Board of Trustees Meeting
Academic & Student Recreation Center Building
Boardroom, Suite 515
1800 SW 6th Avenue, Portland, OR 97201
Thursday, 1/24/2019
8:30 - 11:00 AM PT

1. Call to Order/Roll/Quorum (8:30am-8:32am)
2. Review of Previous Meeting Action Items Presented By: Chair Gale Castillo (8:32am-8:35am)
3. Open Comment (8:35am-9:05am)
4. Opening Comments and Reports (9:05am-9:35am)
   a. Comments from the Associated Students of Portland State University
      ASPSU President Luis Balderas-Villagrana will provide comments to the Board.
   b. Report of the Chair Presented By: Chair Gale Castillo
   c. Report of the President Presented By: President Rahmat Shoureshi
      President's Report to Board, January 2019 - Page 3
5. Report of Standing Committees of the Board (9:35am-10:05am)
   a. Report from the Executive & Audit Committee Presented By: Chair Gale Castillo
      Committee Chair Gale Castillo will provide an update regarding committee activities.
   b. Report from Academic & Student Affairs Committee Presented By: Margaret Kirkpatrick
      Committee Chair Margaret Kirkpatrick will provide an update regarding committee activities.
   c. Report from the Finance & Administration Committee Presented By: Irving Levin
      Committee Chair Irving Levin will provide an update regarding committee activities.
6. Consent Agenda Presented By: Chair Gale Castillo (10:05am-10:10am)
   a. Approval of October 4, 2018 Meeting Minutes
      Meeting Minutes Oct 4 2018 - Page 20
   b. Approval of June 18, 2018 Retreat minutes
      Retreat Meeting Minutes June 18 2018 - Page 25
   c. Approval of TriMet Property purchase at 4th and Lincoln
      The Finance & Administration Committee recommends approval of the resolution to purchase the 4th and Lincoln property from TriMet.
      Cover sheet - TriMet Resolution - 2033 SW 4th Avenue - Page 28
      TriMet Lot Resolution 2033 SW 4th Avenue - Page 29
   d. Approval of ASAC Committee Charter update
      The Academic & Student Affairs committee recommends approval to the updated committee charter.
      Cover sheet - ASAC Charter update - Page 31
      Academic and Student Affairs Committee charter red line January 2019 - Page 32
   e. Approval of Academic Year 19/20 Board Meeting dates
      Cover sheet - Board Dates for AY19.20 - Page 33
7. Update: Digital City Testbed Center Presented By: Professor Jon Fink (10:10am-10:20am)
8. Update: Center for Homelessness Research & Action Collaborative Presented By: Associate Professor Marisa Zapata (10:20am-10:30am)
9. Update: Campaign for PSU Presented By: PSU Foundation President Bill Boldt (10:30am-10:40am)
10. Student Presentations  (10:40am-10:55am)

11. Meeting Review & Action Items  Presented By: Chair Gale Castillo  (10:55am-11:00am)

12. Adjourn

   The next scheduled Board of Trustees meetings is April 11, 2019.
To: Board of Trustees

From: President Rahmat Shoureshi

Date: January 18, 2019

RE: Report to the Board

As we enter the third week of winter term, the days are growing longer and despite some wind and rain, Portland has been providing an encouraging backdrop for our PSU community to flourish. Construction is booming across campus with work underway on the former Neuberger Hall renovation and the 4th and Montgomery. This term I look forward to several opportunities to celebrate the legacy of Dr. Martin Luther King Jr., to express my support and enthusiasm for our athletics teams, as well as, continued opportunities to work to grow our philanthropic support. Important and impressive work continues in the schools, colleges, and units of the University. Below is a summary of significant developments and accomplishments.

Current Searches

Vice President for Enrollment Management: Provost Susan Jeffords is chairing the search advisory committee for the Vice President for Enrollment Management position. The committee membership includes, 2 students, 2 faculty, 2 deans, 2 associate vice provosts, 5 directors, and one vice president. Search consultant Martha Smilers from Williams and Company met with the president, search committee and others on December 18 and 19, 2018. The position profile is being finalized and once it is complete will be posted. Applicants should apply directly through Williams and Company.

Dean of the School of Social Work: Marvin Lynn, Dean, College of Education is chairing the search committee for the Dean of the School of Social Work. The committee will review candidate materials with the search firm Isaacson Miller on January 29, 2019. Eight to ten candidates will be invited for first round, off site interviews on February 25 and 26 resulting in finalists who will be invited for campus interviews.

Dean of the College of Liberal Arts and Sciences: Based on feedback from the College of Liberal Arts & Sciences Dean search advisory committee and other important stakeholders, the Provost has decided to defer the launch of the dean search until May of 2019. The delayed launch will provide a more effective timeline for advertising and recruiting strong candidates for this important position. It will also provide stability as we engage in budget planning for FY 2020. The revised timeline will have candidates visiting campus in fall term, with a projected start date in early to mid-2020. Interim Dean Matt Carlson has agreed to extend his service through this revised timeline, and we will continue to have the benefit of working with Isaacson Miller to manage the search process.
Faculty and Staff Accomplishments

**Marvin Lynn**, Dean, College of Education. Dean Lynn was selected as one of eight education deans across the nation to participate in the 2019 Holocaust Education Program and the International March of the Living in Krakow, Poland where they will visit Auschwitz and other sites significant for Holocaust survivors. The program is designed to foster greater knowledge about the Holocaust on the campuses of the participants and sponsored by Rutgers University, The Miller Center for the Community Protection and Resilience in partnership with the International March of the Living.

**Javier F. Casado Pérez**, Assistant Professor, Program Coordinator, Counselor Education. Assistant Professor Casado Pérez was named the incoming president of the ALGBTIC Oregon (Association for Lesbian, Gay, Bisexual & Transgender Issues in Counseling) Chapter and published several articles including Everyday Resistance Strategies by Minoritized Faculty. *Journal of Diversity in Higher Education*. Advance online publication. doi: 10.1037/dhe0000090 and Telling of Institutional Oppression: Voices of minoritized counselor educators. *Counselor Education and Supervision*, 57(3), 162-177. doi:10.1002/ceas.12108

**Deanna Cor**, Assistant Professor, Program Coordinator, Counselor Education. Assistant Professor Cor is the Principal Investigator for a nationwide study on Trans Military Personnel and Veterans’ experiences with mental health, and was awarded a $15,000 Faculty Enhancement Grant for the study. Deanna was also honored with the Oregon Counseling Association’s Human Rights Award in November.

**Megan Horst**, Assistant Professor, Urban Studies & Planning. Assistant Professor Horst won the ACSP Rising Scholar Award (non-R1) from the Association of Collegiate Schools of Planning (ACSP). The award recognizes early-career scholars who demonstrate strong potential for a meritorious impact on planning scholarship. Horst was honored at an awards luncheon for the 58th Annual ACSP Conference in Buffalo, New York.

**John Nimmo**, Assistant Professor, Curriculum and Instruction. Assistant Professor Nimmo and Debbie Leekeenan received a grant of $40,000 from the Tyler Rigg Foundation for "the development and production of a video focused on Anti-Bias Education in the ECE classroom."

