NOTICE REGARDING PUBLIC COMMENT
AT DECEMBER 11, 2014 BOARD OF TRUSTEES MEETING

At its December 11, 2014 meeting, the Board of Trustees will hear public comment, at the beginning of
the meeting, for up to 30 minutes.

As provided in the Board’s Policy on the Conduct of Board Meetings, individuals who wish to provide
public comment must sign up with the Secretary of the Board at least twenty-four hours in advance of
the meeting, stating their name, affiliation and the topic to be discussed. In order to increase the
number of persons able to be heard, the Chair has determined that there will be a two minute limit per
speaker.

In order to sign up for public comment, send an email to Shelley Winn, Assistant Secretary to the Board,
at swinn@pdx.edu, stating your name, affiliation and topic to be discussed, as well as whether you are a
student, faculty member, staff member or community member. Twenty-four hours prior to the
meeting, a list will be posted on the Board website of those able to speak. In addition, anybody wishing
to provide written comments to the Board may do so by providing such comments to Shelly Winn at
least twenty-four hours prior to the meeting. Written comments submitted in advance will be provided
to the trustees. Organizations wishing to be heard by the Board are encouraged to designate a speaker
on behalf of the group in order to allow as many different perspectives to be heard as possible.

In order to permit the Board to proceed through its agenda, the two minutes limit per speaker and 30
minute total limit will be strictly enforced.

Thank you,

David Reese
Secretary to the Board