FACILITIES AND CONSTRUCTION SAFETY COMMITTEE MEETING
February 9, 2016 at 7:30 am

Attendees | Present | Attendees | Present
---|---|---|---
Karen Barnack | ✓ | Carey Gibbar | ✓
Facilities & Construction Safety Manager, EHS | | FPM, Trades Maintenance Coordinator |
Jim Carney | | Steve Rounds | ✓
FPM, Housing Maintenance | | Assistant Director, CPC |
Patrick Kennedy | ✓ | Russ Ranard | |
FPM, Plumber | | Materials Management |
Suzan Wilson | ✓ | Michael Layman | ✓
FPM, Landscaping | | CPC, Carpenter |
James Muir | ✓ | Cary Morris | ✓
FPM, Zone Maintenance | | FPM, Systems Supervisor |
Mark Thomas | | Jeff Farrell | |
FPM, Electrical | | PHC Safety Officer |
Gail Hamilton | ✓ | Anatoliy Petriyenko | |
CPC, Trades and Construction Supervisor | | PHC |
David Troppe | | | |
CPSO | | | |

Ad hoc Attendees:

Raychel O’Hare
Student Worker, Environmental Health & Safety
Sarah Kenney
Executive Administrative Coordinator; Planning, Construction, and Real Estate
Jen Dugger
Director, Disability Resource Center

Issues Discussed:

Disability Resource Center – Jen Dugger and Sarah Kenney

- DRC was asked to attend because a few meetings back someone mentioned they saw a person run into a mailbox and were wondering about accessibility barriers.
- Jen also heard about the mailbox incident. She mentioned that structures like this exist in many places, and people with vision impairment learn to guide themselves with white canes or service animals.
Access barriers can be broken down into categories:
  o Permanent structures, like the stormwater swales and mailboxes
  o Temporary structures:
    ▪ Put up by a person or office (ex. the Spirit Store putting out tables in the hallway in front of the store)
    ▪ Construction can also count as temporary structures
    ▪ Karen – This brings up a question, what about the construction chute that is going into the Park Blocks? How do people find about this?
    ▪ Sarah – Whenever construction impact notices go out, she has a list serve that she uses to send out accessibility notices to subscribers. People can sign up on the Facilities website - https://www.pdx.edu/facilities/physical-accessibility-impact-notices
  o Risk Management
    ▪ Safety category – ex. sidewalk repairs, loose bricks in Urban Plaza
    ▪ Tag work orders with “accessibility request” so that it gets handled quickly

What does the DRC think about the swales?
  o Jen – They are an issue, especially for vision impaired people that are not entirely blind. At night the area is not well lit.
  o A grill is being obtained for the east swale near Cramer and Broadway to partially cover the opening.
  o Would planting taller plants be helpful for seeing the space? Yes, it would be an improvement.

Sarah will email Karen the ADA checklists that are helpful in assessing areas, and Karen will send it to the committee. There are checklists to assess path of travel, barriers, and surfaces.

Does the DRC do anything different when there is inclement weather? Can people request help?
  o The request would be that accessible areas be treated first – doors, parking spaces, ramps, etc. as those people have no other options.
  o Cary – These areas are not identified on the Snow Plan, but general consensus by committee is that these areas are treated first.
  o Request to please include in the plan

Review January Minutes

• Approved
• Minutes went out within the week last time and we will try to do that regularly.
• There is also a new board downstairs by the elevator made by Raychel.
• Request to try to print them off so they are more readable for flipping through without taking them off the board.
• Suzan will print a copy off for the landscape trailer.
Review of January Action Items

