Computer Science Admission Appeals FAQ for Fall 2019

If you have questions about your appeal, feel free to contact Barbara Sabath, advisor for upper division CS. Important info to provide in your appeal is listed below. Be sure to indicate from your letter the reason stated for the denial of admission.

**A. For a denial based on your All Attempts CS GPA below the minimum 2.5:**

1. Provide an explanation of what caused the low GPA performance. The explanation should cover what happened in general terms (specific personal details are not required, but enough detail should be provided to put the situation into context) and during what time period.

2. Tell us what action you took to remedy the situation (the “remedial action”) and when you took it.

3. Provide the list of grades affected by your situation that you’d like to have removed from your All Attempts GPA calculation – generally these should be courses taken prior to taking the remedial action.

4. Provide evidence of improved performance afterward in terms of grades. You might want to show your CS grades before and after taking the remedial action.

5. Provide a calculation of your All Attempts CS GPA omitting the grades you’ve asked to be removed from consideration.

**B. For a denial based on missing or incorrect courses, sequences, or grades:**

1. An explanation of why you took an incorrect course or received a grade that was not a letter grade, or did not complete a required course outlined in the admission requirements by the end of Spring term.

2. Explain what action you took afterward.

3. What was the result of that action?

**C. For denial based on courses you’ve taken, but have not yet been transferred,**

1. Provide either evidence that you requested the transfer within a week of completing the course or an explanation of why you did not request the transfer of the course in a timely manner.

*Note: Confidential documentation is not required but explanations should address any inconsistencies.*