**Academic Affairs**

**Accreditation**
Portland State submitted its Mid Cycle Report to the Northwest Commission on Colleges and Universities (NWCCU) on September 1, 2018 and as part of the process hosted two external reviewers; Dr. Lindsay Couzens, Director of Academic Assessment & Accreditation at UNLV and Dr. Scot Gordon, Provost at Eastern Washington University. During the two-day campus visit, the reviewers met with many people including Trustee Margaret Kirkpatrick, President Shoureshi, and Provost Jeffords, as well as deans, chairs, faculty, and administrators. While the official response from the NWCCU has not yet been received, the feedback provided by the reviewers in the exit interview was positive. PSU's accreditation with the NWCCU remains in good standing. The next report for NWCCU accreditation will be the Year 7 Comprehensive Self Report scheduled for submission in Fall of 2022.

**Program Approvals**
The Master in Nonprofit Leadership was approved by the Provost’s Council on September 4, 2018 and the Higher Education Coordinating Commission (HECC) on October 11, 2018, and was acknowledged by the Northwest Commission on Colleges and Universities (NWCCU) on November 29, 2018.

**Academic Innovation, Planning and Partnerships**

**Student Success Projects**
The Academic & Career Advising Redesign initiative is complete. A campaign has been implemented to share the advising pathways with students, and advisors are seeing positive responses from students, including increasing requests for advising appointments. Additionally, exploratory advising practices have been established in each Pathway. Ongoing efforts based on the redesign will include sustained professional development for advisors, completing electronic advisor assignments, proactive outreach campaigns using an updated predictive risk model and using student advising milestone practices.

The Interactive Degree Maps project is implementing a dynamic degree planner platform that has the potential to save undergraduate students costs by enabling them to progress more effectively and efficiently towards graduation. Highlights on the progress of this project include data that is now fully integrated between systems; advisor functionality to share plans with students and search for and filter students is complete; work continues to develop reporting capabilities that will provide insight into course demand for PSU planning; and most importantly, the project team has successfully launched and completed a pilot of Degree Planner with 28 Business students and 5 advisors. Efforts are underway to implement changes based on the pilot, and the project plans to launch to all undergraduate Business students in March, followed by a rollout in phases to the remainder of the campus.

myPSU envisions that students will experience online services and resources through a single point of entry, myPSU, available through the my.pdx.edu website and myPSU mobile app. The mobile app had more than 5,000 active users in November. And in 2018, myPSU had 11.9 million pageviews and 799 thousand users.
**myNextSteps** is a PSU-built mobile-first web application that is an interactive to-do list for the important tasks and deadlines about being a student. Since launching in September, the platform has been accessed by more than 5,780 students in 9,333 sessions, with an average session duration of 2 minutes and 59 seconds. The project team recently conducted usability testing and product feedback with students, and is scoping enhancements, including an automated email digest.

**The Coordinated Service Network** is focused on improving the delivery of student services by enhancing service delivery between departments. The initiative implemented the appointment scheduling platform in Advising pathways, started work to enable reporting on appointments, such as for no-shows for appointments, and finished development of the staff dashboard that will allow service staff to see each others’ notes to improve service delivery.

**PSU-PCC Joint Committee on Transfer Experience Improvement (JCTEI)**
In November 2018, PSU President Shoureshi and PCC President Mitsui created the PSU-PCC Joint Committee on Transfer Experience Improvement to support an equitable transfer and degree attainment process for diverse students. Together, the presidents charged the committee to:

- Improve and enhance the transfer experience and degree completion for all students moving between the two institutions
- Coordinate and engage with other stakeholders across both institutions to identify and support priority projects related to enhancing the transfer experience
- Advise the institutional presidents and senior leadership regarding priorities for improving transfer student success

The JCTEI program will focus on three initial projects:

- Review current strategies and data from both institutions related to increasing transfer student degree attainment and identify opportunities for improvement
- Review and implement curricular pathway integration, particularly in light of JIB 2998
- Facilitate the development of a more cohesive and seamless planning and advising experience for students who begin at PCC and will transfer to PSU.

**Flexible Degrees**
Flexible Degrees is an initiative led by the Office of Academic Innovation (www.pdx.edu/oai) designed to create online pathways within degrees or certificates (degree, certificate, course sequence), specifically for non-traditional students who often combine their studies with work and/or family obligations. Since the last report OAI started to work on the design of 8 out of 13 new flexible and online programs for "Flexible Degrees Round III". These projects include Gateway to World Languages, Online Degree in Philosophy, Flexible Degree in Accounting, Part-time Track in Engineering, Athletic & Outdoor Graduate Certificate, Flexible Degrees in Geography & GIS (Geographic Information Systems), FRINQ: Race & Social Justice, and Global Supply Chain Analytics. Upcoming new projects are PACE (Post-Secondary Adult and Continuing Education), Social Sciences, Environmental Science & Mgmt, Sociology, and Child, Youth, Family Studies. The previous RFP round titled "Flexible Degrees Round II" is almost over: 5 out of 13 projects still have a couple of online courses in development; all others are in the process of closing.
Active+Adaptive at PSU
The Active + Adaptive Program, led by the Office of Academic Innovation, is about experimenting with adaptive platforms in high enrollment courses in an effort to personalize the learning experience. The Office of Academic Innovation is testing different approaches and adaptive platforms in Chemistry, Biology, Physics, Mathematics, and Statistics. This Fall the Office of Academic Innovation successfully launched a series of new iterations to Biology, Physics (brand new courses), Statistics and Mathematics. Data analysis is planned for Winter 2019, but early indications of DWF rates and student satisfaction are positive.

Other Office of Academic Innovation
The Office of Academic Innovation (OAI) is expanding its Certificate in Innovative College Teaching professional development program for Graduate Teaching Assistant to all Schools and Colleges. The Office also launched three Academic Mini-Grants Institutes (AIM) for faculty this Fall with high participation (15+) across PSU for each topic: (1) Inclusive Curriculum and Pedagogy, (2) Open Educational Practices, and (3) Digital Teaching and Learning. Faculty will receive a stipend to participate in monthly workshops organized around a critical examination of their teaching practices. The goal is to create a learning community around a specific theme.

Enrollment Management
Financial Aid
The Office of Student Financial Aid is in the process of reviewing proposals for strategic enrollment management and leveraging of institutional aid, they hope to have a contract signed by March 2019. The initial Winter term Financial Aid disbursement was over $30.3 million dollars, which is remains steady, as last year’s initial Winter term disbursement was $30 million.

Admissions & New Student Programs
Headcount: 23,074; down 298 or 1.3%
SCH: 255,104; down 1,099 or 0.4%

Non-Resident SCH: 59,954; down 1,366 or 2.2%
Resident SCH: 195,150; up 267 or 0.1%

Graduate SCH: 35,185; down 1,476 or -4.0%
Undergraduate SCH: 219,919; up 377 or 0.2%

School/College SCH:
School of Social Work up 3.9%
College of the Arts up 0.3%
College of Urban and Public Affairs up 4.8%
Maseeh College of Engineering and Computer Science up 4.0%
University Studies up 2.0%

Honors down 2.1%
School of Public Health down 2.6%
School of Business down 1.3%
Graduate School of Education down 6.4%
College of Liberal Arts & Sciences down 1.7%
The Office of Admissions is currently engaging in two audits implemented by the Office of Internal Audit (University Remissions Audit and Recruiting/Admissions Audit). The Admissions team is reviewing both documents and preparing a response to the recommendations provided.

