# FACILITIES AND CONSTRUCTION SAFETY
## COMMITTEE MEETING
May 10, 2016 at 7:30 am

<table>
<thead>
<tr>
<th>Representatives</th>
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<tbody>
<tr>
<td>Karen Barnack</td>
<td>✓</td>
<td>Carey Gibbar</td>
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<tr>
<td>Facilities &amp; Construction Safety Manager, EHS</td>
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<td>Trades Maintenance Coordinator, FPM</td>
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<td>Peter Stuart Ward</td>
<td>✓</td>
<td>Brady Ostergren</td>
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<td>CPSO</td>
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<td>Carpenter, FPM</td>
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<td>James Muir</td>
<td>✓</td>
<td>Mark Thomas</td>
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<td>Zone Maintenance, FPM</td>
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<td>Electrical, FPM</td>
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<td>Jim Carney</td>
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<td>Cary Morris</td>
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<td>Housing Maintenance, FPM</td>
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<td>Systems Supervisor, FPM</td>
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<td>Patrick Kennedy</td>
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<td>Russ Ranard</td>
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<td>Plumber, FPM</td>
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<td>Materials Management</td>
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<td>Gail Hamilton</td>
<td>✓</td>
<td>Anatoliy Petriyenko</td>
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<td>Trades and Construction Supervisor, CPC</td>
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<td>PHC</td>
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<td>Steve Rounds</td>
<td>✓</td>
<td>Suzan Wilson</td>
<td>✓</td>
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<td>Assistant Director, CPC</td>
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<td>Landscaping, FPM</td>
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**Ad hoc Attendees:**
- Raychel O’Hare Student Worker, Environmental Health & Safety
- Jon Davis Fire Prevention Manager, EHS
- Emma Stocker Assistant Director of Emergency Management, FADM

## AGENDA

### Roll Call and Review February Minutes

- Introduced new Assistant Director of Emergency Management, Emma Stocker
- Introduced Brady Ostergren, replacing Michael Layman on the committee
- Outgoing members to be replaced by Rick on the committee: Suzan, Mark, Carey, Cary, Patrick
- Gail to remain for another term
- Karen emailed out minutes for review
  - In the future, she will send out minutes for review and will not review items during the meeting except for changes
  - Quick review today
- Backdoor of EHS SRTC office – door opening radius marked on floor since replacing the door was too cost prohibitive
Karen reported back to Viron yesterday about how frequently people are talking about safety and will be working with Rick and Laurel to increase safety discussions.

Minutes approved

Review of April Action Items

- Steve Billings and John LaDu – Review options to address tree root trip hazard behind hot dog cart near the library.
  - Putting a path through will impact the tree root and health, right now mulch has been added to protect the root, have talked about adding plants and planters but people will just go around and make a new path.
  - This will be taken off of action items, but Karen will continue discussion with John and Steve.
- Karen – Set up separate GPR SOP meeting with Steve, Gail, Cary Morris, Quinn.
  - Due to a couple incidents of contractors cutting through conduit.
  - Meeting set for May 23rd with above people.
- Karen and Jon – Follow up on fire/life safety inspection findings of carpentry shop.
  - May 20th, Karen, Jon and Gail will take a look around and work on findings.
- Karen – Provide further information about asbestos abatement projects and clearance air monitoring at next meeting.
  - Not a quick and easy answer, depends on square footage and type of material removed. Abatement contractors know requirements about when clearance monitoring needs to be done.
  - Make sure when you get clearance that everyone knows.
  - Still in progress.
- Karen - Look for committee replacements for long-standing members.
  - See above, talked about.
  - Mark – There have been ongoing discussions to resolve the issue of the lift being left down, creating a trip hazard. Conclusion was that the lift could be adjusted so that it comes up level with the walking surface to eliminate the tripping hazard.
  - Solution made it more difficult for someone else to do their job – EHS and others could no longer raise the lift to load their carts, so Mark adjusted it back.
  - A guardrail is not required on the loading dock – four foot fall rule.
  - Fed-OSHA Letter of Interpretation – guardrail also not required on the working side of a platform (such as loading docks).
Resolution: New signage will be added on the door that opens onto the loading dock alerting people to a potential hazard.