- Suggestion from committee to post highly visible graphic on bulletin board for “Safety Committee.” Raychel completed.
- Gail – update on running boards. Pending, working on a bracket.
  - Should this be sent out to a mechanic? Gail will put it on the schedule so that it gets done. It just needs the bracket to be finished.
- SRTC lift gate – Karen to email Cary and ask for an update at the next meeting.
  - Cary will touch base with the new Electrical Manager, Jim Braun, to see if he has any ideas.
  - If it can’t get fixed, then we may need to train vendors, put up signs, etc.
- Heather – Disability Resource Center attendance at future meeting. Done.
- Shattuck Hall plaster room - Committee comment to check the HVAC system to make sure it is not pulling dust into the return air. Possibly place a filter on the return air.
  - Cary will take a look at that, but would assume that the intake has filtration. Maybe the filter needs to be changed more frequently.
- Karen to evaluate tripping hazard by hot dog cart near library.
  - There are a lot of areas in the Park Blocks where people are cutting across. This one in particular has a large tree root. There are some planter boxes, and Karen and John have talked about adding more planters or fencing.
  - Photos sent to John LaDu to come up with a solution.
  - Suzan mentioned that the root is being impacted, and that impacts the tree’s health.
  - John will be discussing with the new Landscape Supervisor, Steve Billings, to see if he has any ideas.
- Karen will share committee discussion with Rick, Cary, and John to assist with future inclement weather planning.
  - Done. Shared with Laurel as well, per her request.
- Develop a GPR (ground penetrating radar) checklist to go along with a pre-task plan and/or an SOP.
  - Should there be recommended people and companies? A third party contractor is preferred. GPR can be hard to interpret, and there are always potential unknowns. Have a supervisor present.
  - A very thorough pre-construction meeting is the best way to have everyone on the same page. Having “as builds” can be helpful in knowing what to expect and identify what is there.
  - Who should be involved in discussion – Karen, Gail, Cary.
  - Maybe check the Radar Lady website (http://www.radarlady.com/) for more information.
- Further discussion about inspection process before next inspection.
  - Discussion coming later in meeting
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- Carpentry Shop inspection findings and corrective actions will be tracked through work orders.
  - Gail has been working hard to get issues corrected.
  - Karen is still researching some solutions for paint room.
- Karen will talk to Viron and Rick about addressing other locations around campus which may have similar issues with compressed air systems.
  - There is no OSHA requirement to have gauges and regulators except on the compressors themselves.
  - If using compressed air to clean off equipment, it needs to have a pressure reduction nozzle to reduce pressure to 30 psi, plus a chip shield.
  - Pressure reduction nozzles with chip shields cost @$100 apiece. Per Viron, you may replace nozzles as needed, and charge to the department for tools.
  - See Karen for examples.
  - If you see a nozzle in other departments on campus, tell Karen and she will address it with those departments.

March Inspection

- Inspect Parking Structures during winter weather (suggestion from campus safety committee)
- There were a lot of people that came last time, so if that many people come again we can divide into groups of three and go to each of the three major structures.
- Things to look for:
  - Is posted clearance the actual clearance (issues in FAB and UCB)
  - Is clearance sign accurate in stated clearance and hang height
  - Head knocks, slip/trips/falls, dark spots
- Bring tape measures and extension pole that could be set to stated clearance height and used to check
- Karen will modify inspection form to check for specific items
- Involve Aaron Shear

Recent Accidents

- Karen reported on her follow-up of three non-recent injuries/incidents.
- Incident, no injury – USB loading dock
  - Loading the back of a pickup truck with tools from a cart. The cart rolled off the loading dock edge at USB and fell against the worker.
  - Make sure to block wheels on carts.
- While taking apart a work surface, a piece came down and hit the person on the elbow.
  - Be aware of equipment
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- Working overhead where there had been a lot of dust from previous demolition
  - Person noticed later that there was something in their eye.
  - Use safety glasses with a foam edge for demo; use eyewashes for dust as well as chemicals in the eye.

Update on EHS Position

- Fire Prevention Manager – down to two people. New hire will probably start the beginning of March.

Quick Comments/Safety Issues

- Cary – bagged smoke detectors, make sure to take them down after work is done
- Gail – windows are covered in Carpentry Shop due to recent theft

Hold until next time:

- New Safety Concerns
  - How often are safety meetings/discussions taking place for each crew, other than when EHS attends? (Viron’s question) Discuss committee member involvement in crew mtgs. Any safety inspections by crews?
  - PPE – Make it a habit. Is it being worn? Is it being inspected? Training?

Action Items

- Sarah will email Karen the ADA checklists that are helpful in assessing areas, and Karen will send it to the committee.
- Cary – Please include accessibility requests in the Snow Plan
  - The request would be that accessible areas be treated first – doors, parking spaces, ramps, etc. as those people have no other options.
- Running boards - Gail will put it on the schedule so that it gets done. It just needs the bracket to be finished.
- SRTC lift gate – Cary may try to get the new Electrical Manager, Jim Braun, to take over as he may have more expertise and ideas.
- Shattuck Hall plaster room - Cary will take a look at that, but would assume that the intake has filtration. Maybe the filter needs to be changed more frequently.
  - Note: Cary went and looked right after the meeting. There is no return air from this room. The room is provided with 100% outside air. There is also a fan blowing to the outside.
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- Trip hazard/tree root behind hot dog cart
  - John Ladu will be discussing with the new Landscape Supervisor, Steve Billings, to see if he has any ideas.
- Develop a GPR (ground penetrating radar) checklist to go along with the pre-task plan and/or an SOP. Karen, Gail, Cary to work on.
- Carpentry Shop inspection findings and corrective actions are being tracked through work orders.
  - Gail has been working hard to get issues corrected.
  - Karen is still researching some solutions for paint room. Will discuss further with new Fire Prevention Manager.
- March Safety Inspection – Parking Structures
  - Karen will modify the inspection form to check for specific items.
  - Karen will invite Aaron Shear to participate.

Meeting Adjourned 8:30 am

Next Meeting- Inspection: March 8, 2016 at 7:30 (Inspection in lieu of meeting.)