The campus is experiencing a decline in beginners at the application stage and carrying through to the confirmed stage. This decline is attributed to external and internal factors, including:

- Changing demographics with fewer Oregon high school graduates
- Political policies and increased outreach and recruitment by other countries are impacting international enrollment nationally
- Traditionally-aged students and their parents/influencers may be more hesitant to consider PSU with an increase in negative media attention connected to the campus
- Two significant deadlines for prospective students have been pushed back to a later point in the year. The Scholarship Application deadline was December 1st and is now February 1st. Similarly, the Western Undergraduate Exchange deadline was December 1st and is now February 1st.
- The impact to the Four Years Free program has plateaued with enrollments mirroring that of two years ago

Comparing Fall Admissions Funnel 2019 data with that of Fall 2018 demonstrates that:

- We are experiencing significant gains in our transfer market for the second year, with a 72% increase in confirmed students (+54)
- While applications for beginner residents are down 25% (-872) confirmed students are down only 5% which is 7 students, demonstrating that effectively implementing our yield initiatives can offset the decrease in applications.
- There is also a considerable decline in our non-resident markets, both for beginners and international students, once again impacting the funnel from the application and confirmed stages

The office has taken some proactive and reactive initiatives to engage with students and move them through the funnel:

- Yield Strategies: Admissions counselors have engaged with incomplete and completed applicants to move them towards next steps and maintain rapport with PSU (additional visits to high schools, phone calls, and communication campaign)
- Developing a new admissions application: Creating a responsive application that stakeholders can manage efficiently and is user-friendly that will be ready to launch in August
- Exploring Application Deadlines: Creating impactful benchmarks with timelines that drive students to effective and early completion that allows them to be engaged with the campus and with more positive results
- Seamless Funnel: Collaborations with academic units
- Agent-Based Recruitment: PSU has five-current international agent-partners, four are specifically country-based and 27 new undergraduate international agent applications awaiting review.
- Working with UCOMM in the development and launch of a redesigned website
Research & Graduate Studies
Sponsored Projects
PSU Faculty from the College of Liberal Arts & Sciences (CLAS) and the Maseeh College of Engineering & Computer Science (MCECS) received 13 new awards from the National Science Foundation valued at $3.3M. These faculty members represent a variety of disciplines: Biology, Chemistry, Geography, Physics, Civil & Environmental Engineering, Computer Science, and Electrical & Computer Engineering.

Innovation & Intellectual Property
In Q2, Innovation and Intellectual Property (IIP) filed five new patents, four in the U.S. and two in Europe (EPO) for: former PSU student and inventor Simon Fowler’s Rotationally Symmetric Photoanalytic Reactor for Water Purification (U.S.); inventor Shankar Rananavare’s Magnetically Self-aligned Nanowires (U.S.); inventor Andrea Goforth’s Bismuth Particle X-Ray Contrast Agents (U.S.); and inventor Robert Strongin’s Molecular Probes Enabling Pancreatic Cancer Imaging (Europe - EPO and the U.S.).

IIP had five patents issued. Two were U.S. patents for inventor Tami Clare: Modified Nano-Clays and Coating Compositions Including the Same and Hydrogel Compositions and Methods for Electrochemical Sensing. The other three were issued in Germany, France, and the U.K. for inventors and former PSU students Lester Lampert and Haiyan Lee for their Compositions Comprising Diatom Frustules and Applications Thereof.

IIP signed five new agreements related to intellectual property and collected approximately $160,000 in licensing revenue from 18 unique external partners. In Q2, IIP also started two new companies based on PSU technologies: Stark Street Materials, Inc., founded by PSU alumna Anna Brown (former faculty advisor: Andrea Goforth), and Titania Purification, Inc., founded by PSU alumnus Simon Fowler (former faculty advisor: Jun Jiao). Two more companies are in the final stages of launch.

Grantsmanship Workshops
For the first time ever, RGS offered a university-wide grantsmanship workshop for faculty on December 12, 2018. By all measures, this all-day intensive training was a resounding success, helping 100 faculty members of all disciplines write compelling grant proposals to support their scholarly agendas. Attendees represented 10 colleges/schools and 35 departments. More than 60% of the faculty were assistant or associate professors. Over 90% of participants who submitted evaluations ranked the workshop, materials and presenter favorably; 94% said the workshop should be offered annually.

On January 7, 2019, RGS opened registration for PSU’s first university-wide grant proposal writing seminar geared toward graduate students and postdoctoral scholars. Within two hours, 120 had registered and 40 more signed up on a waitlist.

Research Communications
RGS is expanding Research Communications’ capacity to produce photo, video, and graphic design content to promote PSU research activities, including Research Week, May 6-10, 2019, a series of events highlighting research, scholarship, and creative activities at the University.
New Center: Digital City Testbed Center (DCTC)
The goal of the DCTC is to use academic, corporate and nonprofit campuses as testbeds for smart city innovation. DCTC allows cities and neighborhood groups to evaluate digital products and services before they are deployed in more public areas and is focused on the Cascadia Corridor, stretching from Portland to Seattle and Vancouver BC. The DCT Network is starting with the campuses of Portland State University (PSU), the Oregon Museum of Science and Industry (OMSI) and University of British Columbia (UBC). Initial activities have focused on internal organization, forging external partnerships and fund-raising. DCTC currently includes 23 PSU faculty from MCECS (12), CUPA (4), CLAS (4), COTA (1), COE (1) and SBA (1). Desired outcomes include stronger regional partnerships among PSU, UW and UBC and among Portland, Seattle and Vancouver. Topical foci are accessibility, seismic and climate resilience and public education. Top priority is to submit research grant and philanthropic proposals.

Update on Homelessness Research & Action Collaborative
HRAC’s goal is to help reduce homelessness and its negative impacts on individuals, families, and communities. The Collaborative brings together the expertise and skills of each of Portland State University’s colleges and schools, and collaborates with people experiencing homelessness, advocates, service providers, city and county policymakers, and other stakeholders.

We have worked with external partners to ensure our research agenda builds on community knowledge, and adds critical value and enhances partnerships. Collectively we have met with 100 local, regional, and national partners. We also met with the several philanthropic foundations. To guide our future work, we have developed lists for two advisory boards (a national research board; and, local advisory board).

We have already begun conducting projects, and securing funding for our work. We received about one million dollars including a significant $900,000 gift from Tim and Mary Boyle Winter 2019 in philanthropic contributions. We have one sponsored project (Clackamas County Fuse Study- $150,000), and helped another campus unit secure the Multnomah County Point in Time Count (RRI $100,000). Additional projects include a cost, revenue, and governance study for a tri-county approach to homelessness, addressing student homelessness, examining alternative shelter (pod communities), and coordinating a waste management and hygiene regional plan.

