Student Conduct Appeal Request Form

Name: _______________________________      Student ID: _______________________________
PSU Email: ___________________________      Phone Number: __________________________

In Conduct Hearings that involve allegations of sexual misconduct, the party submitting a complaint has additional rights. Please indicate whether you are a qualifying Complainant in a matter involving allegations of sexual misconduct (check one).

☐ Yes     ☐ No

For more information about the rights of complainants and respondents please visit the Conduct website to review the Student Code of Conduct (pdx.edu/dos/psu-student-code-conduct).

Appeal Request Directions
Submit this form, along with a typed explanation of your appeal, to the Office of the Dean of Student Life in SMSU 433 or via email to conduct@pdx.edu within 10 business days of the date listed on your decision notification letter. All Dean of Student Life appeal requests are heard by the Vice President for Student Affairs or a designee. All Housing & Residence Life appeal requests are heard by the Director of Housing & Residence Life or a designee.

Step 1: Identify your Appeal Type
☐ Housing Conduct Appeal    ☐ Dean of Student Life Conduct Appeal

Step 2: Reason for Appeal
I am appealing based on the following (check at least one) and will explain my reasoning in my appeal:

☐ There was an error in the conduct process. Provide a typed and detailed description of the error(s) in the Conduct process that took place. Reference the Student Code of Conduct (pdx.edu/dos/psu-student-code-conduct).

☐ Relevant evidence/information not available at the time of the original hearing has been discovered. Information must be significant enough to have had an impact on the outcome. Provide a typed and detailed description.

☐ The sanction(s) imposed were outside of the University’s authority. Provide a typed and detailed description that demonstrates how the imposed sanction(s) are outside of the University’s authority. Dissatisfaction with a decision is not grounds for an appeal.

Step 3: Attach your Appeal
Provide a typed explanation of your appeal, including a list of the specific decision(s) that you are appealing.

I hereby confirm that all submitted information is accurate to the best of my knowledge.

Signature: ___________________________________________      Date: ____________________________