Welcome to Spring Term!

Spring break has come and gone and now we’re back to the important task of assisting students with their career exploration and job searches. Graduation and summer will be here before we know it. We’ll wrap up the term with one last All Majors Career Fair on May 6th.

We would like to thank CampusPoint for sponsoring the May fair!

CampusPoint is the biggest private campus recruiter in Washington and Oregon. Founded in 2002, CampusPoint’s free and low-cost programs bring thousands of local employers, college students, and recent college graduates together. CampusPoint works with a variety of industries to connect students with temporary jobs, paid internships, and full-time employment.

All Majors Career Fair Registration is Now Open!

May 6th • 11:00am - 3:00pm
Smith Memorial Student Union
Ballroom, 3rd Floor

Registration Fees:
- Corporate: $425.00
- Government: $275.00
- Nonprofit: $125.00

Organizations are invited to recruit interns and new employees, especially those who are graduating in the spring or seeking summer opportunities. This is a great way to find excellent candidates for your summer openings!

How to Register:
1. Log in to CareerConnect
2. From the home page, click on “Career Events” in the top navigation bar and search for Career Fairs under event “Category”.
3. Select the fair and follow the registration directions.

“SPONSORING THE PSU CAREER FAIRS ALLOWS US TO FURTHER REACH TOP-NOTCH STUDENTS AND GRADUATES AND IS PART OF OUR COMMITMENT TO GIVE BACK TO THE COMMUNITY. WE HAVE CONNECTED WITH TONS OF MOTIVATED, CAREER-MINDED INDIVIDUALS AND HAVE PROVIDED THEM WITH OPPORTUNITIES TO KICK-START THEIR CAREERS!”

Kristina Erickson, Recruiting Assistant

If you would like to learn more about CampusPoint, make sure to stop by their booth on May 6th.
Terri Bennett is Retiring!

If you have ever attended a career fair, set up an on-campus interview, or needed to ask a question about your job posting, then you’ve encountered Terri Bennett, our Employer Relations Assistant. After 26 years at PSU, Terri is hanging up her (straw) hat and is retiring at the end of May.

Terri has been an integral part of career services at PSU for the last 26 years. She has seen a tremendous amount of change and has cheerfully provided help to countless numbers of students and employers over the years. Here’s Terri in her own words:

“It’s a bit humbling to realize that when I started working at PSU in 1989, things were quite a bit different than they are today. When I started, I was the Office Administrator who paid the bills, directed students to appropriate departments, and scheduled appointments for career counseling, interviewing skills, and resume help. There were no computers. I had an electric typewriter and used liquid white-out and carbon paper.

Eleven years after I started, I was promoted to Recruiting Coordinator. Back in the day, we had upwards of 100 employers coming to campus each year to interview our students and host information sessions or tables. We had one career fair then, as well.

As the internet grew in popularity, many employers stopped coming to campus because candidates could do everything online, from submitting their application to scheduling an interview, or interviewing via Skype. These days, we still have the accounting firms come to campus to interview students and fall term is my favorite. It’s a hub-bub of activity and I will miss it.

Our office has changed in many ways. We now host seven career fairs each year, and I continue to enjoy being part of that process. I’ve met some wonderful people/employers during these events. Over the years, these employers have become friends who I see outside of the office. I’m very blessed.

As the saying goes, change is inevitable. My next chapter awaits me and I look forward to it. It’s been a pleasure working with all of you over the years—it’s one of my best memories—and I wish you all the best.”

We will deeply miss Terri’s infectious laugh, her cheerful presence, and willingness to always lend a hand when someone needs it. She plans to move to Kentucky to be close to her grandchildren in her retirement and we’re so happy for her.

Please reach out to Terri to share a laugh and say goodbye. She would love to hear from you!

Internship Corner: Earning Academic Credit

The process for PSU students seeking academic credit for internships is primarily student and faculty-driven. PSU uses a Credit by Arrangement process, in which students identify a PSU faculty or academic sponsor who verifies the value of the internship as a credit-worthy experience and also oversees the internship throughout the term. Students and faculty are also required to use PSU’s By Arrangement form to register for the credit earned, just as they would for a class.

