Academic and Student Affairs Meeting
Conferencing to Attend Remotely
(503) 414-1488
Passcode Number/ID: 123456

Academic and Student Recreation Center (ARSC) - PSU Urban Plaza
University Conference Room - 515
1800 SW 6th Avenue, Portland, OR 97201
Friday, 11/18/2016
2:00 - 5:00 PM PT

1. Call to Order / Roll / Declaration of Quorum (2:00 p.m. to 2:05 p.m.)
   Standing
   Presented by: Margaret Kirkpatrick, Chair

2. 9-8-16 ASAC Meeting Notes (2:05 p.m. to 2:10 p.m.)
   Approval
   Presented by: Margaret Kirkpatrick, Chair
   ASAC Meeting Minutes 9-8-16 DRAFT - Page 2

3. Student Wellness Initiative Review (2:10 p.m. to 4:35 p.m.)
   Presentation
   Presented by: John Fraire, Vice President for Enrollment Management and Student Affairs

4. ASAC Committee Charter Update (4:35 p.m. to 4:45 p.m.)
   Discussion
   Presented by: Dave Reese, General Counsel and Secretary to the Board of Trustees
   Academic and Student Affairs Committee Charter - Page 4

5. Vice President, Research & Strategic Partnerships Search (4:45 p.m. to 5:00 p.m.)
   Presentation
   Presenter: Sona Andrews, Provost
September 8, 2016, Academic and Student Recreation Center (ASRC): 1800 SW 6th Avenue, Room 515 – University Room
2-5 p.m.

MEETING NOTES

Committee members present: Chair Margaret Kirkpatrick, Vice Chair Swati Adarkar, Sho Dozono, Maude Hines, Pete Nickerson, Steff Shao, Lindsay Stewart, Sona Andrews (ex-officio, non-voting), John Fraire (ex-officio, non-voting), Wim Wiewel (ex-officio, non-voting)

Committee members not present: None

Committee staff present: David Reese and Vanelda Hopes

1. CALL TO ORDER/ROLL/ DECLARATION OF QUORUM
Margaret Kirkpatrick, Chair of the Academic and Student Affairs Committee (ASAC), called the meeting to order at 2:09 p.m. David Reese, Secretary to the Board, declared a quorum was present. The meeting was convened.

2. APPROVAL OF MINUTES—ACTION
Action: Trustee Pete Nickerson moved that the committee approve the minutes from the June 22, 2016 ASAC meeting. Trustee Maude Hines seconded the motion. The minutes were approved unanimously.

3. NWCCU YEAR ONE REPORT
Provost Sona Andrews discussed how the NWCCU accreditation cycle includes evaluations in years one, three and seven. This past year PSU completed its Year Seven review, and the current Year One review is an evaluation of PSU’s mission and core themes. The report shows that each of the core themes—Extend our leadership in community engagement, Elevate student success, Advance excellence in teaching and research, Expand our commitment to equity, and Innovate for long-term sustainability—are the goals for the PSU strategic plan, and lists key performance indicators (KPI) for each objective. A NWCCU review team will review the KPI’s listed and decide if they adequately determine if we are meeting our goals, and we will receive a response sometime in December. PSU will create baseline information and thresholds for each of the KPIs and review and analyze them annually. NWCCU will review them again during the Year Three evaluation. Chair Kirkpatrick commented on the high quality of the report.

Action: Trustee Maude Hines moved that the NWCCU Year One Report move to consent agenda for the September 15, 2016 Board of Trustees meeting. Trustee Lindsay Stewart seconded the motion.

4. reTHINK AND PROVOST CHALLENGE UPDATE
Sukhwant Jhaj, Vice Provost for Academic Innovation and Student Success and Hans VanDerShaaf, Senior Project Manager, discussed how reTHINK gained national attention. One thousand faculty and staff submitted 160 ideas and the Provost's Challenge funded 24 projects with the goal of enhancing online learning and using innovative technology in educational delivery to improve student success and graduation. Projects also serve to improve the student experience in order to reduce and improve services to help students graduate such as building a coordinated service network, interactive degree maps, advising redesign, and redesign of the My PSU web platform.
5. **Strategic Plan Sub-Initiative Review – Initiative 1.1.4 on Student Wellness**

John Fraire, Vice President for Enrollment Management and Student Affairs introduced Dana Tasson, Executive Director, Student Health and Counseling, CeCe Ridder, Assistant Vice President for Student Access and Success and Chenae Garcia, CARE Team Case Manager. Dana Tasson discussed how the top three wellness issues for students across university and college campus are stress, anxiety, and difficulty with sleep and how EMSA wellness services such as the Center for Student Health and Counseling, Campus Rec, and Housing and Residence Life have programs in place to assist students with these and other issues including mental health issues which one of the largest challenges at PSU. CeCe Ridder discussed how Diversity and Multicultural Student Services is works to provide retention programs and services around academic support, advising, referrals and advocacy to students who are first-generation, low-income, and/or from diverse and multicultural backgrounds. Other division and campus initiatives include Harvest Share, a program with the Oregon Food Bank, the PSU student health insurance plan, Illuminate (a program addressing the underlying social determinants of violence to create social change), the Smoke and Tobacco Free Campus Policy, and the Healthy Campus Initiative started in 2009. Chenae Garcia discussed how the CARE Team uses a case management model utilizing existing campus programs and services to create care plans specific to the student’s needs.

**Action:** Mark Rountree, Athletics Director, to be invited to a future Academic and Student Affairs Committee meeting to discuss student wellness.

**Action:** John Fraire, Vice President of Enrollment and Student Management, to decide on three to five areas of focus that the University would most benefit from Academic and Student Affairs Committee involvement. Committee Chair Kirkpatrick asked that this discussion be added to the next meeting agenda, and that the committee review the magnitude of the issues, conduct a gap analysis, and assist with the plan for improvement.

**Action:** Vanelda Hopes to add tours of the Center for Student Health and Counseling (SHAC), the Disability Resource Center, and the Cultural Centers to future ASAC meeting agendas.

**Action:** Vanelda Hopes to invite ASA committee members to the opening of the African American/African/Black and Asian American/Asian/Pacific Islander Student Resource Centers.

6. **Other and Adjournment**

Secretary to the Board, David Reese, explained that there would be adjustments to committee membership for the new academic year. Trustees Steff Shao and Tom Imeson will join the ASAC committee, and Trustee Lindsay Stewart will join the Finance and Administration Committee. Trustee Kirkpatrick thanked Lindsay for his service to the ASA committee, and for his continued service to the Board.

With no further comments or questions from the committee, Trustee Kirkpatrick adjourned the meeting.

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Portland State University Board of Trustees
Academic and Student Affairs Committee

The Academic and Student Affairs Committee is established to oversee the academic and student affairs of the University. The Committee shall consist of the trustees appointed by the Chair. The Provost and the Vice President for Enrollment Management and Student Affairs shall be ex officio non-voting members of the Committee.

The Committee is responsible for (1) ensuring and protecting, within the context of faculty shared governance, the educational quality of the University and its academic programs, (2) monitoring progress towards the University’s achievement compact and other academic performance measures, (3) advising the Board regarding major changes to the academic program of the University, such as the creation, merger or closure of degree programs, schools or colleges within the University, (4) oversight of the University’s athletic programs, and (4) oversight of University policies regarding student life and conduct, faculty, academic affairs and research. The Committee is responsible for such other matters as may be referred to it by the Board or Chair.

The Office of Academic Affairs is responsible for providing staff support to the Committee.

APPROVED BY BOARD OF TRUSTEES
January 30, 2014