Graduate School
On November 5, 2018, PSU’s Faculty Senate approved a name change request from the Office of Graduate Studies (OGS), now officially “The Graduate School.” The Graduate School contracted the Council of Graduate Schools for a strategic consultation involving three consultants over three days to provide best practices in the following areas:

- Recruitment, marketing and communications at every level of the recruitment funnel
- International student recruitment
- Academic program review of graduate programs and assessment of graduate program learning outcomes
- Graduate student funding and competitive funding packages
Graduate Admissions

- Applications: There has been a 16% decline in applications from Fall 2017 (4,676) to Fall 2018 (3,875). Fall 2018 (2,244) admitted students were down 8% from Fall 2017 (2,451). Newly matriculated students were slightly down (7%) between Fall 2017 (1,289) and Fall 2018 (1,200).
- Admissions held its first-ever Graduate School Day on October 16, 2018. Through this outreach, we secured over 400 emails of prospective students who RSVP’d and made contact with 165 prospects on the day of the event. 35 departments were in attendance, as well as, seven student services groups. On January 2, 2019, we made contact again with students who RSVP’d and we will continue to nurture these leads throughout the coming year.
- Program spotlights on the pdx.edu homepage: Admissions created four program profiles (each with their own landing page) during this quarter: Book Publishing, Sociology, Communication, and Earth, Environment and Society. We will continue to utilize the pdx.edu homepage to promote the Graduate School.
- Admissions targeted prospective graduate students at different steps of the admissions funnel with a multi-part email campaign. Prospects who have made contact with our office were sent emails encouraging them to: 1) begin their application, 2) complete their application, and 3) submit their decision to enroll. We will continue to cultivate these leads throughout the coming year with additional communications.

Student Services

- Graduate School Student Services partnered with International Student Scholar Services (ISSS), International Undergraduate Admissions, and International Student Mentors to welcome international students to Portland at the Portland International Airport on September 12, 13, and 14, 2018. Bags of helpful information, bus passes, and PSU “swag” established PSU as a place of support for them upon arrival. This marks the second year of this program. Feedback has been positive from both the international and domestic students served.
- OGS participated in the fall 2018 Pre-Arrival webinar panel organized by ISSS. Approximately 83 registered students from around the world received information to help them with travel preparation and class registration, and to guide them in obtaining academic advising support, graduate information, and mentor support. Additional participation envisioned in webinars such as this to reach our international students before traveling to the U.S.
- Recruitment fairs attended in New Mexico, Texas, Florida, and Washington with many students interested in PSU. Some fairs involved McNair scholars. PSU ETM student to attend alumni fair in Kolkata India while he is home visiting.
- Saturday Writing Workshops throughout fall term. Presentations by English Writing faculty. Attended by graduate students from all disciplines.

Academic Services

- The number of graduate degrees and certificates awarded for AY 17-18 was up 1,976 from our average of 1,830 over the previous ten years.
• A record 91 doctoral degrees were awarded AY 17-18. There has been strong growth in the number of doctoral degrees awarded over the past ten years; we have almost doubled the number of degrees awarded annually over this time.
• Academic Services has been working with Conflict Resolution on an extensive reworking of their graduate curriculum. The program they are currently envisioning will help PSU create a framework for stackable degrees, an important trend in graduate education.

Finance and Administration

Treasury
PSU has concluded a full credit review process and has been reaffirmed at a rating of “A1 Stable” by Moody’s Investor Services. Additionally, the fiscal year 2018 Dashboard and Financial Report was completed and presented to the Executive & Audit Committee and the Finance & Administration Committee of the Board of Trustees.

University Financial Services
PSU’s external auditors presented the results of the fiscal year 2018 financial statement audit to the Executive & Audit Committee on November 13, 2018. The annual audited financial statements were then issued November 15, 2018 with an unmodified opinion.

In October 2018, Campus Accounting Services completed its testing in conjunction with the Office of Information Technology and training to campus to successfully roll out the Banner 9 upgrade for finance.

Contracting and Procurement Services collaborated with Police Chief Donnell Tanksley and General Counsel Cindy Starke to draft and issue a request for qualifications and to draft and complete agreements with Margolis, as well as with OIR Group to perform an administrative review of the officer involved shooting.

Project Accounting continues to support PSU’s capital projects, including the Neuberger Hall renovation and the Fourth and Montgomery Building. Project Accounting worked with the three other owners of the Fourth and Montgomery Building to establish an agreed-upon approach to tracking and allocating project costs by owner and funding source.

In January, University Financial Services (UFS) will compile and issue approximately 1,400 Forms 1099 to vendors, as well as begin work on Form 990-T. UFS continues to research the impacts of the Tax Cuts and Jobs Act on its unrelated business taxable income reporting on Form 990-T.

Budget
For FY19, gross tuition revenue is expected to be down $3 million due to lower than expected enrollment and a change in the student mix. This may be partially offset by some savings in remission spending.

Our state appropriation is up $13,566 from FY19 budgeted amount, due to an increase in resident degree production offset mostly by a decrease in resident enrollment.
Salaries and wages are expected to come in lower than budget mostly due to structural salary savings. We are still on track to contribute $4 million to the central reserves.

Contingency planning for future fiscal years has begun at the executive level. We have started looking at different revenue scenarios for FY20 and identifying possible reduction categories.

Assumptions include flat state appropriations for the next biennium, enrollment per OIRP forecasts, and a current service level general fund expense budget of the FY18/19 budget plus 5.9%.

**Human Resources**

The HR Compensation team has completed and implemented the compensation and classification project for the Unclassified/Unrepresented employee group (520 positions). Feedback from campus is positive. We continue working with AAUP (American Association of University Professors) on the Academic Professionals portion (350 positions) of the project.

HR is working with General Counsel and the Office of Global Diversity and Inclusion to provide education to campus leaders in regards to HB 2005 (pay equity) implementation in order to comply with the new legislation and ensure our employees are compensated equitably.

The Payroll & Benefits team has completed the 2017 & 2018 AAUP salary adjustments. 2019 adjustments on track for January/February per AAUP collective bargaining agreement. Implementing Police Officer collective bargaining agreement January 2019. Post Doc Testing wrapped up and will be implementing new employee class.

Employee & Labor Relations team completed bargaining in Nov 2018 (implementation January 2019); SEIU 503 bargaining to begin February 2019.

The Employment Team worked on the Electronic File Room/Electronic Letters of Offer project for classified staff, and it is now live and being utilized. Next steps include rolling out electronic letters of offer for admin, faculty, and eventually adjuncts by June 30, 2019. Since the beginning of FY19 our team has processed 4,043 hire letters, 1,476 of those since October 2018.

Our Human Resource Information Systems (HRIS) team has begun the final stage of our electronic file room project with scanning and indexing of active employee files beginning in January. All incoming documents to HR will be scanned and we are working toward online submission of electronic documents, starting with ADA Accommodation Requests and Tax-Deferred Investment (403(b)) forms. The Banner 9 HR module was successfully rolled out to campus in October with over 20 training sessions offered in collaboration with University Financial Services reaching more than 200 campus users.

HR administered the 4th annual Employee Engagement survey, which was sent to 430 employees in FADM and OIT. We had an 85 percent participation rate and an increase in overall scores.