Students must also pay for their internship credit hours at the same per-credit-hour rate as they would for a class. Most internship experiences are limited to four credits, although there may be exceptions. In either case, the number of credit hours earned and the resulting cost to the student is relative to the number of hours spent working in an internship. Typically, 30-40 of hours work (depending upon major) is required to earn one academic credit, which means a student must complete 120-160 hours of work (approximately 12-16 hours per week over a 10 week term) for four credit hours. In addition to the duties performed on site with an employer, PSU faculty sponsors often require students to perform additional academic assignments, such as weekly journaling, midterm papers, and culminating projects. In this case, both time spent on site and any additional time for assignments should be factored into the overall time relative to earned credit. Near the end of the internship experience, a faculty sponsor may also ask employers to do an exit interview with the student and complete a final evaluation, which will inform final grading.

If you have further questions about earned internship credit, or any other internship-related question, please contact Jeanne Ellis jmellis@pdx.edu or call 503-725-4964.
How to Post a Job or Internship in CareerConnect

CareerConnect provides employers with the ability to:

- Visit one centralized online location to post and manage an unlimited number of jobs
- Receive email reminders when a student applies for a job and when a posting is about to expire
- Manage student applicants for on-campus interviews
- Register online for career events like career fairs
- Easily report a hire

If you used CareerConnect before August 2014, your account has been created and your username is your email address. You will need to reset your password to log in. Enter your username/email here and click on "Forgot Your Password?".

If you are new to CareerConnect, please visit the Employer Login Page for registration instructions.

Please contact Terri Bennett, Employer Relations Assistant, if you have questions about accessing your account: bennett@pdx.edu / 503-725-4614

Employers on Campus

Each term, employers from private industry, nonprofits, and government agencies come to campus to connect with students either with info sessions or tables. They share information about their organization’s culture, career pathways, jobs and internships, and network with students in a relaxed environment. Here is a sampling of employers we’re working with spring term:

- ABF Freight Systems
- Amazon
- Bethesda Lutheran Communities
- CampusPoint
- City of Portland
- Comcast
- Fund for the Public Interest
- Lile International Companies
- Portland Fruit Tree Project
- UPS
- US Secret Service
- Youth Villages

PSU is in the midst of revising the university’s strategic plan in order to respond to the dynamic changes happening within higher education. The entire campus has the opportunity to engage in a conversation about shared goals, values, and mission. The work has been divided into eight Topic Teams, each exploring a particular topic or issue in depth, and then providing recommendations to the Strategic Planning Committee.

ACS staff are participating in the “Community Partnerships, Engagement, and Civic Leadership” Topic Team and are excited to provide input and help shape PSU’s future engagement with its external partners, including the employer community. To learn more, please go to the Strategic Planning webpage.
Employer Relations at PSU

Our team is your main resource for connecting to students, faculty, and staff on campus. Our team can help you post jobs and internships, participate in Career Fairs, connect to specific schools and colleges within the university, and more.

Employer Relations
Ann Mestrovich, Employer Relations Coordinator, helps employers achieve their hiring goals by identifying the best strategies for educating students about career opportunities and pathways.

503-725-4640/ann.mestrovich@pdx.edu

On-Campus Recruiting
ACS provides space for employers to interview students and alumni on campus. Terri Bennett, Employer Relations Assistant, schedules interviews and confirms logistics for all pre-recruiting activities on campus.

503-725-4614/bennett@pdx.edu

Internships
Jeanne Ellis, Internship Program Coordinator, provides guidance to employers on creating educational internship opportunities for students. She also helps develop internship program best practices for hosting and mentoring interns.

503-725-4964/jmellis@pdx.edu

Online Postings & Career Events
CareerConnect is a FREE online service for employers to post internship, job, and volunteer opportunities. Employers can also register for career fairs.