COOPERATIVE PROGRAM AGREEMENT
BETWEEN
PORTLAND STATE UNIVERSITY
AND
OREGON INSTITUTE OF TECHNOLOGY
FOR DUAL DEGREE OPTIONS IN
MS IN ENGINEERING AND TECHNOLOGY MANAGEMENT
AND
MS IN ENGINEERING

This Cooperative Program Agreement (Agreement), dated October 31, 2013 is between Portland State University (PSU), acting on behalf of the Department of Engineering and Technology Management (ETM), and the Division of Engineering & Management at Oregon Institute of Technology-Wilsonville Campus (Oregon Tech-Wilsonville). The purpose of this Agreement is to establish graduate level dual degree options between the two institutions, and stipulate the terms and conditions for the administration of this Dual Degree Program.

ARTICLE 1: PROGRAM DESCRIPTION

1.1 As part of the ongoing collaboration between the College of Engineering & Computer Science at Portland State University (PSU) and the Division of Engineering & Management at the Oregon Institute of Technology-Wilsonville Campus, and in order to better serve students and employers while optimizing the use of state resources, the two institutions agree to establish a cooperative education program whereby qualified students may earn the MS in Engineering and Technology Management at PSU and the MS in an engineering discipline at Oregon Tech-Wilsonville.

1.2 Motivated and qualified students may work on completing two master's degrees (i.e., a MS in an engineering discipline at Oregon Tech and the MS in Engineering and Technology Management at PSU). Up to one third of the credits in the program with the lesser number of credits may be applied towards the other master's degree. For example, to pursue a Master of Science in Renewable Energy Engineering (MSREE) at Oregon Tech and an MS in Engineering and Technology Management (MS ETM) at PSU, a student must be admitted to both programs, develop an approved curriculum plan with the help of the departments' advisers, and then can use up to 16 credits from the MS in Renewable Energy Engineering program at Oregon Tech to fulfill electives in the MS ETM at PSU.

1.3 Oregon Tech MSREE students may substitute 16 credits in the MSREE program with 16 credits from the MS ETM at PSU in order to obtain the MSREE from Oregon Tech and the MS ETM from PSU. Similarly, MS ETM students may substitute 16 credits in the MS ETM program with 16 credits from the MSREE at Oregon Tech.

1.4 Oregon Tech students admitted to the Dual Degree Program for the MS degree may also obtain Graduate Certificate(s) from the ETM department at PSU by satisfying the requirements of the respective Graduate Certificate, but none of the courses required for the ETM Graduate Certificates can be substituted by courses taken at Oregon Tech or elsewhere.
1.5 In the Dual Degree Program, the students must be awarded the PSU degree before the Oregon Tech degree in order to be able to count up to 16 MSREE (Oregon Tech) credits towards the MS ETM (PSU).

1.6 In order to be eligible for the Dual Degree Program, students must meet the admission criteria for both the MS ETM program at PSU and the MS in engineering program at Oregon Tech.

To be eligible for admission to the MS ETM program (PSU), students must meet the following admission criteria

(1) Minimum cumulative GPA of 3.0
(2) Background in probability/statistics, differential equations, computer programming and linear algebra.
(3) Three letters of recommendation
(4) Work experience in engineering or related discipline.

(Under certain circumstances consideration is given to applicants who may not have satisfied all of the conditions above.)

To be eligible for admission to the MSREE program (Oregon Tech), students must meet the following admission criteria

(1) Minimum cumulative GPA of 3.0
(2) Baccalaureate degree in engineering, physical science, or related technical discipline.
(3) Two reference evaluations
(4) Work experience in engineering or related discipline.

ARTICLE 2: RESPONSIBILITIES OF PSU

2.1 ETM will provide Oregon Tech-Wilsonville with the information and materials necessary to advertise and promote its Graduate Certificates and Master of Science Degree Program in Engineering and Technology Management among Oregon Tech-Wilsonville undergraduate and graduate students.