**Capital Projects**

Peter Stott Center and Viking Pavilion: Additional work was completed in Fall 2018 including the Hall of Fame within the north entry and the addition of various works of art.
724 Harrison Building (former Neuberger Hall): This $70 million project remains on track to be completed within budget and on schedule in August 2019, in time to fully re-occupy the building in advance of Fall term 2019. It will include the Jordan Schnitzer Museum of Art at PSU and new space for the Fairborz Maseeh Department of Mathematics and Statistics. All building systems will be replaced or modernized, new accessible entrances are being created on Broadway and the Park Blocks and a lightwell reaching the basement is being added in the center of the building.

Fourth & Montgomery Building: Construction began December 2018 for this 7-story building consisting of the city’s Bureau of Planning and Sustainability, PCC’s dental programs, the OHSU-PSU School of Public Health and PSU’s Graduate School of Education. A groundbreaking ceremony that included leadership from the City and the three universities occurred on January 11. The building is scheduled to open November 2020.

Science Building One: In anticipation of getting approval from the state legislature for funds to renovate and expand the building, at the end of the current legislative session or in the 2020 short session, pre-design and programming work has begun.

Student Financial Services
During the fall term the Financial Wellness Center held 581 one-on-one financial coaching appointments with students.

Risk Management
Emergency Management reached an agreement with Multnomah County wherein PSU would potentially host emergency shelters in the event of a mass housing need. The agreement does not bind PSU to host, but it will strengthen our alliance with Multnomah County in emergency preparedness and potentially provide resources PSU can use for sheltering of students, faculty and staff.

Emergency Management has applied to be part of a pilot project with ShakeAlert, a USGS earthquake early warning system. The pilot would demonstrate how ShakeAlert could interact with PSU’s critical systems and, long-term, emergency notification.

Office of Information Technology
New projects:

- Custom-Built Online Undergraduate Admissions Application
- High School Dual Credit Automated Processing Solution
  - Phases 1 and 2 combined saves Registrar’s Office 450 hours annually
  - Potential recruits benefit from a more modern, efficient first experience with PSU
- Online Personal Expense Reimbursement Solution
- Online Graduate Admission Tuition Deposit Solution
- OIT Helpdesk Chat Support official launch
- Expanding Global Classroom technology capabilities for remote business students
- Organized Viking Pavilion business units to present unified prioritization for building buyback improvements
- Project Just Stop It! ( Decommissioning outdated technology in order to expand capacity to support new technology). Examples include replacing paper with online forms;
expanding myPSU for students in order to stop using the Banweb menu; elimination of outdated technology like Form Fusion.

**Continuing projects:**
- Cutover to Banner 9, the university’s administrative software solution, is complete
- PSU video delivery platform needs analysis, selection, and deployment.
- Windows 10 migration (Windows 7 support ends on 12/31/2019)
  - 2017 = 4,353 machines to upgrade
  - 2018 = 2,076
  - 2019 = 1005 remaining to upgrade by 12/31/2019

**PSU Foundation**
FY19 Giving to Date
Dollars raised 18.6 million towards $43M goal
Donors = 4,368
Donations = 5,315
Principal Gifts ($1M+) = 4

**SBAD Launches Campaign**
The Campaign for PSU officially launched at the 2018 Simon Benson Awards, which generated more than $1.8 million in support of campaign priorities. Highlights included jazz great Esperanza Spalding’s performance and on-stage conversation with PSU mentor Darrell Grant, remarks by CLAS student Trine Parsons. More than 50 students were involved with the event.

**Campaign Committee Begins Work**
The campaign committee, led by PSU Foundation Philanthropy Committee Co-Chairs Paul Schlesinger and Don Vollum, had their first meeting on December 5, 2019. Marisa Zapata, Director of the Center for Homelessness Research and Action Collaborative, shared the research center’s goals and recent activities.

**Campaign Website Goes Live**
The campaign’s microsite-letknowledgeserve.org- has launched. The site summarizes all top level giving opportunities as well as the first round of campaign stories and updates. More than 5,000 individual users have been driven to the site through PSU and PSUF’s web pages, email outreach and a targeted mobile campaign. A second round of content will debut in spring.

**Audit**
Independent audit partner KPMG issued PSU Foundation a clean audit. The final report has been posted on the PSUF website.

**Athletics Hall of Fame**
The 2018 Athletics Hall of Fame induction ceremony was held in the Viking Pavilion at the Peter W. Stott Center on October 12. The event coincided with the completion of the new Beetham Family Athletics Hall of Fame. Board member Peter Stott was recognized for meritorious service.
Global Diversity & Inclusion
TRIO - Student Support Services (SSS)

TRIO worked with PSU Development to raise more than $400 during PSU’s Day of Giving to support TRIO/SSS students applying to graduate and professional schools. TRIO/SSS recently completed the 2017-2018 annual performance report and submit it to the US Department of Education in early March. Our persistence rate from fall 2017 to fall 2018 is 95.34%. Our graduation rate for new participants who graduated within 6 years is 82.50%. By the end of summer 2018, 99.64% of our students stayed in good academic standing.

Student Legal Services (SLS)
SLS hired a part-time attorney to meet student needs for assistance in criminal and family law matters. Secured a $15,000 grant from the Oregon State Bar to distribute as scholarships to students in the Explore the Law program to offset the costs associated with applying to law school.

Diversity Education & Learning
Highlights for this quarter include:

- Providing a series of sessions for the combined staffs of the Registrar’s Office, Financial Aid, Student Financial Services, Undergraduate Admissions and Information Technologies
- Returning to the Oregon Center for Career Development to build upon previous work
- Presenting for the Oregon Association of Early Learning Professionals
- The director of affirmative action and equal opportunity and the director of diversity education and learning teaming up to offer a campus-wide schedule of inclusive hiring workshops.
- The 3rd Annual Reception for PSU Professionals of Color (facilitated event) provides faculty and staff with opportunities to network, collaborate and mentor across disciplinary lines and administrative designations.
- This year the signature MLK Tribute event will span two days, featuring a keynote address and a panel of scholars and activists. The keynote by native Portlander, community activist and chief investment officer at Meyer Memorial Trust, Rukaiyah Adams, will address Living the Legacy: Confronting Economic Injustice in Times of Crisis. The panel titled Echoes of the Past will explore contemporary connections to Dr. King’s speech “The Three Evils of Society: Racism, Poverty and Militarism.”

President's Equal Access Scholarship
The President’s Equal Access Scholarship recipients will participate in the nationwide call to action that mobilized community members and organizations in observation of the MLK Day of National Service. Global Diversity & Inclusion partnered with the PSU Center for Student Engagement to organize a full day of skill building, discussions, and service honoring and discovering the legacy of Dr. Martin Luther King Jr.

President’s Diversity Action Council
Interim Vice President Michael Alexander has reconvened the President’s Diversity Action Council (DAC). The DAC’s role is to foster equity and social justice by reviewing PSU
programs, policies, and decision making and developing recommendations that aid the university in our work to serve the best interests of our diverse constituents.

The important work of the DAC committees this year will be guided by the recommendations of the President’s Task Forces on African American, Asian American and Pacific Islander Student Success.

**Proposed Changes to Title IX of the Education Act of 1972**
On December 16, 2018, US Department of Education released the proposed Title IX regulations. These proposed regulations inform educational institutions on how they should address sexual harassment and sexual assault on university/college (and K-12) campuses and what would constitute deliberate indifference that could create liability for the colleges/universities. The proposed changes to Title IX will become regulations and have the effect of law.