- Karen – Evaluate trip hazard around trees in Park Blocks near Blackstone, brick border has sunk
  - Area around seating/plaza
  - Uneven – raised and sunken surfaces
  - Work order was submitted
  - Karen has talked to Steve Billings about it, will be a larger project – most likely part of Viron’s preventative maintenance plan
  - Related – Carey – had a contractor come inject some foam under slab at SE corner of PSC to correct a trip hazard, but found out that the border is on a separate slab, so it will have to be done in pieces

- Tobacco use on campus – Is there a way to shape behavior?
  - Karen called Julie Weissbuch Allina from SHAC, Director of Health Promotion – she will come to the next meeting (July) to talk about the program and answer questions

**Emma Stocker – New Assistant Director of Emergency Management**

- Emma came to share with us some of the things she will be working on in this newly created position.
- There are some Best Management Practices (BMP) that can be implemented here
- Putting together an Emergency Incident Response Team
  - Dan Zalkow, Brian Roy, housing groups, etc.
  - EHS handles response
  - FPM, CPC is in charge of fixing things
  - Ron and Viron have been invited to be a part of the team
  - The plan is to talk about different emergency scenarios that could come up. When things are going well – plan, and when they aren’t – respond.
- Will also be looking at the Emergency Alert System
  - Include as agenda item to have staff update their info
  - Also how to include people who are temporarily on campus – especially contractors, etc
- Web resources for those departments and individuals who would like more information on preparedness
- Mark – I think a lot of us are concerned about a pending 9.0 earthquake
  - Encourage staff to make sure things at home are ok and ready
  - Ensuring continuity on campus – it is in our best interest to get staff back on campus, this is done by being prepared at home and with family
  - There have been some basic calculations about seismic readiness for campus buildings and looking into funds available for seismic renovations
Recent Incidents/Injuries

- Employee cut their finger while making a repair in Aramark space at Ondine.
  - Pushing a piece of equipment back into place and cut finger, received stitches.
  - Was not wearing gloves.
- Individual fell off ladder and sprained right foot.
  - Coming down the ladder, boot tread got caught on a rung, causing person to fall backwards into the wall.
  - Was wearing hard hat and other PPE, had three points of contact, no tools in hand, not rushing, ladder set up properly.
  - Hard to find solution – slow down and be aware/cautious.
- Student worker putting twigs into the back of the gator and one snapped back and hit him in the eye (lid closed)
  - No injury.
  - Not wearing safety glasses, but talked about wearing them from now on.
  - Again last week, Karen saw student workers loading sticks without safety glasses, though they had them on while cutting branches.
- Using hedge trimmer, person cut their finger on the blade while engine was idling.
  - Blade stopped when it hit the finger – small laceration, went to SHAC and got a bandage.
  - Was wearing gloves and PPE.
- Carpentry Shop – saw stop (table saw with mechanism to brake the saw blade if your finger touches the blade or comes near)
  - Saw stop table was found with brake activated.
  - If the blade touches wet material/aluminum/skin it will stop.
  - Gail and Karen conducted an incident review with all authorized users.
  - Students are not allowed to use equipment in Carpentry Shop.
  - Student worker was asked to do some cutting and was unaware of how to operate this particular table saw.
  - Discussion about how we stop people from coming in on weekends and using tools.
- Landscape Yard Break-in (Karen and Peter)
  - Person was caught inside container rifling through tools, dropped some things and went out through hole in the fence.
  - CPSO responded.
  - CPSO is regularly patrolling (technically ODOT’s territory) to cut down on campers, etc.
  - CPSO is regularly in contact with ODOT and city about homeless encroachment on area.
  - Viron and Karen walked through area discussing possible improvements – taller fence, fence fabric to prevent climbing, potential for landscaping to move to putting green area, maybe turning containers to provide barrier.
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- Fortis Construction has also had problems with break-ins and fence damage
- CPSO training with Housing, Building Maintenance, and Landscape Crews to be scheduled

**June Inspection – Identify Location**

- Suggested Inspection Locations: Ondine Shop, EB Machine Shop (Michael Chunning) and penthouse, or FAB mechanical
- Don Johanson might have a recommendation based on claims
- Do outgoing committee members stay for last inspection to help with training of new folks? Look for email from Karen.

**Brainstorm – Safety committee – What’s working and what can we do better?**

- Think about what has been working well and what we can do better and send Karen an email if you have a chance – much appreciated

**Safety Concerns/Discussions/Announcements**

- Safety Break for Oregon – 5/11 from 11:00-1:00
- Jon - Past few days there have been a few small fires (Blumel Field)
  - These are reportable up to Homeland Security
  - Jon needs more information – date, time, size of fire, what was burning, did you see anyone

**Action Items**

- Karen - FPM/CPC 2015 injury charts
- Karen – include agenda item to have staff update their information in the Emergency Alert System
- Karen – email about June inspection

**Meeting Adjourned 8:51 am**

**Next meeting: June 14th, 2016 at 7:30 am (Inspection instead of meeting)**