

## INSTRUCTIONS FOR STARTING YOUR CLAIM FOR VA EDUCATIONAL BENEFITS CLAIM

1. Visit [www.gibill.va.gov](http://www.gibill.va.gov) to determine which educational benefit will be best for you. You may have more than one option.
2. **Apply for VA Educational Benefits** by completing an application on line at [www.gibill.va.gov](http://www.gibill.va.gov). Select the first day of the term as your beginning date. Submit copy of application with the appropriate documentation listed below to the Veterans Center.
3. Read, sign and submit a "Statement of Understanding" regarding Standards of Progress for using Veterans benefits.
4. **ALL STUDENTS MUST request transcript(s) and evaluation of ALL prior college and military training, ie: SMART, AARTS, CCAF, USCG. Submit your transcripts immediately to avoid possible over payment.**
5. **EACH SEMESTER** Submit a "certification form" listing the classes you wish to be certified. All areas of the form must be filled out. Grad students will also need a signature from their advisor. If you do not, we will not certify you for benefits for that term.

If you qualify for VA benefits you will begin receiving benefits after school begins. Eligibility is determined by the VA not PSU. It is your accountability to determine which benefit and beginning date is best for you.

### Type of Benefits

### Application and Documents to be submitted to Veterans Center

<b>CHAPTER 30</b> AD Service after 6-1-85 Pay deducted \$100 for 12 mos.	Complete and provide copy of online application VA Form 22-1990 and Member 4 of DD-214 <b>Must be used</b> within 10 years from date of discharge.
<b>CHAPTER 31</b> Eligibility determined by VR&E	Application and counseling completed at VA Regional Office – Phone 800-827-1000 Payment vouchers issued to college when approved. Provide Copy 4 of DD Form 214
<b>Chapter 33-Veteran</b> AD Service after 09-10-01 Served 90 days or more <b>SELECTION IS IRREVOCABLE</b>	Check VA web page to determine <b>if and when</b> this is your best choice. Complete and provide copy of online application VA Form 22-1990 and Member 4 of DD-214. You may also need to fill out a Yellow Ribbon application if applicable. <b>Must be used</b> within 15 years from date of discharge.
<b>Chapter 33- Transfer Eligibility Benefits</b> See web site for Qualifications <a href="http://www.gibill.va.gov">www.gibill.va.gov</a>	Military member must complete the Transfer of Entitlement Benefit (TEB) application first. Upon approval, family members may apply to use benefits by completing VA Form 22-1990e. Provide copy of application VA Form 22-1990e and Certificate of Transfer Ed Benefit (TEB). You may also need to fill out a Yellow Ribbon application if applicable. <b>Must be used</b> within 15 years from date of entitlement.
<b>Chapter 33-Fry Scholarship</b> Children of veteran serving after 9/11 whose death was service related.	Complete application VA Form 22-5490 and select FRY Scholarship option. Provide a copy of application to the Veterans Center. You may also need to fill out a Yellow Ribbon application if applicable. <b>Must be used</b> within 15 years beginning on his/her 18th birthday and may use the benefit until your 33rd birthday
<b>Chapter 1606</b> 6-yr Enlistment on 6-1-85 or later in Reserve or Guard Unit	Complete application VA Form 22-1990 and provide Notice of Basic Eligibility (NOBE- DD Form 2384) obtained from your unit, DD 214 kicker contract (if applicable). <b>Must be used</b> within 14 years of enlistment date.
<b>Chapter 1607 Member of Reserve or National Guard component</b> AD on or after 9-11-01 under title 10- served 90 days or more	Complete application VA Form 22-1990 and provide - DD -214, copies of orders to active duty, additional documents as evidence of all qualifying service, kicker contract (if applicable). *****Must remain <b>with active drilling unit</b> to use this benefit. <b>Must be used</b> within 14 years of enlistment as long as still active with drilling unit.==
<b>Chapter 35</b> Spouse or child of veteran whose death or 100% service connected disability is Service related.	Complete application VA Form 22-5490, provide copy of notice of disability rating (from VA), copy of marriage certificate for spouse or birth certificate for child. We will send copies to the VA. <b>You must have the Veteran's VA File Number (C#). Call the VA to get the number.</b> <b>Must be used:</b> Child- between the ages of 18 and 26 Spouse- 10 years from the date VA determines your eligibility
<b>MyCAA a DOD Entitlement Benefit</b> Spouse of Active Duty Personnel	Apply at <a href="https://aiportal.acc.af.mil/mycaa/default.aspx">https://aiportal.acc.af.mil/mycaa/default.aspx</a> Submit payment voucher, copy of schedule, degree plan to Student Accounts.
<b>Secondary School Student</b>	Parent School Letter from VA Certifying Official at the school where you are receiving your degree. Only classes approved by them will be certified.
<b>If out of school one year, changing schools or changing your major</b>	Complete VA Form 22-1995 if Chapters 30, 33, 1606 or 1607 Complete VA Form 22-5495 if Chapter 35
<b>Oregon State Benefits</b>	You may qualify for additional veteran benefits from the State of Oregon. For additional information on these benefits please visit our website <a href="http://www.pdx.edu/veterans">www.pdx.edu/veterans</a> or <a href="http://www.oregon.gov/ODVA/BENEFITS/">www.oregon.gov/ODVA/BENEFITS/</a>

Questions contact VA [www.gibill.va.gov](http://www.gibill.va.gov) -"Ask a Question" (email) Phone 888-442-4551

Direct Deposit@ 877-838-2778

**\*\*CHAPTER 30, 1606, 1607: YOU MUST VERIFY ATTENDANCE WITH THE VA ON THE LAST DAY OF EACH MONTH**

Attendance verification: 877-823-2378 or on the WAVE website at [www.gibill.va.gov/wave](http://www.gibill.va.gov/wave)

**\*\*\*\*YOU ARE RESPONSIBLE FOR PAYING TUITION AND FEES OR MAKING PAYMENT ARRANGEMENTS BY THE PAYMENT DEADLINE REGARDLESS OF WHEN YOUR VA CHECK IS SCHEDULED TO BE DISPURSED.**