AGENDA

Roll Call and Review February Minutes

- James Muir has completed his term and is no longer on the committee.
- Several people need to leave early from the meeting today to attend training.

Review of February Action Items

- Karen – Update on adding glove types to safety procedures for dumpster and glass handling
  - Looking into level 4 cut resistant gloves. Obtaining samples from vendors.

- Karen – Assess University Place and UCB rooftops for fall hazards.
  - UP rooftop walk with Kyle Delfosse. Assessment to be provided to Kyle, Laurel and Karen Powell.
  - UCB Lower rooftop assessment is done. Need to continue assessment for upper UCB rooftop.
  - Steve – Francis McBride is working on a rooftop condition assessment. Steve will talk with him about the possibility of assisting in identification of any anchor issues, number of anchors, relative placement etc.
FACILITIES AND CONSTRUCTION SAFETY
COMMITTEE MEETING
March 14, 2017 at 7:30 am

- Karen – Update and post 2016 injury chart to Committee share drive – Done

- Karen – Discuss with Heather about adding 2016 injury report to student worker training – Done
  - Heather is currently adding OSHA statistics as well
  - CPC and Materials Management student workers also need to attend EHS Student Safety Orientation trainings

- Karen – Schedule March inspection - Done
  - EHS work areas – SRTC Waste lab, West Heating Plant, USB Basement

- Karen – Verify gator training is in safe driving policy
  - Previously submitted comments about types of gators, golf carts and utility carts identified in policy
  - Is PHC covered by policy?

- Karen – Contact Karen Powell and Ron Blaj regarding meeting length – Done
  - Added one more meeting during the inspection month

2016 Injury Report for FPM and CPC

- Revised chart on share drive (removed contractor injuries) (attached)
- Overview: Thirty-two total injuries for 2016. This includes CPSO, Telecom, and contractors. Ten were for contractors. Of the 22 remaining, 9 were student worker injuries, 41%. Large percentage of students- stress importance of safety, training and proper personal protective equipment. 12 out of 22 were recordable injuries that resulted in medical treatment or lost time. Remaining - 7 were first aid only and 3 were possible inhalation. 67% of recordable injuries (8 out of 12) were for soft tissue, strain and sprain injuries. Of the 22 injuries, 3 were related to slips, trips and falls, and all 3 were recordable injuries.
  - Discussed patterns for time of day that incidents occurred. Gabrielle will add injuries by time of day to meeting minutes (attached)
  - Discussion about ensuring that student workers are fit for work after studying all night and are supervisors flexible with work schedule, particularly during finals. Gail shared that CPC is flexible with student school schedule.
FACILITIES AND CONSTRUCTION SAFETY
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Recent Incidents/Injuries

- Near miss – Extension cord that was plugged in passed through two doorways. No protection for cord, unattended cord, no breaker trip. Severed cord was found hanging from the top of the door. Stand down meeting with crew at time of incident and more follow-up at this week’s crew meeting.
  - Corrective actions discussed: Monitor door, unplug if left unattended, substantial metal door protector piece, wrap cords when not in use, pre-task plan, provide power from second floor.
  - Question – Is there a requirement to have color coding on extension cords and cords checked quarterly?

- Injury (first aid) – Worker was scraping sticker off door with razor blade scraper. Had placed 5 gallon tool bucket to block door. Student opened door and bumped person’s elbow just as they were changing the blade, blade cut person’s thumb.
  - Corrective actions discussed: place cones, caution tape, spotter for certain jobs. Suggestion for briefing at New Student Orientation about construction projects on campus.

- Recent Incidents/Injuries - will continue at next meeting as several people needed to leave meeting early

March Inspection Location

- Next Inspection(s) – March 21 at 7:30
  - EHS work areas – West heating plant yard, SRTC waste lab, USB universal waste collection area
    - Meet in SRTC lobby
    - Bring safety glasses

Safety Concerns/Discussions/Announcements

- Peter – Dogs not on leashes (next meeting)
- Safety Break for Oregon – May 17th. Karen received committee input on give aways and possible safety awards.
- 4th floor USB – backflow device is needed for PHC sink where concentrated chemicals are mixed. Karen will check with Cary Morris.

Action Items

- Karen – Provide UP roof fall hazard assessment to Kyle, Laurel, and Karen P.
- Karen – Continue fall hazard assessment on Upper UCB rooftop.
- Steve – Check in with Francis McBride about assisting with gathering information on roof tie-offs.
FACILITIES AND CONSTRUCTION SAFETY
COMMITTEE MEETING
March 14, 2017 at 7:30 am

- Karen – Check with Heather to ensure CPC and MM student workers are receiving EHS Student Safety Orientation trainings
- Karen – Is PHC covered by the PSU safe driving policy?
- Gabrielle – Add 2016 injuries chart by time of day
- Karen - Is there a requirement to have color coding on extension cords and cords checked quarterly? What is PSU’s practice?
- Suggestion for briefing at New Student Orientation about construction projects on campus.
- Karen – Check with Cary Morris about backflow device for 4th floor USB.
- Discuss 2017 Goals – Next meeting

Meeting Adjourned 8:28 a.m.

Next meeting: April 11th, 2017 at 7:30