LECC Members Present
Justice Edwin Peterson, Distinguished Jurist in Residence, Willamette University College of Law
Todd Anderson, Tillamook County Sheriff
Gilbert Carrasco, Professor, Willamette University College of Law
Kevin Diaz, Attorney
David Fidanque, Executive Director, American Civil Liberties Union of Oregon
Annabelle Jaramillo, Benton County Commissioner
John Minnis, Director, Oregon Department of Public Safety Standards and Training
Chief Rosie Sizer, Portland Police Bureau

LECC Subcommittee Members Present
Scott Akins, Professor, Department of Sociology, Oregon State University
Captain Gerry Gregg, Oregon State Police

LECC Staff Present
Brian Renauer, Emma Covelli, Alyssa Tibbs, Laura Uva, Criminal Justice Policy Research Institute, Portland State University
Dr. Jan Chaiken, Consultant (participated via telephone conference)

LECC Members Excused
Dr. William Feyerhem, Vice Provost for Research/Graduate Studies, Portland State University
Timothy McLain, Superintendent, Oregon State Police
Frank Thompson, Superintendent, Santiam Correctional Institution

Guests
Lily Caceres, Office of Minority Services, Oregon Youth Authority
Lt. Henry Reimann, Hillsboro Police Department
Mike Stafford, Oregon Criminal Justice Commission

Welcome / Introductions
Justice Peterson, the Chair, Todd Anderson and Chief Rosie Sizer arrived at approximately 12:00 p.m. John Minnis arrived at approximately 1:00 p.m.

Approve Agenda
The agenda was approved.

1. Law Enforcement Contacts Policy and Data Review Committee (LECC)
Meeting Minutes – November 5, 2008
Approve Minutes of September 17, 2008 Meeting
Commissioner Jaramillo moved, Mr. Fidanque seconded, and the committee unanimously approved the minutes of the LECC full committee meeting on September 17, 2008.

Data Review Subcommittee Update
The LECC Data Review Subcommittee meeting was held this morning. In the absence of Dr. Feyerherm, Mr. Fidanque served as Chair of this meeting.

Oregon State Police (OSP) and Portland Police Bureau (PPB) have given traffic stop data to the LECC for analysis that will be the focus of work through Spring 2009. Dr. Renauer informed the subcommittee that the drafting of the Willamette Valley Communication Center (WVCC) report which explains pros and cons to approaching data collection of stop data will be postponed until January 2009 in light of completing the annual report. Action: Dr. Renauer and Ms. Emma Covelli

Dr. Renauer informed the subcommittee that the Oregon Department of Transportation (ODOT) declined our request to use grant funds for exploring youth perceptions. Dr. Renauer suggested that we could revisit possibly submitting questions to the Oregon Healthy Teens (OHT) survey at a different time using a different funding source.

Steve Vitolo from the Oregon Department of Transportation Traffic Safety Division (ODOT-TSD) spoke with Dr. Renauer about the e-citation methods. Mr. Vitolo asked for recommendations on data points from the LECC. Dr. Renauer plans to have a meeting with representatives of TSD to discuss this. Dr. Renauer said that he would give them a copy of the LECC 2007 Annual Report which includes a short data collection form containing suggested data collection points. The committee recommended that Mr. Vitolo be invited to a future meeting to go into an in depth discussion of the e-citation system. Action: Dr. Renauer working with Mr. Vitolo.

Dr. Renauer distributed a draft of the LECC 2008 Annual Report. There were some discussions and concerns raised about the three research reports in this draft not being complete enough to include in this report. The committee instructed staff to extract the reports from the Annual Report, continue working on suggestions raised by committee members, and have future versions vetted by the committee. The committee offered further revisions to the annual report. The annual report must be finished by December 1, 2008. Action: Dr. Renauer and Ms. Emma Covelli

Community Relations Subcommittee Update
The LECC Community Relations Subcommittee meeting was held this morning.

Dr. Renauer informed the committee that the train-the-trainer training for the Perspectives on Profiling program will be held on January 26-29, 2008 at Oregon Department of Public Safety
Standards and Training (DPSST). A flyer will be emailed to the committee for advertisement purposes so that they can pass the flyer out to others.

