**COPING**

**WITH AN ACTIVE SHOOTER SITUATION**

- Be aware of your environment and any possible dangers
- Take note of the two nearest exits in any facility you visit
- If you are in an office, stay there and secure the door
- Attempt to take the active shooter down as a last resort

**PROFILE**

**OF AN ACTIVE SHOOTER**

An active shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area, typically through the use of firearms.

**CHARACTERISTICS**

**OF AN ACTIVE SHOOTER SITUATION**

- Victims are selected at random
- The event is unpredictable and evolves quickly
- Law enforcement is usually required to end an active shooter situation

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*Contact your building management or human resources department for more information and training on active shooter response in your workplace.*

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**CALL 911 WHEN IT IS SAFE TO DO SO**
### HOW TO RESPOND

**WHEN AN ACTIVE SHOOTER IS IN YOUR VICINITY**

#### 1. Evacuate
- Have an escape route and plan in mind
- Leave your belongings behind
- Keep your hands visible

#### 2. Hide Out
- Hide in an area out of the active shooter’s view
- Block entry to your hiding place and lock the doors
- Silence your cell phone and/or pager

#### 3. Take Action
- As a last resort and only when your life is in imminent danger
- Attempt to incapacitate the active shooter
- Act with physical aggression and throw items at the active shooter

### HOW TO RESPOND

**WHEN LAW ENFORCEMENT ARRIVES**

- Remain calm and follow officers’ instructions
- Put down any items in your hands (i.e., bags, jackets)
- Immediately raise hands and spread fingers
- Keep hands visible at all times
- Avoid quick movements toward officers such as attempting to hold on to them for safety
- Avoid pointing, screaming or yelling
- Do not stop to ask officers for help or direction when evacuating

### INFORMATION

**YOU SHOULD PROVIDE TO LAW ENFORCEMENT OR 911 OPERATOR**

- Location of the active shooter
- Number of shooters
- Physical description of shooters
- Number and type of weapons held by shooters
- Number of potential victims at the location

**CALL 911 WHEN IT IS SAFE TO DO SO**