Minutes

**Board Members Present:** Erica Bestpitch, Gale Castillo, Sho Dozono, Greg Hinckley, Maude Hines, Tom Imeson (by phone), Margaret Kirkpatrick, Chair Rick Miller, Pete Nickerson, Stephanie Shao (by phone), Lindsay Stewart (by phone), Peter Stott (by phone), and President Shoureshi (ex-officio)

**Board Members Not Present:** Irving Levin and Christine Vernier

The meeting was webcast.

1. **Call to Order/Roll/Declaration of Quorum**

Chair Miller called the meeting to order at 8:42 am. Roll was taken, a quorum was present, and the meeting proceeded.

2. **Review of Previous Meeting Action Items**

The Academic and Student Affairs committee is reviewing Student Health and Counseling Center (SHAC) funding and services in light of the request from the Student Health Advisory Board (SHAB) for additional mental health professionals.

3. **Open Comment**

No one signed up to speak at the general open comment period.

4. **Opening Comments and Reports**

   a. **Comments from the Associated Students of Portland State University**

   ASPSU President Brent Finkbeiner and Vice President Donald Thompson III shared the accomplishments of ASPSU’s committees and initiatives that have been progressing through winter, Spring term, and provided a written report.

   b. **Comments from Presiding Officer of the Portland State University Faculty Senate**

   Professor Michael Clark made comments about the Faculty Senate’s accomplishments, current projects, and future goals, and provided a written report.
c. Report from the Chair

Chair Miller encouraged the Trustees and campus community to attend the presidential inauguration scheduled for May 4. He will look to add ‘goals and objectives’ on the agenda for the President as part of the agenda for upcoming Board meetings.


d. Report from the President

President Shoureshi highlighted aspects of his written report, focusing in particular on student success initiatives and announced he plans to announce new task forces relating to state support, revenue generation, Co-ops, and centers for excellence. President Shoureshi thanked David Reese for his time served as Secretary to the Board, as he transitions to his new role at Lewis & Clark College. Cindy Starke was introduced as the interim Secretary to the Board and General Counsel.

5. Reports of Standing Committees of the Board

a. Executive & Audit Committee

Rick Miller, Chair of the Executive and Audit Committee, discussed the results of the single audit. The audit includes two findings related to Financial Aid, the most significant of which relates to the timeliness and adequacy of PSU’s return of Title IV funds when a student withdraws. Steps are being taken by Financial Aid to address the issue moving forward. However, it is likely the issue will show up on next year’s audit, as the cycle had already begun before the changes had been effectively implemented. It is also likely the Department of Education will follow up with the University.

President Shoureshi will be added to all the Board committees as an ex officio, non-voting member.

Cindy Starke, Interim Board Secretary, will work on new board member orientation.

b. Academic and Student Affairs Committee

Margaret Kirkpatrick, Chair of the Academic and Student Affairs Committee, reported that the committee met on March 20, 2018. The committee approved the GSE Diversity Plan.

The committee reviewed the recommendation from the Student Health Advisory Board relating to the need for more mental health professionals on campus. PSU has a significant mismatch of needs and resources for its student body. The committee will be working with Finance and Administration to see how they can work towards a resolution together.

The committee thanked our government relations team for their work around HB2998, regarding community college transfer. PSU is working with the other Oregon universities, community colleges and the HECC on compliance with the new statutory requirements.

The committee will remain engaged regarding recommendations from the University Writing Council. There is more progress to be made, however, budgetary constraints are an issue. The Academic & Student Affairs Committee will check in with the University Writing Council at a later date.
The program array review discussion will be on hold until a new Provost is hired.

The committee thanked Margaret Everett for her work as interim Provost, and noted she will be leaving to take the Provost position at Lesley University.

c. Finance and Administration Committee

Kevin Reynolds, Vice President of Finance and Administration, reported that enrollment is down 0.5% for winter term for undergraduates, and up 2.0% for graduate students.

Good work continues with the Enterprise Resource Planning (ERP) project. No decisions have been made at this time, but the committee will make a presentation to the Board if they determine that moving forward is the best course of action.

The Fourth and Montgomery Building is on track. PSU will seek State support in the next biennium for Science Building I and the Art building, as they are the highest capital priorities. St. Helens Residence Hall is being taken offline for necessary renovations.

6. Consent Agenda

   a. Approval of Minutes from the February 1, 2018 Meeting
   b. Approval of Appointment of Cindy Starke as Board Secretary
   c. Approval of Resolution Approving St. Helens Residence Hall Renovation Project
   d. 2018-2019 Board Meeting dates

ACTION: Hinckley made a motion to approve the Consent Agenda. Hines seconded. The Motion was approved unanimously.