At the last meeting the subcommittee agreed to include a section in the LECC 2008 Annual Report on the driver’s license issue. Representatives from the Oregon Department of Motor Vehicles (DMV) joined the LECC subcommittee meeting and they discussed the driver’s licenses issues. The DMV representatives informed the subcommittee that they are required by new legislation to collect data on unlicensed drivers. LECC members informed the DMV representatives that the new state licensure requirements may have disproportionate impacts on police practices and public safety. The members from the subcommittee asked the DMV representatives how far along they are with their data collection and what they are doing now. The DMV representatives informed the subcommittee that they are in the process of examining the changes in the requirements and what they can do to be responsive to what the data reveals. Both DMV and LECC members discussed the difficulties in estimating unlicensed drivers. Lastly, DMV representatives informed the subcommittee that this report would be done sometime in August 2009.

Oregon Progress Board
Commissioner Jaramillo offered to consult with the Oregon Progress Board, since she is a member of the Board, and report back to the LECC on whether the LECC is required to report and what the specific requirements are. Action: Commissioner Jaramillo

Governor’s Summit on Minority Over-Representation
The Governor’s Summit on Minority Over-Representation will be held on November 17 and 18, 2008. Mr. Stafford has been working on scheduling the LECC presentations for the Summit. The LECC will have two sessions, one of which will provide a general presentation on the work of the LECC, while the other will be a presentation on the Perspectives on Profiling training. Justice Peterson, Mr. Fidanque, Dr. Renauer, Mr. Willeford, and Sheriff Anderson will do the general presentation on the LECC. Superintendent Thompson, Lt. Reimann and Mr. Stafford are working on putting together a presentation on the Perspectives on Profiling training. Action: Justice Peterson, Mr. Fidanque, Superintendent Thompson, Lt. Reimann, Mr. Stafford, Dr. Renauer, Mr. Willeford, and Sheriff Anderson

Meetings with Minority Commissions
Superintendent Frank Thompson was excused from today’s meeting. Dr. Renauer informed the committee that there is nothing to report at this time and they are still waiting on the schedule of meetings from the staff at the minority commissions.

Reimbursement for LECC Expenses
Commissioner Jaramillo will meet with a legislative representative concerning the elimination of the prohibition of reimbursement of expenses under the statute.
**LECC 2008 Annual Report**
Dr. Renauer informed the committee about the 20-minute presentation that he did for the Judiciary Committee on October 30, 2008.

Dr. Renauer distributed a full draft of the LECC 2008 Annual Report to the LECC on October 29, 2008. The LECC discussed this draft at today’s meeting (November 5, 2008). There were some discussions and concerns raised about the three research reports in the annual draft not being complete enough to include in this report. The committee decided to exclude the search predictions and search findings reports from the LECC 2008 Annual Report and instead describe that the reports are in process (*Mr. Fidanque moved, Mr. Akins seconded*). The committee motioned to exclude the public perceptions report from the LECC 2008 Annual Report to allow the report to be vetted by the committee (*Mr. Fidanque moved, Commissioner Jaramillo seconded*). The committee instructed staff to complete the three reports that were removed from the draft of the annual report in a way that is technically sound and has been vetted by the committee (*Mr. Fidanque moved, Mr. Anderson seconded*). The LECC 2008 Annual Report is due to the Judiciary Committee by December 1, 2008. Feedback and comments on the current annual draft should be sent to Dr. Renauer by 5:00 on Tuesday November 11, 2008. A revised draft will be sent by LECC staff on November 19. Comments on the revision should be sent to Dr. Renauer by 5:00 on November 21. Justice Peterson and Dr. Renauer will consult on the form of the final document. *Action: Justice Peterson, Dr. Renauer and Ms. Emma Covelli*

**Other Business / Open Comments from the LECC**
Chief Rosie Sizer informed the committee that the Portland Police Department is having a command training on the same day as the Governor’s Summit (November 17th and 18th or the 19th and 20th). She suggested that members from the LECC should come and attend the training.

John Minnis informed the committee about opportunities for involvement in the training scenarios that police officers have to take at the Department of Public Safety Standards and Training (DPSST).

**Public Comments**
There were no public comments.

**Adjournment**
The meeting was adjourned at 2:30 p.m.

Further information on the LECC is available at:
http://www.cjpri.ccj.pdx.edu/LECC/index.php

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Meeting Minutes – November 5, 2008