FACILITIES AND CONSTRUCTION SAFETY COMMITTEE MEETING
NOVEMBER 10, 2015 at 7:30 am

Attendees:

- Patrick Kennedy – FPM, Plumber
- Suzan Wilson - FPM, Landscaping
- James Muir – Zone Maintenance
- Mark Thomas – FPM, Electrical
- Gail Hamilton – CPC, Trades and Construction Supervisor
- Heather Randol – Environmental Health & Safety, Director
- Scott Jaqua – Environmental Health & Safety, Assistant Director/RSO
- Karen Barnack - Environmental Health & Safety, Facilities & Construction Safety

Absentees:

- Jeff Farrell – PHC Safety Officer
- Anatoliy Petriyenko – PHC
- Cary Morris – FPM, Systems Supervisor
- Michael Layman – CPC, Carpenter
- Russ Ranard – Materials Management
- David Troppe – CPSO
- Carey Gibbar – FPM, Trades Maintenance Coordinator
- Steve Rounds - CPC

Issues Discussed:

Handed out reflective strips

Review of October Minutes

- 56 people attended safe lifting class put on by SAIF last week
  - Some crews talking about implementing strengthen and lengthen;
  - Gail/CPC starting Monday;
  - No online strengthen and lengthen available;
  - Electricians haven’t been yet, and some systems folks have missed it;
  - EHS has posters and cards
- Active shooter training coming up again on Nov 18th, Heather will email reminder to safety committee; Ron and Viron said it’s OK to invite safety committee members
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Review of October Action Items

- Running Boards:
  - Gail is putting them on white truck, if they work well they will also put them on the black truck
- SRTC lift sometimes gets stuck 6" down:
  - no update from Cary (not here) this week;
  - Scott noted key is missing, he will put in work order;
  - Safety striping has been ordered;
  - Next steps are with Cary
- Spotter Information:
  - Ruben added spotter information onto sheets for lift equipment,
  - Final review from EHS and then they will be laminated and put with lift equipment.
  - One spotter required, depending on traffic, weather, other factors you can add additional spotters as needed
- Confirmed that CPSO gets all construction impact notices
- Holiday message, EHS to discuss posting something in the Currently
- Heather will contact the Disability Resource Center for next meeting since Scott is here to cover a couple of extra topics
- Heather & Karen will talk to Rick about smaller scale boom lift for light poles, Simon Benson House, other options

Hazard Recognition Training - Scott

- Hazards can be a person, tool, situation, job, how you are doing your job
- Slips trips and falls
- Electrical safety – electrical panel clearance, junction box covers, extension cords
- Fire safety – ensure egress, don’t block exits, sprinkler head clearance, exit signs must be functional
- Chemicals stored in flammable cabinets, cabinets need self-closing doors
- Safety showers and eyewashes have tags and kept free of clutter
- Appropriate PPE in use and matching hazards and in good shape
- Stairs and stairways
- Gas cylinder storage
- Ladder storage and condition
- Moving equipment shields & guards; tools and equipment storage& equipment
Recent Accidents

- University Place eye injury from a cleaning chemical:
  - Karen noted employee wasn’t wearing safety glasses;
  - Employee knew where eyewash was but it was a long way away; considering portable eyewashes for carts,
  - Eyewash was installed backwards; EHS will be following up with students to identify problematic eyewashes,
  - Some chemical storage issues
  - These are the types of things we’ll be looking for during inspections
- Another individual hurt his elbow and knee when he was removing tile in a small bathroom space:
  - Was kneeling down and hit his knee just right on a piece of tile that was not cleaned up; was not wearing knee pads, then hit his elbow on the sink
  - Awareness is important and housekeeping
- Aside: Prescription safety glasses, reimbursement is possible for those who need them

Five new injuries:

- A student worker inhaled plaster dust while replacing light bulbs in Shattuck Hall plaster room:
  - Had safety glasses and gloves on
  - Wasn’t wearing a nuisance mask
  - Electrical supervisor reminded students to consider dust and other hazards when reviewing work orders and equipment and personal protective equipment needs.
  - EHS following up on dust levels and ventilation
    - Gail said check to see if dust is going into return air system
- Electrical panel door swung out and hit employee just above left eye while the employee was putting the cover back on:
  - Had safety glasses on;
  - Bad latch – Karen to make sure a work order went in to repair
- Employee laying on the floor detaching work surfaces:
  - Injured his elbow when a surface impacted his right elbow
- Employee slipped on bathroom floor in Montgomery:
  - Floor was wet after heavy rain; ongoing problem with water seeping thru foundation
  - Janitors come in and clean it up after it rains and put up a slippery when wet sign but it hadn’t gone up yet
• Athletic department volunteer was not wearing his fall protection harness properly in the boom lift while videotaping football practice.
  o He was asked to come down,
  o He had fall protection training,
  o He won’t be allowed up again unless he has properly fitted harness.

New Safety Concerns

• SRTC 121 Biology
  o Pat Kennedy was working on a faucet and there was a bicycle strapped to the 1.5” fire line using a pulley system, about 3” from sprinkler head;
  o Lots of chemicals stored below;
  o Pat informed a lab worker that his bicycle needs to come down;
  o Scott will check on it today.
• State of Oregon law that prohibits bicycles in state buildings? Scott will look into it
• Tripping hazard behind hot dog stand near library
  o Always muddy, exposed tree roots. Guy who works there has seen a lot of people trip
• Scott will be talking about RF at upcoming crew meetings
• Gail invited Scott to give hazard ID training at an upcoming crew meeting

EHS Job Posting

• Open forum for three candidates for facilities and safety construction position.

Committee Inspections

• Summary of past areas inspected by the committee was distributed.
• Suggestion to inspect temporary construction job sites and new spaces.
• USB Carpentry shop for next inspection.

Action Items

• Running boards update - Gail
• SRTC lift update – Cary
• Work order for missing key on SRTC lift - Scott
• Lift equipment sheets finalized with spotter information – Ruben
• Holiday message, EHS to discuss posting something in the Currently - Heather
• Heather will contact the Disability Resource Center for next meeting
• Heather & Karen will talk to Rick about smaller scale boom lift for light poles, Simon Benson House, other options
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- EHS following up on dust levels and ventilation in Shattuck Hall plaster room – Tim W.
- Electrical panel latch follow-up – Karen to make sure a work order went in
- Scott will check on bike situation in SRTC 121
- Scott will look into Oregon law to see if bicycles are prohibited in state buildings
- Karen will evaluate tripping hazard behind hot dog stand near library
- Scott will provide hazard ID training at Gail’s upcoming crew meeting
- Reference November 10, 2015 minutes when identifying future inspection areas

Meeting Adjourned

Next meeting is January 12, 2016. (December inspection instead of meeting.)