The Board took a 20-minute break at 10:04am.
7. Action Items

a. Approval of Resolution Regarding 2018-19 Tuition

Kevin Reynolds, Vice President of Finance and Administration, presented the 2018-19 tuition proposal that is recommended by the Finance and Administration Committee. The process for the proposal began in September with the Tuition Review Advisory Committee (TRAC) and involved many PSU constituencies, including faculty and student government. Many factors were considered in establishing this recommendation, including the University’s current and forecast budget and financial outlook, the anticipated funding level from the State of Oregon for FY 2019, the University’s commitment to a measured and balanced approach to fiscal stability, the scope of PSU’s current tuition rates in comparison to our peers and other Oregon universities, the ability of PSU students to absorb tuition increases, and the University’s implementation of a more strategic use of remission funds to assist students with a limited ability to pay. The full proposal is available on the Board of Trustees website under Board Meetings. The recommendation from the Committee is below:

<table>
<thead>
<tr>
<th>Tuition Category</th>
<th>Dollar per Credit Increase</th>
<th>Percent Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Resident Undergraduate</td>
<td>$8.20</td>
<td>4.98%</td>
</tr>
<tr>
<td>Resident Graduate</td>
<td>$13</td>
<td>3.24%</td>
</tr>
<tr>
<td>Non-resident Undergraduate</td>
<td>$20</td>
<td>3.64%</td>
</tr>
<tr>
<td>Non-resident Graduate</td>
<td>$25</td>
<td>4.13%</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Mandatory Fees</th>
<th>Dollar per Term Increase</th>
<th>Percent Increase</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Building Fee</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Incidental Fee*</td>
<td>$2</td>
<td>7.69%</td>
</tr>
<tr>
<td>Health Service Fee</td>
<td>$8</td>
<td>5.67%</td>
</tr>
<tr>
<td>Recreation Center Fee (ASRC)</td>
<td>$0</td>
<td>0%</td>
</tr>
<tr>
<td>Overall Resident Undergrad at 15 credits per term</td>
<td>$133</td>
<td>4.54%</td>
</tr>
</tbody>
</table>

*The change in the Incidental Fee also includes a change in the fee structure to charge the full fee at 8 credit hours rather than 12 credit hours as the majority of the services provided by the fee are fully available to students taking 8 credit hours or more.

The recommendation to increase the Incidental Fee is a joint recommendation of the President and ASPSU’s Student Fee Committee, as provided for in the Policy and the Student Fee Guidelines adopted by ASPSU. The full recommendation of the Vice President of Finance and Administration is included in the Board docket.

The proposal was approved by the F&A Committee at the April 4, 2018 meeting and recommended to the full Board for adoption.

The Board opened the floor for public comment.

Kaitlyn Dey, representing the Student Union (SUSU), expressed concern over PSU salaries and the funding of the campus police force and asked for more resources to be made available to students.
Abigail Lopez-Gay, a student representing the Young Democratic Socialists of America at PSU, asked for more accessible tuition rates for students and feels the proposed increase makes higher education unattainable for students.

Camilo Abreu Assad, a senator with ASPSU, expressed concern that the mechanics of balancing the budget is not a priority for students.

Kathryn Letcher, a student, shared her experiences around financial insecurity and how impactful tuition increases are for students who are struggling to make ends meet.

Keonna Ollison, a senator with ASPSU, shared her experiences with financial insecurity.

Brent Finkbeiner, ASPSU President, expressed his appreciation for the support he has received at PSU. He recommended a three-year tuition freeze, as well as freezing the top 25 PSU salaries.

The Board proceeded to discuss the Resolution.

Several trustees asked about the availability of financial aid and the degree to which increased financial aid would cover the tuition increase. Mike Johnson, Director of Financial Aid, indicated that increased aid would cover the tuition increases for many students, and that the 4-Years Free and other programs would also help to ameliorate the increase.

Nickerson expressed his appreciation to the Finance and Administration team for their hard work and thoughtfulness on the tuition proposal and thanked ASPSU for their approach and leadership. Nickerson recognizes the concerns of the students, as well as of the President, about the tuition increase. He requested that consideration of the resolution be postponed and asked for further review of PSU’s options before taking a vote.

Chair Miller thanked Kevin Reynolds and ASPSU leadership. Chair Miller suggested that the University may want to go through a zero-based budgeting process, conduct an efficiency study, or seek outside assistance to ask questions about finances. Chair Miller expressed that the Board has heard the concerns of students about the impact of tuition increases. Chair Miller suggested that President Shoureshi produce another tuition proposal with a lower resident undergraduate tuition increase. The intent would be to maintain current service level and place less funding into reserves. Chair Miller proposes that the Board reconvene within the next two weeks to review a revised proposal.

ACTION: Nickerson moved to postpone consideration of the tuition resolution until a future special Board meeting. Dozono seconded. The Motion to postpone consideration of the resolution was approved unanimously.

8. Discussion Item

Discussion items were postponed to a later date.

9. Meeting Review and Action Items
Discussion items will be moved to a future meeting.

10. Adjourn

Chair Miller adjourned the meeting at 12:06pm.