FACILITIES AND CONSTRUCTION SAFETY
COMMITTEE MEETING
September 8, 2015 at 7:30 am

Meeting Called to Order at 7:35am

Attendees:

• Patrick Kennedy – Plumber
• Suzan Wilson - Landscaping
• Cary Morris – Systems Supervisor
• James Muir – Zone Maintenance
• Michael Layman – Carpenter
• Mark Thomas – Electrical
• Russ Ranard – Materials Management
• Gail Hamilton – Trades and Construction Supervisor
• Heather Randol – Environmental Health & Safety Director
• Raychel O’Hare - Environmental Health & Safety Student Worker

Absentees:

• Jeff Farrell – PHC Safety Officer
• Anatoliy Petriyenko - PHC
• David Troppe – CPSO
• Carey Gibbar – Trades Maintenance Coordinator
• Steve Rounds - CPC

Issues Discussed:

Review of July minutes

• SRTC loading dock
  • The elevator company does not service the loading dock
  • People like the idea of adding striping around the lift
    ▪ Heather will put in a work order
• Toolbox Talks
  • Miguel gave a Toolbox Talk in August regarding fire programs (hot work, fire suppression)
  • Heather will check in, but this will not be maintained until a new person is hired
• Project Updates
  • ASRC – things are getting ready to be moved into new space
  • FAB chillers – 3 total, getting ready for the small one to go in
  • Skybridge is partially closed


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- Lots of roof updates still in progress
- CPSO
  - Heather will check on move in date for K House
- SAIF
  - Gail is still interested, as are others (Landscaping, Laurel), in having a
    Strengthen and Lengthen training
    - Heather will follow up with Dawn at SAIF regarding training
  - After the last meeting, Heather sent out a handout from Dawn about safety
    culture – stop by if you would like to talk about it
- Spotter Requirements
  - 1 spotter is required for boom lifts, but more may be a good idea
    depending on conditions
  - Scissor lifts do not require a spotter, but again, could be a good idea
    based on situation
  - Ruben will be updating the laminated sheets to add spotter
- Food Carts
  - Ask Lynda or Ashley if you are unsure who own a cart
- Running Boards
  - Heather talked to Ruben who talked to Gail who will work on getting these

New items

- Update on the FAB pipe
  - An old fire stand pipe fell through the ceiling, this was from a demo in
    1996 before PSU owned the building
  - The ceiling was inspected for other leftovers before people were allowed
    back on the floor
  - Crews are being diligent about looking for other material and hazards
    when they have a ceiling open
  - There may be funds set aside for ceiling inspections as preventative
    measures
- Oregonian article this past weekend about workplace deaths (see bulletin board
  by elevator on first floor of USB)
- Concerns about pedestrian traffic around SBA – there will be student workers to
  help direct traffic the first week of classes

SMSU Sub-Basement Inspection

- Inspection held last month
- Lots of files being stored and Laurel and Mark Russell are working with EHS to
  relocate to a safer spot
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• There are some department and some EHS items to follow up on
• Cary volunteered student help to move things
• At the next committee meeting the next inspection location will be discussed for Oct-Dec
  • Suggestion – SRTC Sub-Basement – iStar has a lot being stored there

EHS Job Posting

• A temporary person, Karen, will be starting next week
• Heather has submitted the job posting and is waiting for MCB to approve it
• Let Heather know if you would like to be on the interview committee or participate in a meet and greet

Action Items

• Heather will put in a work order for striping to be added to the SRTC loading dock
• Heather will check on move in date for CPSO into the K House
• Heather will follow up with Dawn at SAIF regarding Strengthen and Lengthen training
• Follow up with Gail about getting the running boards on the Ford
• Follow up with Ruben re: updating the laminated sheets to add spotter
• Let Heather know if you would like to be on the interview committee or participate in a meet and greet for the new Facilities and Construction Safety position

Meeting Adjourned: 8:20 am