



## **UGE-100 - Adjunct Faculty Hiring Pool - University Studies - Fixed-Term Hiring Pool Summary and Qualifications**

University Studies accepts applications for its adjunct faculty hiring pool on an on-going basis. Appropriate staff will review applications received in accordance with the University's guidelines. Upon approval by University Studies' staff, the application will be placed in the hiring pool. A minimum qualification for teaching in the program is a Master's degree, terminal degree is preferred. Additional qualifications may be required depending on the individual position.

University Studies courses are based on four goals: communication, the diversity of human experience, inquiry and critical thinking, ethical issues and social responsibility. Faculty are expected to design collaborative learning environments which facilitate student learning in each of the goal areas. Courses are writing and communication intensive and also emphasize group process, numeracy, research skills and computer literacy. Interdisciplinary coursework and faculty collaboration are integral components of the work.

While University Studies accepts applications on an on-going basis for teaching in [Freshman Inquiry](#), [Sophomore Inquiry](#) and the [Senior Capstone](#) program, there may be an urgent need for faculty in specific focus areas prior to the beginning of a term. At this time we are looking for candidates qualified to teach Sophomore Inquiry courses in the following:

- \* American Studies
- \* Freedom, Privacy, & Technology
- \* Popular Culture
- \* Professions & Power

Links to descriptions of courses can be found: <http://www.pdx.edu/unst/sophomore-inquiry-upper-division-clusters>

### **Compensation**

Adjunct faculty are hired on a per quarter basis and are paid per credit hour. Current information on the compensation rate is available at: [http://www.pdx.edu/sites/www.pdx.edu.oaa/files/media\\_assets/oaa\\_AFT.pdf](http://www.pdx.edu/sites/www.pdx.edu.oaa/files/media_assets/oaa_AFT.pdf) (Article 12). For example, the minimum salary for teaching a four credit Sophomore Inquiry course is \$2,984 per term. Salary may be adjusted based on qualifications and experience.

### **Application Guidelines**

In order to be considered for placement in the adjunct hiring pool, **all** of the following materials must be provided:

1. [Completed Adjunct Application](#) (please do not state "See Curriculum Vitae") <http://www.pdx.edu/unst/program-documents/>
2. Curriculum Vitae
3. Two current letters of recommendation

Application materials will be retained for one year from date of receipt. Consideration after that time requires the submission of a new application.

All materials must be sent to University Studies, Portland State University:

By Email: [unstjobs@pdx.edu](mailto:unstjobs@pdx.edu) (preferred)

By Mail: Portland State University  
University Studies  
Post Office Box 751  
Portland, OR 97207

By Delivery: University Studies 117 Cramer Hall  
1721 SW Broadway Street, Portland, OR 97201

*Portland State University is an Affirmative Action, Equal Opportunity Institution and welcomes applications from diverse candidates and candidates who support diversity.*