

**Oregon University System**  
**Request for Wire Transfer - Non-Recurring**

**Circle one:**                      Domestic Wire                      or                      International Wire

Agency Name: Portland State University Agency Number: 58000

Date Transfer to Occur: \_\_\_\_\_ Agency Account to be Charged: 58009

Amount of Transfer: \_\_\_\_\_ Currency (if other than US \$): \_\_\_\_\_  
(Minimum transfer amounts: Domestic \$1,000, Foreign \$100)

Beneficiary: \_\_\_\_\_  
(35 spaces available)

Beneficiary Account Number/IBAN \_\_\_\_\_  
IBAN-International Bank Account Number - Europe

Beneficiary Street Address: \_\_\_\_\_  
(35 spaces available)

Beneficiary City/State/Country: \_\_\_\_\_  
(35 spaces available)

Beneficiary Bank Name: \_\_\_\_\_  
(35 spaces available)

Beneficiary Bank ABA Routing #: \_\_\_\_\_  
(Domestic Only)

Beneficiary Bank SWIFT Code/BIC: \_\_\_\_\_  
(International Only)

Beneficiary Bank Street Address: \_\_\_\_\_  
(35 spaces available)

Beneficiary Bank City/State/Country: \_\_\_\_\_  
(35 spaces available)

Beneficiary Contact Name & Phone #: \_\_\_\_\_  
(35 spaces available)

Message for Beneficiary: \_\_\_\_\_  
(70 spaces available)

**Department Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Printed Name: \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Business Office Approval Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Printed Name: \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Wire transfer costs charged to PSU:** Domestic \$16.50, International in US Dollars \$23.00, in Foreign Currency \$10.00 (preferred)

**Institution Accounting Information**

Institution: PSU  
Department Name: \_\_\_\_\_  
Index or Fund/Org/Program: \_\_\_\_\_  
Account Code: \_\_\_\_\_