The regulations appropriately call for the universities to provide support to survivors even if they do not file a complaint and call for fair grievance processes. However, there are a number of significant changes. At this point we do not know the full implications of the proposed regulations; however, there may be significant cost to the university to implement the new regulations, as the Department of Education will not be providing funding for these new requirements. The seven public universities and OHSU are jointly drafting comments to provide to the Department of Education.

**Government Relations**

**State Budget**
In late November 2018, Governor Brown released the Governor’s Recommended Budget (GRB). The GRB provides no increase in funding for the Public University Support Fund (PUSF) from the current 2017-19 appropriation and eliminates two critical funding sources, the Engineering Technology Sustaining Fund (ESF formerly ETIC) and the Sports Action Lottery fund. Collectively, the GRB will result in a nearly $9 million net reduction in 2019 operating funds for Portland State University. Additionally, the GRB recommends holding all university capital bonding until the 2020 legislative session.

Simultaneous to the release of the GRB, Governor Brown proposed an investment budget predicated on the passage of $1.9 billion in new state revenue. The proposal substantially benefits public universities and includes an increase in the PUSF of $120 million bringing it to a total of $857 million. Additionally, it restores and increases investments in the ESF, restores and increases Sports Action Lottery funding, and nearly doubles investments in the Oregon Opportunity Grant, which is available to low-income Oregonians attending public or private universities or community colleges. In stark contrast to the GRB, the investment budget, if adopted, would increase 2019 operating funds by nearly $17 million.

**Next Steps on State Budget**
The GRB is the first step in a long process that will result in a final Legislatively Adopted Budget (LAB). The LAB will not be finalized until July 2019. The university presidents and government relations teams are working with students, faculty, alumni, trustees and partner groups to secure funding above the GRB.
Based on meetings with Governor Brown, University presidents have initially agreed to pursue inclusion in a possible revenue package. University government relations teams are coordinating with university presidents and VPFAs. However, it is very early in the process and there are likely to be a significant number of new developments in the coming months.

**HECC Adoption of Tuition Review Criteria**

Following through on a commitment made in 2017, the HECC adopted criteria to evaluate any tuition increase exceeding five percent. The criteria are the product of a workgroup that included trustees, administrators, HECC staff and students. Three criteria were adopted: (1) Fostering an inclusive and transparent tuition-setting process, (2) Safeguarding access and support for degree completion by historically underrepresented students, and (3) Financial conditions demonstrating the need for resident, undergraduate tuition to be increased more than 5%.

**Athletics**

**Academic Success**

Viking Student-Athletes continue to perform at a high level in the classroom.

Fall 2018 Academic Success:
- Student-Athletes had an average 3.12 GPA, with an average team GPA of 3.23.
- 20 students made the President's List and 20 students made the Dean's List.
- Women's Tennis had the highest team GPA at 3.71.

**Football Venues for Fall 2019 Season and beyond**

Due to scheduling conflicts with the Timbers and Thorns, Viking Football is looking for a new home field. Conversations are underway with the City of Hillsboro to make arrangements for Viking Football to play all home games at Hillsboro Stadium. Additionally, Portland State is partnering with the City of Portland, Portland Public Schools, and Oregon Sports Authority to conduct a feasibility study on the Lincoln High School site.

**Fall Sports Updates**

**Cross Country:**
Vikings put together the best combined men's and women's seasons in program history, all while competing with 28 runners with one letter of experience or less. Picked to finish in a tie for ninth in the Big Sky, the Viking women recorded their best finish ever at the Big Sky meet with a fifth-place finish. The Viking men, meanwhile, had been tabbed to finish dead last in the conference, but surprised everyone by finishing eighth for their second-best finish ever. Both teams then followed with their best performances in over 15 years at the NCAA West Regional. The Viking women placed 15th overall for their second-best finish ever at the meet – and best since placing 11th in 2002 – while the Viking men surprised the field again by placing 21st overall – their best finish since placing 18th overall in 2003.

**Football:**
Portland State Vikings showed vast improvement in 2018, finishing the year at 4-7 overall, 3-5 in the Big Sky Conference. Although the Vikings had a modest 4-7 record overall, it was a four-game improvement over a winless 2017 season. PSU won three straight games at midseason, marking their longest winning streak since 2015. A 22-20 victory at 14th-ranked Montana was the first over a nationally-ranked team since 2015 and a first-ever Big Sky Conference win in Missoula.
**Women’s Soccer:**
In their second year under head coach Katie Burton, the Portland State soccer team took a slight step back in the standings but still saw a young team make tremendous strides. The Vikings finished the year one position out of qualifying for the Big Sky tournament and finished with a 5-10-1 overall record and 3-5-1 mark in Big Sky play. While the final record may not show it, the Vikings went up against some of the best competition and proved themselves worthy competitors. The young team has nowhere to go but up, and the lessons they’ve learned this year could be critical to making a run at the Big Sky Championship over the next couple of years.

**Volleyball**
The volleyball team showed resilience in dealing with a bad run of injuries. The unexpected element came in the injuries that forced the Vikings to play with 10 or fewer players for 15 of their 18 Big Sky matches, and the Vikings were down to only nine players in seven of those matches. The Vikings finished 5-25 overall, and 4-14 in conference.

**Winter Sports Updates**
**Women’s Basketball** is off to the best start in school history. The team finished their non-conference schedule 8-1 with wins over tough opponents such as Grand Canyon University, UNLV and University of Portland. The Big Sky Conference season began on December 31st. The team is currently 2-1 in conference and projected to be a strong contender for the conference championship.

**Men’s Basketball** played a challenging non-conference schedule including road games against Oregon, Stanford and BYU. The team entered Big Sky Conference play with a 5-6 record and a tough road schedule to begin the season. Currently the men’s team has a 1-2 Big Sky Conference record - the first win of the season came at Montana in a huge overtime victory.
October 4, 2018
Lincoln Performance Hall
Lincoln Hall
8:00 AM – 12:30 PM

Minutes

Board Members Present: Erica Bestpitch, Chair Gale Castillo, Sho Dozono, Greg Hinckley, Maude Hines, Margaret Kirkpatrick, Antonio Leiva, Pete Nickerson, Lindsay Stewart, Christine Vernier, and President Shoureshi (ex-officio)

Board Members Not Present: Tom Imeson, Irving Levin, Peter Stott

The meeting was webcast.

1. Call to Order/Roll/Declaration of Quorum

Chair Castillo called the meeting to order at 8:05am. Roll was taken, a quorum was present, and the meeting proceeded in executive session to review and evaluate the employment-related performance of the President.

2. Opening Remarks

Chair Castillo welcomed the audience and shared they had made major changes in the agenda to accommodate those interested in attending and to allow for as much open comment period as possible. Castillo acknowledged this was the first meeting since the June 29 officer involved shooting that has left the campus community deeply shaken and expressed condolences to the Washington family. Castillo asked that the audience please be respectful of others, keep an open mind, and listen to each other. The Board will not rush towards a final decision and has contracted with independent experts to do two separate reviews. OIR Group will review the incident in depth and report findings to PSU Leadership. The second group, Margolis Healy, will do a comprehensive review of our campus public safety program, including policies and procedures, staffing and training. Margolis Healy will make recommendations to the President and Board. The report and recommendations will be made public. There will be nine public forums for Margolis Healy to gather feedback on October 30, 31 and November 1, 2018 and the Board encourages broad participation. There will also be an online survey option for those not comfortable providing their feedback in a forum environment.

