

Policy for Students Applying to the MS/MEng Program with UGPA < 2.75

The Department of Civil and Environmental Engineering requires a minimum 3.0 undergraduate GPA for regular admission to the MEng and MS programs. Students with GPAs between 2.75 and 3.0 may be considered for conditional admission on a case-by-case basis. This policy identifies the procedure for students with UGPAs less than 2.75 who wish to be considered for admission to the Department of Civil Engineering's MS/MEng graduate program. The following steps are required:

1. A student must complete and submit a "Petition to Enroll in CEE Graduate Courses for Students with Undergraduate GPAs below 2.75" to the CEE Department Graduate Program Chair. This petition requests that the student identify a minimum of 9 and a maximum of 12 graduate credits to be taken and requires a supporting statement.
2. The Department Graduate Program Chair will review the petition.
3. If approved, the student enrolls in the approved preadmission graduate credits, as a non-degree seeking student.
4. The student may apply for admission to the CEE graduate program after successfully completing the approved preadmission graduate credits.

Important notes:

1. The purpose of allowing the student to take preadmission credits is to replace the UGPA for consideration in the admissions process. Per the PSU Bulletin, if a student has earned 9 or more letter-graded graduate credits with a minimum graduate GPA of 3.0 or the equivalent then the graduate GPA can supersede the undergraduate GPA for graduate admissions purposes¹.
2. The preadmission credits should consist of core courses in the area of interest which are listed in the Department's Program of Study Guide².
3. Students may only enroll in courses listed on the approved petition until a decision has been made on the student's application to the graduate program.
4. Students should check application deadlines and plan accordingly as the admissions process takes time and it is not usually possible for the Department to expedite review of the application.
5. Students should be aware that completing the courses listed on the approved petition does not guarantee admission to the program. Graduate admissions decisions are based on the student's entire application and the program's capacity.
6. The approved preadmission graduate credits will apply towards the degree if the student is admitted.

Students wishing to file a petition with the Graduate Chair should contact the CEE Program Administrator at ceedept@pdx.edu.

¹ [Graduate School Minimum Requirements](#)

² [Program of Study Guide](#)