LECC Members Present
Dr. Jan Chaiken, Consultant (attended by telephone conference)
Dr. William Feyerherm, Vice Provost for Research/Graduate Studies, PSU
Commissioner Annabelle Jaramillo, Benton County
Chief Ron Louie, Hillsboro Police Department
Justice Edwin Peterson, Distinguished Jurist in Residence, Willamette University College of Law
Sheriff Raul Ramirez, Marion County
Superintendent Frank Thompson, Santiam Correctional Institution
Lt. Col. Greg Willeford, Oregon State Police

LECC Staff Present
Brian Renauer, Laura Uva, Criminal Justice Policy Research Institute, Portland State University
Mike Stafford, Oregon Criminal Justice Commission

LECC Members Excused
Associate Professor Keith Aoki, University of Oregon Law School
David Fidanque, Executive Director, American Civil Liberties Union of Oregon
Dr. Charles Martinez, Oregon Social Learning Center

Guests
Sheriff Todd Anderson, Tillamook County
Lt. Glenn Chastain, Oregon State Police
Rose Lewis, League of Women Voters

Approve Minutes of June 21, 2006 Meeting
The committee unanimously approved the minutes.

LECC Budget Update
Mr. Stafford informed the committee that it is likely that the grant the LECC applied for through the Oregon Department of Transportation (ODOT) will be approved for funding. The amount originally requested would be sufficient for the LECC to continue operations similar to this year in the next biennium.

Data Review Subcommittee Update
The LECC Data Review Subcommittee held a meeting directly preceding this full committee meeting. The subcommittee had reviewed a draft report entitled “Analysis of Oregon State Police and Hillsboro Police Department Stop Data: 2001-2005.”

1 Law Enforcement Contacts Policy and Data Review Committee (LECC) Meeting Minutes – September 20, 2006
Dr. Feyerherm had consulted the legal council for the Oregon university system to find out whether or not by distributing the materials they became part of the public record. The legal council informed him that Oregon public records law (ORS 192.501) provides that an internal advisory committee may choose to treat materials as in a closed session if they meet the following four criteria:

1. Communication is within the public body
2. Discussion is advisory and preliminary to any final action by the body
3. Material covers items which are other than purely factual
4. Public interest in full and frank discussion outweighs the public interest in disclosure at the current time

Having met the criteria, the subcommittee approved a motion to examine the document entitled “Analysis of Oregon State Police and Hillsboro Police Department Stop Data: 2001-2005” as a draft for now, with anticipation for it to eventually be final and available to the public once finalized.

Dr. Feyerherm moved that any discussion of draft stop data reports be treated by the LECC as closed and not subject to public disclosure. Lt. Col. Willeford seconded and the committee unanimously approved the motion.

Dr. Chaiken moved that the report, with some minor revisions, be forwarded to executives of the Oregon State Police (OSP) and Hillsboro Police Department for review and comment back to the committee. Dr. Chaiken volunteered to write a cover letter to send with the draft report. Dr. Feyerherm seconded, and the committee unanimously approved the motion.

**Technical Assistance Team**

The LECC Technical Assistance Team (TAT) held a meeting on September 14, 2006. The TAT is focusing its initial efforts on agencies that are currently collecting data, beginning with OSP. They will use this first effort to develop a best practice model for analysis and reporting of data.

The TAT reviewed requests for assistance indicated in responses to the LECC Oregon Law Enforcement Survey, and initially selected a couple of other agencies to which they will offer assistance next.

Many agencies indicated in their responses to the law enforcement survey a need for regional, inexpensive training at multiple levels. Lt. Col. Willeford has made some outreach to DPSST, and will communicate with the DPSST Scenario Development Workgroup to assess the best way for the LECC to address these requests for assistance with training.

**Community Relations Subcommittee Update**

The LECC Community Relations Subcommittee held a meeting on September 6, 2006.

The Simon Wiesenthal Center (SWC) received a subsidized grant from the federal government to provide training for leaders in the law enforcement community from...
around the country. The following LECC and DPSST Scenario Development Workgroup members are registered to attend the "Leadership Initiatives for Command Staff" training on October 18-20, 2006 in Los Angeles, California:
- Sheriff Todd Anderson, Tillamook County
- Chief Frank Grace, Gladstone Police Department
- Sheriff Raul Ramirez, Marion County
- Lt. Henry Reimann, Hillsboro Police Department
- Frank Thompson, Santiam Correctional Institution

Some DPSST staff have also shown strong interest in attending this training. Although the training sessions in October are now full, the same training will be offered again in January of 2007.

