March 4, 2016, Academic and Student Recreation Center (ASRC): 1800 SW 6th Avenue, Room 515 – University Room
2-5 p.m.

MEETING NOTES

Committee members present: Chair Margaret Kirkpatrick, Vice Chair Swati Adarkar, Maude Hines, Maria Carolina Gonzalez-Prats, Sona Andrews (ex-officio, non-voting), John Fraire (ex-officio, non-voting) and Wim Wiewel (ex-officio, non-voting)

Committee members not present: Sho Dozono, Pete Nickerson, Lindsay Stewart

Committee staff present: David Reese and Vanelda Hopes

Informational Items 1 and 2 were done at the start of the meeting, but prior to having a quorum

1. REPORT ON THE 7TH YEAR ACCREDITATION REAFFIRMATION BY NORTHWEST COMMISSION ON COLLEGES AND UNIVERSITIES (NWCCU)
Portland State University’s 7th year NWCCU visit took place in October, and Provost Sona Andrews discussed the two commendations and two recommendations that the university received. PSU received commendations for deeply engaging with the community through capstone courses and community-based research and for innovative approaches to curricular development and student success. The two recommendations were for the absence of the required management letter to accompany audited financial statements (due by May 2016, but submitted on March 4, 2016), and that the assessment of student learning outcomes be systematically accelerated (due by Spring 2017).

2. NORTHWEST COMMISSION ON COLLEGES AND UNIVERSITIES (NWCCU YEAR ONE REPORT AND CORE THEMES)
PSU is currently in the year one accreditation cycle where the mission and core themes are evaluated and PSU’s authority to grant degrees and governing structure are reviewed. Provost Andrews proposed a modification that the university’s new strategic plan goals replace our existing core themes. These will be presented for approval at the June 16, 2016 board meeting. The year one report is due to NWCCU on September 22, 2016.

3. CALL TO ORDER/ROLL/DECLARATION OF QUORUM
Margaret Kirkpatrick, Chair of the Academic and Student Affairs Committee (ASAC), called the meeting to order at 2:26 p.m. David Reese, Secretary to the Board, declared a quorum was present. The meeting was convened.
4. **CONSENT AGENDA—ACTION**

**Action:** Maude Hines moved that the committee approve the minutes from the November 9, 2015 ASAC meeting. Maria Carolina Gonzalez-Prats seconded the motion. The minutes were approved unanimously.

5. **GRADUATE SCHOOL OF EDUCATION DIVERSITY PLAN FOR TEACHER EDUCATION**

Randy Hitz, Dean of the Graduate School of Education (GSE), Micki Caskey, Associate Dean of the Graduate School of Education and Jennifer Anderson, Director of Recruitment, Outreach, and Student Services for GSE, shared a copy of the 2016 GSE Diversity Plan. The plan is required by House Bill 3375 and contains seven strategies and programs to recruit diverse students, faculty, staff and teaching students to work with a diverse student body. The Academic and Student Affairs Committee reviewed the plan and will inform the full Board of their action at the March 31 Board meeting.

**Action:** Maude Hines moved to approve the Portland State University Graduate School of Education Diversity Plan 2016. Swati Adarkar seconded the motion. The plan was approved unanimously.

6. **ACADEMIC AND STUDENT AFFAIRS COMMITTEE CHARTER**

Pete Nickerson asked each of the Board of Trustees committees to review their committee charters for updates and/or changes.

**Action:** The committee decided to delay action on this item until they had an opportunity to review the PSU Strategic Plan.

7. **STRATEGIC PLAN GOAL #1: “ELEVATING STUDENT SUCCESS” RESPONSIBILITIES AND PRIORITIES**

Provost Andrews reviewed the five goals of the PSU Strategic Plan, and process used by the PSU Executive Committee’s for action and implementation—a matrix of each of the sub-initiatives listing the lead, current status, timing, and link to the comprehensive campaign for each. The discussion took a deeper dive into the goal #1 of the plan: elevate student success. Provost Andrews, Vice President John Fraire and Director of the Office of Institutional Research Kathi Ketcheson shared data and current efforts underway for one of the sub initiatives of this goal (Initiative 1.1: to explore and put in place new strategies to contain the cost of completing a PSU degree) as an example of the depth of information available.

**Action:** Committee members will be sent a form to identify the 10 highest priority sub-initiatives from goals 1, 2, and 4 in the PSU Strategic Plan. Results will be discussed at a future ASAC meeting to determine priorities for the committee’s work.

8. **OTHER AND ADJOURNMENT**

Provost Andrews will share the Comprehensive Campaign Big Ideas at the May 11, 2016 ASAC meeting.

Trustees Kirkpatrick, Gonzalez-Prats, and Hines and Provost Andrews discussed the March 4 meeting they attended with faculty that were concerned about warning letters sent to PSU students who violated the student code of conduct at the December 10, 2015 Board of Trustees meeting. Trustees have initiated meetings to create ongoing conversations with students and faculty.

With no further comments or questions from the committee, Trustee Kirkpatrick adjourned the meeting.