, FPM</td>
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<td>Materials Management, CPC</td>
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<td>Gail Hamilton</td>
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<td>Raphael Rocha</td>
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<tr>
<td>Trades and Construction Supervisor, CPC</td>
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<td>Housing Maintenance Manager, FPM</td>
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<td>Ad hoc Attendees:</td>
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<tr>
<td>Erica Hunsberger, Environmental Health &amp; Safety</td>
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<td>Tayler Workman, Fire Prevention Coordinator</td>
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<td>Heather Randol, FPM Director</td>
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Roll Call and Review February Minutes

- Roll Call.
- Minutes approved with minor changes.
- Special Guest, Heather Randol, FPM Director
- Special Guest, Tayler Workman, Fire Prevention Coordinator

Review of February Action Items

- Gail - CPC to schedule inspection and service of scissor lift
  - Absent. Karen will check in with Gail on status.
- Karen – Schedule meeting with Heather, Aaron and Farmers Market representative to discuss potential non-slip coating for the Park Blocks bricks
  - Heather reported that the Farmers Market representative is supportive. Heather can reach out to get permission from Portland Parks and Recreation. PSU should
put together a map identifying the proposed areas to add the non-slip coating, and this can be presented to Portland Parks and Recreation.

- Karen – Identify who is doing the inspections for the big blue scissor lift; verify it is owned by Athletics.
  - This is part of a bigger discussion about lift inspections and maintenance which will be discussed at the next FPM-EHS meeting.
  - The big blue boom lift will be surplused. It has been tagged out of use for several months.
  - Karen has begun discussions with Athletics to install a camera on the Peter Stott Center roof for football in lieu of using the big blue scissor lift. They also use a drone now for filming practices.

**Recent Injuries/Incidents**

- Nothing to report. Big round of applause.

**Safety Inspection Location for March**

- March 19, 2019 at 8:00am
- SRTC B3 level
- Karen will update invite and propose a meeting location

**Ladder Inspections**

- Discussion regarding adding SAIF ladder inspection tags to ladders. Safety Committee members to brainstorm the best way to roll out inspections of ladders located in mechanical spaces, closets, roofs across campus. Consider adding an asset tag, colored tape for quarterly inspections, ladder inspection training. Would adding the colored tape then discourage people from inspecting their ladders before use. EHS to add ladder inspections to list of things to look for during mechanical space assessments this summer.

**Rounds: Safety Concerns/Discussions/Announcements**

- Mark – Reminder to be seen during poor visibility rainy days
- Erica – Nothing to report
- Elliott – Ensure doors have working latches. Recently at UP, someone was going around trying doors to get in.
- Geoff – Nothing to report
- Phil – The weather is warming up; reminder to stay hydrated.
- Joe – Concern about cabinetry that is stored at the base of the SRTC stairwell, B3 level. This will be assessed during the inspection next week.
- Cavan – Nothing to report
- Anthony – Reminder to check for hazardous materials before you begin work.
  - CPS steep roofing tile that is covered with moss is asbestos-containing. Joe Potter is in the process of researching safe methods for cleaning them.
Contact Tim, Erica, or Jeff with questions regarding potential asbestos-containing materials and safe methods.

- Todd – Nothing to report
- Heather – SEC roof funding is approved for this summer. Heather will check in with CPC about sharing the plans with Phil.
- Jacob – Will be switching off of the safety committee; to be replaced by Taylor. Thank you Jacob for serving on the safety committee.
- Tayler – Nothing to report

March Action Items

- Gail/Karen - CPC to schedule inspection and service of scissor lift. Karen to check in with Gail on status.
- Karen – Installation of non-slip coating for the Park Blocks bricks. PSU to put together a map identifying the proposed areas to add the non-slip coating, and this can be presented to Portland Parks and Recreation by Heather.
- Karen/Heather – Status of lift inspections and maintenance to be discussed at the next FPM-EHS meeting.
- Karen - Update google invite and propose a meeting location for safety committee inspection
- Karen - Add ladder inspections to list of things to look for during mechanical space assessments this summer.
- All – Please send Karen photos of people working safely for the Safety Break slideshow in May.
- Heather – Check in with CPC about sharing the SEC roofing plans with Phil.
- Karen – Update safety committee invites and records to remove Jacob and add Taylor for Materials Management.

Meeting Adjourned: 8:55 am

Next meeting: April 9, 2019 at 8:00 am