Dr. Renauer stated that it was requested at the Community Relations Subcommittee meeting that he contact the Portland Police Bureau (PPB) to invite representatives to an LECC meeting for a presentation describing their community outreach efforts in response to the release of their stop data reports. Chief Sizer plans on attending the LECC meeting on November 8, 2006.

**DPSST Scenario Development Workgroup Update**
The DPSST Scenario Development Workgroup met on September 5, 2006. The workgroup has developed a list of learning objectives and has written eleven draft scenarios addressing racially biased policing. The workgroup requested that a DPSST representative participate in the finalizing and refining of the scenarios. Dr. Renauer is working on a preliminary review of the scenarios in relation to addressing the learning objectives, which will be discussed with the workgroup and DPSST representative(s) at the next workgroup meeting.

Commissioner Jaramillo moved for the full LECC to seek DPSST involvement in the Scenario Development Workgroup. Chief Louie seconded and the committee unanimously approved the motion. The LECC agreed that Mr. Thompson should contact DPSST, with such assistance as he deems necessary from the LECC and the Scenario Development Workgroup.

The workgroup recognizes the importance of topics of racially-biased policing being covered in training at all levels, as well as in train-the-trainer classes. It was also determined that some of the scenarios are more suited to be used as in-class demonstrations to prompt discussion. DPSST also invited the workgroup to give feedback on the curriculum relating to racially biased policing, and the workgroup will be developing recommendations.

Sheriff Ramirez emphasized the importance of involving staff from FTEP to participate in this work as well. Sheriff Ramirez agreed to be in charge of making sure this point stays on the agenda in discussions with DPSST.
Mr. Thompson agreed to draft a letter of appreciation to the members of the DPSST Scenario Development Workgroup, which will be distributed by Justice Peterson.

**Racially Biased Policing Videos**
Dr. Renauer reviewed a video sent to the LECC by DPSST, entitled “Racial Profiling: A Town Hall Discussion” created by the Western Community Policing Institute. This hour-long video consists of an informal and unstructured group discussion among law enforcement and community representatives in Oregon. Dr. Renauer stated that this video was well-done in that it involved all police actors in the command structure as well as community perspectives on racial profiling. However, he stated that the video was slightly too long and that the discussion had a broader focus than strictly “racial profiling,” but that it was all quality discussion of important diversity issues. He suggested that parts of the video could be pulled out and utilized in the training exercises as prompts for discussion.

**Update on Oregon Law Enforcement Survey**
The committee reviewed two draft reports based on the survey responses: “Training Related to Racial Bias in Oregon Law Enforcement” and “Collection of Stop Data in Oregon Law Enforcement.” Dr. Chaiken described some minor changes that the Data Review Subcommittee had recommended.
Dr. Chaiken moved that the full LECC distribute the revised report on the LECC Oregon Law Enforcement Survey to the leaders of the Oregon Association Chiefs of Police (OACP), Oregon State Sheriffs Association (OSSA) and Oregon State Police (OSP) requesting that they distribute the report to all agencies, giving them a 30-day time period after which, without comments, the report will be posted on the LECC website.
Commissioner Jaramillo seconded and the committee unanimously approved the motion.

**LECC 2006 Annual Report**
The committee reviewed a draft table of contents for the LECC 2006 Annual Report.
Dr. Chaiken moved that the annual report be structured in a way that does not divide the work of the subcommittees, but rather puts the focus on each LECC project in its entirety. In addition, the annual report will not include headings that identify agencies whose data the LECC has collected and/or analyzed. Dr. Feyerherm seconded and the committee unanimously approved the motion.

Dr. Chaiken suggested that the LECC ask OSP and the Portland Police Bureau if they can discuss their data not anonymously in the annual report because it will be obvious due to their larger populations served. Dr. Chaiken volunteered to draft a review of the Portland Police Bureau data collection and analysis efforts, comparing and contrasting them with the Oregon State Police and Hillsboro Police Department.

The committee decided upon a series of deadlines. The first draft of the Annual Report will be circulated to the committee on November 1. Comments on this draft will be due by November 15. The final draft will be circulated to the committee by November 22. Comments from the committee will be due by November 28. The final filing due date for the annual report will be December 1, 2006.
Other Business / Open Comments from the LECC
Sheriff Ramirez moved that the LECC recommend to the Governor that he appoint John Minnis to the LECC. Chief Louie seconded and the committee unanimously approved the motion.

Dr. Feyerherm, Lt. Col. Willeford and Sheriff Ramirez agreed to develop a suggested 2007 program of work for the LECC.

Adjournment
The meeting was adjourned at 2:25 p.m.

Further information on the LECC is available at:
http://159.121.112.123/Racial_Profiling/LECPDRC.HTM