Mechanical & Materials Engineering Admission Requirements
For students applying for 300-level MME course admission FALL 2018

Terms of Admission & Deadlines
- Fall admission only
- Application deadline is April 15
- MME application is on department website: www.pdx.edu/mme/bsme-application
- If not a current PSU student, please apply first to PSU: www.pdx.edu/admissions/

Minimum Eligibility for Consideration
- All required/shaded classes on the BSME course plan completed prior to Fall 2018 with a grade of C or better. A C- will not count as meeting admission criteria.
- A Selective Admission GPA of 2.25 or higher. The Selective Admission GPA is calculated using only the required/shaded courses on the BSME course plan, excluding Freshman Inquiry or, for transfers, Wr 121 and Comm 220.
- Freshman Inquiry (for those who began PSU as freshman) or Wr 121 and Comm 220 (for transfer students) must be completed prior to fall.

Selective Admission
- All students who meet the minimum grade requirement and have no more than 6 required/shaded Selective Admission GPA courses outstanding as of April 15, 2018 will be considered. The outstanding courses must be completed prior to the start of fall term. Examples:
  - OK =
    - Spring 2018 – EAS 212, EAS 215, ME 122, Mth 261
    - Summer 2018 – Mth 256, Ph 223/216, Comm 220
    - 7 classes total, 6 are required for GPA
  - Not OK =
    - Spring 2018 – EAS 212, EAS 215, ME 122, Mth 261
    - Summer 2018 – Mth 256, Ph 223/216, ECE 241
    - 7 classes total, 7 are required for GPA
- Selective Admission GPA will not be calculated for any student until winter grades are received by the MME Department. Students with a Selective GPA of 2.50 or above will be conditionally admitted into the program. Conditions will be the completion of outstanding required courses, outlined in the admission letter. A ‘pending spring grades’ decision will be relayed to students with a Selective GPA below 2.50. Transfer students who do not provide unofficial transcripts with winter grades may be denied admission. Transcripts can be sent to mmedept@pdx.edu.
- Admission will be offered to the top students (approximately 120), including conditionally admitted students, based on their Selective Admission GPA.
  - If a conditionally admitted student does due diligence and cannot locate the necessary course(s) at PSU or local community colleges, it is possible the condition may be extended through end of fall. Extension must be approved by the MME Academic Advisor. Official transcripts must be provided to both PSU Admissions Office and MME Department once grades post to determine if the conditions were met.
- Admission decisions will generally be communicated to students via email by May 15, 2018. Decisions will be:
  - Admit
  - Conditionally Admit
  - Pending Spring Grades (official decision will be sent after spring grades are evaluated)
  - Deny (students may request a meeting with the MME Academic Advisor to review decision)
Repeated Classes
- Standard PSU repeat/replace policy applies to Selective Admission GPA:
  - If a student earned a D+ or below in a class the first time, then only the repeated (second) grade will be used in the Selective GPA calculation
  - If a student earned a C- or above in a class the first time, then both the first grade and the second (repeated) grade will be used in the Selective GPA calculation
  - Should a class be taken a third time it does not replace the second attempt regardless of either grade

Additional Testing
- No test required

Pass/No Pass
- Required classes must be taken for a grade (not P/NP)
- If a student earns a NP in a required class it will be calculated in selective admission GPA as an F and the course must be taken for a grade

Additional Information (exceptions, preferences, etc.)
- No preference given to PSU students versus students who completed required/shaded courses elsewhere

Department Communication
- The MME Department (mmedept@pdx.edu) will communicate to students via email. If the student has a pdx.edu email, all email communications will be sent to that address.
- Fall 2019 admission requirements available Spring 2018 (in time for Fall 2018 registration in May 2018)