Incident Reported
Reports can be submitted via the Conduct web form at www.pdx.edu/dos/student-code-conduct. Any member of the PSU community can submit a report.

Report Processing
The Director of Conduct & Community Standards (DCCS) determines whether the report contains enough information to support an alleged violation of the code and gather more information, if necessary.

Notification
A formal letter is sent to the student’s PSU email address with information about the alleged charge(s), the conduct process and the upcoming Administrative Review.

End of Process
The student conduct process ends once the student has completed their assigned sanction(s).

Key: A black arrow indicates that the process will continue to move forward, while a clear arrow indicates that the process ends at the next step.

Appeal Request Submitted
An appeal of the decision made by the hearing body must be made within 10 business days.

Responsible
If the student is found responsible for violating the code of conduct sanctions will be assigned. The sanctions carry a specific deadline and holds can be placed on the student’s account if the sanctions are not completed by those deadlines.

Not Responsible
The DCCS notifies the student via email and closes the conduct file.

No violation
The DCCS determines that the report does not contain enough information to move forward.

Appeal Request Granted
Once an Appeal Request has been granted the Appeal will be sent to the VP of EM&SA, who will determine whether to modify the original decision.

Administer Review
During a conversation with the student, the DCCS gathers information about the complaint. A decision of Responsible/Not Responsible is made by the conduct officer or other hearing body.

Appeal Request Denied
The Appeal Request will not be granted unless it fits the criteria outlined in the Conduct Appeal Request Form, found on the Conduct website.

Not Responsible
The DCCS notifies the student via email and closes the conduct file.

Conduct Outcome Modified
The VP of EM&SA can modify the original decision or the assigned sanctions.

Conduct Outcome Retained
If the VP denies the Appeal the original outcome will be retained.

Conduct Outcome Modified
The VP of EM&SA can modify the original decision or the assigned sanctions.

Not Responsible
The DCCS notifies the student via email and closes the conduct file.