3. Consent Agenda

ACTION: A motion was made by Dozono to approve the Consent Agenda, Hines seconded and the motion passed unanimously.
4. Comments from the Associated Students of Portland State University President Luis Balderas Villagrana

ASPSU President Villagrana thank students, faculty and community members for attending the meeting. Villagrana reviewed his written remarks, sharing the upcoming projects that ASPSU will be working on during the year. ASPSU Senate passed a resolution in support of disarming of campus police in 2016, and since the June 29 incident, he has been receiving feedback on both sides of the issue. Villagrana asked the administration to please listen to students, faculty, staff and community members. As PSU is an innovative school, he hopes that we can think and act innovatively as a community and as a University to redefine safety where guns are not the solution. ASPSU will stay true to their goal of disarmament.

5. President’s Report

President Shoureshi first acknowledged how the June 29 officer involved shooting and how it impactful it has been to the campus community. He expressed his deep condolences to the Washington family.

President Shoureshi reviewed his written report included in the Board docket. He reviewed enrollment numbers and goals around the upcoming comprehensive campaign. Shoureshi also reviewed some of the student success projects, as well as research and scholarship work. He discussed University goals for 2021 and 2025, in the categories of student success, research and financial stability.

6. Approval of Presidential Goals

ACTION: Vernier made a motion to approve the presidential goals. Dozono seconded. The motion passed unanimously.

7. Open Comment

The following students, faculty, staff and community members shared remarks relating to safety on campus and the shooting death of Jason Washington:

Marisa Zapata

Gabriel Loyd

Edith Gillis

Ben Anderson-Nathe

Lisa Hawash

Lisa Bates

Winston Grady-Willis
The Board took a break from 10:24am-10:38am. Public comment continued after the break, and the following individuals shared remarks relating to safety on campus and the shooting death of Jason Washington:

Alessandra Peraza
James Partridge
Diane (surname not given)
Kathryn Letcher
Donald E. Thompson III
Kaye Exo
Mason Mimi
Aaron Golub
Tom Hastings
Brittany Quale
Darrow Omar
Kahi Gould
Garth Upshur
Dawn Richardson
Maria Gallegos
Ivan Chen
Julia Willingham
Isaac Harper
Cat Jesse
Clarice Jordan
Mikalah Ball
Susan Lindsay
Michael Mitchell
Brandon Dieckmann
Juno Suarez
Kaden Burdick
Jennifer Robe
Kate Stubblefield
Olivia Moreau
Jeanne Connett
Hayley Mandel
Joy Mutare Fashu Kami

Camilo Abreu

Mason (surname not given)

Angie Lyman

8. Adjourn

Chair Castillo adjourned the meeting at 12:38pm.
Minutes

PART ONE

June 18, 2018
Hotel Dossier
8:30 AM – 12:00 PM

Board Members Present: Erica Bestpitch, Gale Castillo, Greg Hinckley, Maude Hines, Margaret Kirkpatrick, Irving Levin, Chair Rick Miller, Pete Nickerson, Lindsay Stewart, Peter Stott, Christine Vernier, and President Shoureshi (ex-officio)

Board Members Not Present: Sho Dozono, Tom Imeson, and Steff Shao

1. Call to Order/Roll/Declaration of Quorum

Chair Miller called the meeting to order at 8:35 am. Roll was taken, a quorum was present, and the meeting proceeded.

2. Goal setting

President Shoureshi reviewed his proposed goals for Portland State, as well as data regarding funding at PSU. For example, tuition rates and state support at PSU, other Oregon universities, and the national average. He also reviewed the multi-year funding forecast for the institution and compared PSU staffing FTE to similar institutions.

President Shoureshi proposed Co-ops, state support, student scholarships, partnerships, and Centers of Excellence as tools to help with the upcoming funding challenges. The Board had a robust discussion around the proposed goals including affordability, quality, and access. The lack of revenue was determined to be the core issue that the goals will focus on.

President Shoureshi presented his reorganization plan that will help him align his goals to the organizational structure. When the new Provost and Vice President of Research start this summer, he is planning to have multiple retreats to gain alignment in the newly structured areas.

The Board discussed funding, the capital campaign, and how the business community can be engaged with the University, as well as how to bring in federal dollars for research.
The Board determined they needed clear goals that were measureable and agreed upon, and that the goals should have an established timeline. Goals will be reviewed and approved at the October 2018 Board meeting. They continued to work to prioritize the goals for President Shoureshi. Draft goals included:

*Increasing retention and graduation rates
*Increasing enrollment (online, non-resident, partnerships)
*Conducting a successful capital campaign
*Enhancing quality and value of PSU degree

Adjourn

Chair Miller adjourned the meeting at 12:13pm to go into a lunch break.

PART TWO

June 18, 2018
Hotel Dossier
1:05 PM – 5:00PM

**Board Members Present:** Erica Bestpitch, Gale Castillo, Greg Hinckley, Maude Hines, Margaret Kirkpatrick, Irving Levin, Chair Rick Miller, Pete Nickerson, Lindsay Stewart, Peter Stott, Christine Vernier, and President Shoureshi (ex-officio)

**Board Members Not Present:** Sho Dozono, Tom Imeson, and Steff Shao

1. Call to Order/Roll/ Declaration of Quorum

Chair Miller called the meeting to order at 1:07pm. Roll was taken, a quorum was present, and the meeting proceeded.

2. Goal Setting continued

The Board refined the draft goals for 2021 to include: increase retention and graduation rates; increase enrollment; conduct a successful capital campaign; and enhance scholarship of discovery and pedagogy.

The Board talked about timeline and where the institution should be in 2025. Strategic funding choices will need to be made around remissions, tuition, state support, and other avenues.

The Board discussed the need for alumni engagement.

The Board is establishing a new way of operating together. President Shoureshi and the Board discussed the new communication model for the University. It was agreed that Board members will not communicate directly with University leadership or staff other than President Shoureshi unless the president is present or is notified in advance. All Board committees are to work with the
President on agendas and meeting content, rather than working directly with University support staff.

The Board discussed the pros and cons to the new communication model.

**Adjourn**

Vice Chair Castillo adjourned the meeting at 4:56pm.
DOCKET ITEM: 6.c

DATE: January 24, 2019

TITLE: Approval of TriMet Property purchase at 4th and Lincoln.

COMMITTEE ACTION: The Finance & Administration Committee recommended that the resolution regarding the 2033 SW 4th Avenue move forward for Board approval at their November 13, 2018 meeting.

