Roll Call and Review November Minutes

- Roll Call.
- Welcome new member, Dirk Theisen, Mechanical Systems Manager. He will be replacing Raphael Rocha on the committee.
- Minutes approved with no changes

Review of November Action Items

- Karen: Follow-up with Cary regarding safety committee recommendations for USB 6th Avenue door.
  - Awaiting Cary’s evaluation. To be discussed at next meeting.
- Karen: Reach out to Clint regarding scooter reporting to see if TAPS wants to be the single point of contact for PSU. - Not done yet
- Karen: Karen will reach out to Mark Fujii to find out the status of the safety swing gate on the SEC roof.
  - Update: Contractor is in the process of identifying a solution.
- Karen: Communicate with Laurel and Cary regarding scheduling maintenance for the small blue boom lift.
Update: Ryan scheduled maintenance for the boom lift; to be completed today.

Karen: Discuss vehicle maintenance plan at the next FPM-EHS meeting and provide an update at next safety committee meeting.

Update: Meeting scheduled for January to discuss; Sarah Johnston to take the lead.

Recent Injuries/Incidents

- Contractor impacted asbestos-containing insulation, and it was found shortly after by FPM employee. Contractor completed internal incident review. Lessons learned discussion completed with contractor and PSU staff that responded. Overall, collaboration and communication between EHS, CPC, FPM and contractor worked well for incident response. Project managers need to work closely with contractor when project scope changes, obtaining additional bulk samples as needed to determine if materials are asbestos-containing.

- Contractor impacted conduit when saw cutting concrete. Investigation found conduit was encased in concrete vault next to sidewalk, conduit was not shown in as-builts, and was only buried at 7” depth. Reminder to do GPR scans.

- Employee was removing graffiti in an interior stairwell with a solvent based cleaner. When work was completed, employee experienced eye irritation to both eyes and sought medical attention. Review at crew meeting discussed use of safer alternative product, proper personal protective equipment, and use of ventilation.

- During a concrete delivery to I-Star, contractors were observed not following appropriate silica exposure control procedures. EHS responded and discussed concerns with contractors. I-Star faculty have been requested to reach out to EHS whenever contractors are hired to ensure they have a safety plan and are meeting Oregon OSHA regulations.

- Near miss in RMNC during installation of auto door closers. A piece that had not been completely installed fell at the feet of someone who was entering the bathroom where it had been installed. Installation was corrected and all auto door closers were inspected.

- Employee was reaching behind a shelf and leaned into an uncut zip tie which poked them in the eye. Employee was wearing glasses, but it went around their glasses and into their eye. End to zip tie was cut and turned toward the wall, and area was checked to ensure there were no similar conditions.

- Employee sprained finger while prying up melted plastic from the ground. As employee was using their hands to pry up the melted plastic, a second person kicked the melted plastic free. As it came loose, the employee’s hand got pushed back and impacted with a metal pole. Reminder to use tools, instead of hands and feet, possibly a flat edged tool to scrape and pry up the edge. Take the time to obtain the correct tool for the job.

- Contractor was observed outside KNGA saw cutting sidewalk and not using appropriate silica exposure control measures for silica slurry runoff. EHS requested contractor use
vacuum truck to cleanup area. EHS discussed and provided silica requirements to contractor.

**PSU Fire Prevention Plan - Taylor**

- Updated plan is on the Emergency Management website with a link from the EHS website. Includes: hot work permits, use of extension cords, portable space heaters, proper extension cord use, use only non-flammable cleaning products in buildings.
- Question about how the Fire Prevention Plan applies to science and art buildings. It is covered under Class B section which discusses reducing risk and unsafe practices. Taylor to add “art spaces” to Plan.
- Taylor has shared with the art and architecture departments.

**December Inspection Location**

- Lincoln Hall scene shop and scene storage areas
- 12/17/19 at 8am

**Rounds: Safety Concerns/Discussions/Announcements**

- Todd: Working on a fall hazard assessment for a telecom closet in CH097 with EHS.
- Elliot: Nothing to report
- Anthony:
  - Guardrail installation on Parkmill roof is underway.
  - Working with TAPS on design approval for PS3 and UCB, where there have been safety and security concerns regarding people accessing the stairwell.
  - Also working on design review for SMSU stairwell where there is a similar concern.
  - Working with UHRL regarding installation of security screens in Blackstone, Montgomery and King Albert, similar to those installed at Saint Helens.
  - Working on a trash enclosure safety assessment to prevent access.
  - Working with Karen, Dirk, and Aaron on SMSU fall hazard assessment.
- Erica: Nothing to report
- Geoff: Nothing to report
- Josh: Nothing to report
- Phil: Nothing to report
- Taylor W.: Nothing to report
- Gail: Nothing to report
- Lavell: Nothing to report
- Mark: It’s dark and rainy out there. Wear visibility gear to be seen.
- Karen:
  - Brought some Walk Like a Penguin posters for distribution.
  - Small disposable masks are now available in Stores.

**December Action Items**
Karen: Provide update regarding safety committee recommendations for USB 6th Avenue door; Cary Morris is reviewing.
Karen: Provide update at next meeting regarding status of safety swing gate on the SEC roof; Mark Fujii, Project Manager is tracking.
Karen: Provide update regarding vehicle maintenance plan; Sarah Johnston has lead.

Meeting Adjourned: 9:00am
Next meeting: January 14, 2020 at 8:00 am