Syllabi Statement for Title IX Reporting Obligations

Below are recommended syllabi statements pertaining to faculty obligations under Title IX of the Educational Act of 1972, which pertains to incidents of sex/gender discrimination, sexual harassment and sexual violence. The federal Department of Education, Office of Civil Rights and state law require all faculty to report incidents of discrimination, sexual harassment, sexual assault, dating/domestic violence and stalking to their Title IX Coordinator or her designee. Julie Caron is PSU’s current Title IX Coordinator and can be reached at 503-725-4410 or via email at titleixcoordinator@pdx.edu. PSU’s [Prohibited Discrimination and Harassment Policy](#), Section V 2.1, outlines employees’ reporting obligations of any form of discrimination and harassment. You may also make a CARE team report to the Dean of Student Life office.

Oregon Attorney General’s Sexual Assault Taskforce and PSU’s Title IX Coordinator recommends that faculty include a statement on their syllabi to inform students of your reporting obligations and how student may get support. Below are two options of syllabi statements. If you have any questions about your reporting obligations or Title IX in general, please see the [Sexual Misconduct Prevention and Response, Faculty and Staff Resources](#) or contact Julie Caron, PSU’s Title IX Coordinator at 503-725-4410 or titleixcoordinator@pdx.edu.

**OPTION 1**

Title IX: Title IX is a federal law that requires the university to appropriately respond to any concerns of sex/gender discrimination, sexual harassment or sexual violence. To assure students receive support, faculty members are required to report any instances of sexual harassment, sexual violence and/or other forms of prohibited discrimination to PSU’s Title IX Coordinator, Julie Caron. If you would rather share information about these experiences with an employee who does not have these reporting responsibilities and can keep the information confidential, please contact one of the following campus resources (or visit this [link](#)):

- Women’s Resource Center (503-725-5672) or schedule on line at [https://psuwrc.youcanbook.me](https://psuwrc.youcanbook.me)
- Center for Student Health and Counseling (SHAC): 1880 SW 6th Ave, (503) 725-2800
- Student Legal Services: 1825 SW Broadway, (SMSU) M343, (503) 725-4556

PSU’s Title IX Coordinator and Deputy Title IX Coordinators can meet with you to discuss how to address concerns that you may have regarding a Title IX matter or any other form of discrimination or discriminatory harassment. Please note that they cannot keep the information you provide to them confidential but will keep it private and only share it with limited people that have a need to know. You may contact the Title IX Coordinators as follows:
• PSU’s Title IX Coordinator: Julie Caron by calling 503-725-4410, via email at titleixcoordinator@pdx.edu or in person at Richard and Maureen Neuberger Center (RMNC), 1600 SW 4th Ave, Suite 830

• Deputy Title IX Coordinator: Yesenia Gutierrez by calling 503-725-4413, via email at yesenia.gutierrez.gdi@pdx.edu or in person at RMNC, 1600 SW 4th Ave, Suite 830

• Deputy Title IX Coordinator: Dana Walton-Macaulay by calling 503-725-5651, via email at dana26@pdx.edu or in person at Smith Memorial Union, Suite, 1825 SW Broadway, Suite 433

For more information about the applicable regulations please complete the required student module Creating a Safe Campus in your D2L.

OPTION 2

Portland State is committed to providing an environment free of all forms of prohibited discrimination and sexual harassment (sexual assault, domestic and dating violence, and gender or sex-based harassment and stalking). If you have experienced any form of gender or sex-based discrimination or sexual harassment, know that help and support are available.

Information about PSU’s support services on campus, including confidential services and reporting options, can be found on PSU’s Sexual Misconduct Prevention and Response website at: http://www.pdx.edu/sexual-assault/get-help or you may call a confidential IPV Advocate at 503-725-5672 or schedule Online at https://psuwrc.youcanbook.me.

You may report any incident of discrimination or discriminatory harassment, including sexual harassment, to:

• PSU’s Title IX Coordinator: Julie Caron by calling 503-725-4410, via email at titleixcoordinator@pdx.edu or in person at Richard and Maureen Neuberger Center (RMNC), 1600 SW 4th Ave, Suite 830

• Deputy Title IX Coordinator: Yesenia Gutierrez by calling 503-725-4413, via email at yesenia.gutierrez.gdi@pdx.edu or in person at RMNC, 1600 SW 4th Ave, Suite 830

• Deputy Title IX Coordinator: Dana Walton-Macaulay by calling 503-725-5651, via email at dana26@pdx.edu or in person at Smith Memorial Union, Suite, 1825 SW Broadway, Suite 433

Please be aware that all PSU faculty members and instructors are required to report information of an incident that may constitute prohibited discrimination, including sexual harassment and sexual violence. This means that if you tell me about a situation of sexual harassment or sexual violence that may have violated university policy or student code of conduct, I have to share the information with my
supervisor, the University’s Title IX Coordinator or the Office of the Dean of Student Life. However, the Title IX Coordinators will keep the information confidential and refer you to a confidential advocate.

For more information about Title IX please complete the required student module Creating a Safe Campus in your D2L.