SUMMARY OF ITEM: PSU entered into a Disposition & Development Agreement with Prosper Portland (formerly PDC) on April 3, 2015. The DDA provides that Prosper Portland will provide funds for PSU to purchase the TriMet Lot. The DDA was amended on February 20, 2018 to provide up to $5,840,000 (appraised value) from Prosper Portland to purchase the lot. Prosper Portland provided $2,000,000 to PSU on June 28, 2018 with the remainder to be provided by June 30, 2019. PSU entered into a Purchase and Sale Agreement (PSA) with TriMet on September 22, 2018 to purchase the TriMet lot. The PSA states that TriMet will sell the lot to PSU for $6,015,200, the appraised value plus two years rent for PSU to use the property for temporary trailers associated with the Neuberger Hall renovation. The PSA requires PSU to close on the property no later than July 31, 2019.

SUMMARY OF COMMITTEE DISCUSSION: The DDA with Prosper Portland requires that PSU construct at least $5,840,000 of taxable use in the project. The DDA and PSA both require PSU commence construction by January 31, 2024. The PSA with TriMet requires that PSU construct at least 90,000 sq ft (about six stories). The Finance & Administration Committee unanimously approved the resolution and requested it be moved to the full Board for approval.

REQUESTED BOARD ACTION: A motion to approve the resolution for the acquisition of the property at 2033 SW 4th Avenue.

ATTACHED DOCUMENTS: Resolution attached.

BACKGROUND READING: None.
RESOLUTION APPROVING THE ACQUISITION OF THE PROPERTY AT 2033 SW 4TH AVENUE OWNED BY TRIMET

Recommended by the Finance and Administration Committee
November 13, 2018

Approved by the Board of Trustees
January 24, 2019

BACKGROUND

A. PSU entered into a Disposition & Development Agreement (DDA) with Prosper Portland (formerly the Portland Development Commission) on April 3, 2015, which provides that Prosper Portland will provide funds to PSU for the purchase of the property located at 2033 SW 4th Avenue (the “Property”) from TriMet. The DDA was amended on February 20, 2018 to provide up to $5,840,000 (appraised value at the time) from Prosper Portland for PSU to acquire the Property.

B. The DDA requires that PSU construct at least $5,840,000 of taxable use as part of any development on the Property and commence construction on a project by January 31, 2024.

C. Prosper Portland provided $2,000,000 to PSU on June 28, 2018 to use to purchase the Property. Prosper Portland intents to provide $3,840,000 to PSU by June 30, 2019 to use to purchase the Property.

D. PSU entered into a Purchase and Sale Agreement with TriMet dated September 22, 2017 for the purchase the Property (the “PSA”). The PSA provides that TriMet will sell the Property to PSU for $6,015,200, the appraised value plus two years rent so PSU could use the Property for trailers during the renovation of Neuberger Hall. The PSA requires PSU to close on the purchase of the Property no later than July 31, 2019.

E. Under the PSA, PSU agreed to develop, use and maintain the Property in a manner that supports employment-generating and other transit-supportive use, which may include residential, classroom, commercial, office, and/or retail uses that support higher levels of transit service. Additionally, the PSA requires that any building constructed on the Property has a minimum building floor area of 90,000 square feet (approximately six stories).

RESOLUTION

Now, therefore, be it Resolved by the Board of Trustees, that:

1. Acquisition of Property. Consistent with the policy objectives set forth in PSU Standard 580-060-0020, the Board finds that the acquisition of the Property will be for the present or future development of the University. Pursuant to ORS 352.113 legal title shall be taken and held in
the name of the State of Oregon, acting by and through the Board, and the deed shall be executed by the chairperson of the Board. The President is delegated the authority to approve the acquisition of the Property after the following have been performed to the satisfaction of the President: reviewing an appraisal by a licensed and experienced real estate appraiser estimating the fair market value of the Property; reviewing a current or previously completed environmental assessment and determining that any risk associated with the Property is reasonable; and determining that sufficient ongoing revenues are available to operate and maintain the Property. If the information as noted above are provided to the President and meet his satisfaction, the Board hereby authorizes, empowers, and directs the President or his delegate to take further actions as is necessary to transfer title of the Property to the name of the State of Oregon, acting by and through the Board, including, without limitation, executing agreements, documents, or certificates (other than the deed) in connection with the acquisition of the Property.

2. **Purchase Price.** PSU may purchase the Property from TriMet for $6,015,200 plus closing costs as set forth in the PSA if $5,840,000 has been received from Prosper Portland prior to closing on the Property.

3. **Taxable Use.** If PSU develops the Property, it will construct at least $5,840,000 of taxable use as part of the development in accordance with the DDA with Prosper Portland.

4. **Development Size.** If PSU develops the Property, it will construct at least 90,000 square feet of building space.

5. **Effective Date.** This resolution shall take effect immediately upon adoption by the Board.

APPROVED BY THE BOARD OF TRUSTEES
JANUARY 24, 2019

Secretary to the Board
DOCKET ITEM: 6.d

DATE: January 24, 2019

TITLE: Approval of Academic & Student Affairs Committee Charter.

COMMITTEE ACTION: The Academic & Student Affairs Committee recommends approval of updates to the committee charter to reflect title and reorganizational changes made in university leadership at their January 10, 2019 meeting.

SUMMARY OF ITEM: The committee updated the charter to include ex-officio members to be the Provost, Vice President for Student Affairs, and the Vice President for Research and Graduate Studies.

SUMMARY OF COMMITTEE DISCUSSION: The committee proactively updated the charter so that membership was relevant to the work of the committee and University leadership.

REQUESTED BOARD ACTION: A motion to approve the updated committee charter.

ATTACHED DOCUMENTS: Charter attached.

BACKGROUND READING: None.
Academic and Student Affairs Committee

The Academic and Student Affairs Committee is established to oversee the academic and student affairs of the University. The Committee shall consist of the trustees appointed by the Chair. The Provost, and the Vice Provost for Enrollment Management and Student Affairs, and Vice President for Research and Graduate Studies shall be ex officio non-voting members of the Committee. The Committee is responsible for (1) ensuring and protecting, within the context of shared governance, the educational quality of the University and its academic programs and the quality and adequacy of its student support services, (2) monitoring progress towards the University’s academic quality and student success goals, (3) advising the Board regarding major changes to the academic programs of the University, such as the creation, merger or closure of degree programs, schools or colleges within the University, and (4) oversight of implementation of the University’s strategic plan goals related to academic affairs, research, student success and student wellbeing. The Committee is responsible for such other matters as may be referred to it by the Board or Chair. The Office of Academic Affairs is responsible for providing staff support to the Committee.

APPROVED BY BOARD OF TRUSTEES January 30, 2014

AMENDED BY BOARD OF TRUSTEES June 22, 2017

AMENDED BY BOARD OF TRUSTEES _________________
DOCKET ITEM: 6.e

DATE: January 24, 2019

TITLE: Approval of AY19/20 Board meeting dates

COMMITTEE ACTION: The Executive & Audit Committee recommends approval of the four dates for Board meetings in 2019/2020.

SUMMARY OF ITEM: The committee approved of the below dates, following the usual cycle joining the Board meetings with appropriate times in the academic term and in compliance with the Board of Trustee Bylaws.

October 10, 2019
January 23, 2020
April 9, 2020
June 18, 2020

SUMMARY OF COMMITTEE DISCUSSION: The committee approved of the above dates, following the established cycle of the academic term that has been used for the last several years.

REQUESTED BOARD ACTION: A motion to approve the dates above.

ATTACHED DOCUMENTS: None.

BACKGROUND READING: None.