2.2 ETM will review applications received from Oregon Tech-Wilsonville and, subject to the terms and conditions of this Agreement, offer them admission.

2.3 PSU ETM faculty will provide regular advising to all students participating in the Dual Degree Program, as required for students to successfully complete the Program.

ARTICLE 3: RESPONSIBILITIES OF OREGON TECH

3.1 Oregon Tech will provide PSU (ETM) with the information and materials necessary to advertise and promote its Graduate Certificates and Master of Science Degree Program among PSU ETM students.

3.2 Oregon Tech will review applications received from PSU (ETM) and, subject to the terms and conditions of this Agreement, offer them admission.

3.3 Oregon Tech faculty will provide regular advising to all students participating in the Dual Degree Program, as required for students to successfully complete the Program.
ARTICLE 4: FINANCE AND SERVICES

4.1 Students participating in the Program will be subject to the standard tuition and fees assessed by Portland State University and Oregon Institute of Technology.

4.2 At PSU, Program students from Oregon Tech-Wilsonville will be responsible for
   a) full tuition and fees
   b) transportation to and from PSU
   c) room and board, if needed
   d) textbooks, clothing, and personal expenses
   e) student service fees, including adequate health insurance coverage
   f) all other debts or expenses incurred during the study period at PSU.

4.3 At Oregon Tech, Program students from PSU ETM will be responsible for
   a) full tuition and fees
   b) transportation to and from Oregon Tech
   c) room and board, if needed
   d) textbooks, clothing, and personal expenses
   e) student service fees, including adequate health insurance coverage
   f) all other debts or expenses incurred during the study period at Oregon Tech.

ARTICLE 5: TERM

5.1 This Agreement will expire on August 31, 2023; either party may elect to terminate this Agreement prior to this expiration date by either institution providing sixty (60) days advance written notice to the other party. Students participating in this Program at the time of the intended termination will be permitted to complete the Program at PSU and Oregon Tech under the terms of this Agreement.

ARTICLE 6: GENERAL MATTERS

6.1 AMENDMENTS The institutions may amend this Agreement only by written amendment, signed by both institutions’ authorized signatories.

6.2 NOTICES Any notice given under this Agreement must be in writing and will be effective upon receipt evidenced by (a) a confirmed facsimile transmission; (b) return receipt of postage; prepaid, registered, or certified mail; (c) delivery confirmation by commercial overnight carrier, or official electronic exchange of emails and documents by designated personnel of Oregon Tech-Wilsonville and PSU. All communications will be sent to the addresses set forth in Article 9 below, or to such other addresses designated by the parties by written notice to the other.

ARTICLE 7: NOTICES

All notices regarding this Agreement should be sent to the Parties at the following addresses:

PSU:  
With a copy to:

Prof. Dundar F. KOCAOGLU  
Professor and Chairman  
Dept of Engineering & Technology Mgmt  
Purchasing & Contracts  
Portland State University  
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Portland State University
Office: +1 503-725-4660
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Oregon Tech:

Dr. Mateo Aboy
Associate Provost
Email: mateo.aboy@oit.edu
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Oregon Institute of Technology
Office: 503-821-1291
27500 SW Parkway Ave
Wilsonville, OR 97070

INSTITUTIONAL AUTHORIZED REPRESENTATIVES:

Portland State University

Dr. Dundar F. KOCAOGLU
Professor and Chairman, Department of Eng'g. & Technology Mgmt.

Dr. Renjeng SU
Dean, Maseeh College of Engineering and Computer Science

Dr. Margaret C. EVERETT
Associate Vice Provost and Dean of Graduate Studies

Dr. Sona ANDREWS
Provost
Oregon Institute of Technology

Dr. Cristina CRESPO
Dept. Chair, Electrical Engineering & Renewable Energy

Ms. Marla EDGE
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Dr. Charlie JONES
Dean, College of Engineering, Technology & Management

Dr. Mato ABOY
Associate Provost

Prof. Brad BURDA
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