

# PORTLAND STATE UNIVERSITY

# Driver Registration

Oregon University Systems Administrative Rule 580-040-0030 requires that:

**“Institution rules shall provide procedures for certifying that persons who operate state-owned or hired vehicles on state business possess a valid driver’s license and have not been convicted of a major traffic offense as defined in ORS 153.500 within three years of the proposed operation.”**

Name \_\_\_\_\_ Department \_\_\_\_\_

Driver’s License # \_\_\_\_\_ PSU I.D.# \_\_\_\_\_

License Expiration Date \_\_\_\_\_ State of \_\_\_\_\_

**DRIVER’S LICENSE TYPE (Check One):**

- Driver
- Driver/Chauffeur
- Moped
- Driver/Motorcycle
- Driver/Chauffeur/Motorcycle

List any driving restrictions you have: \_\_\_\_\_

The kinds of driving records shall be unacceptable as stated in OAR 125-155-0200 is as follows:

1. A major traffic offense within the last 24 months. This includes reckless driving, driving under the influence of intoxicants, failing to perform the duties of a driver, criminal driving while suspended or revoked, fleeing or attempting to elude a police officer, and others;
2. Felony revocation of driving privileges or felony or misdemeanor driver license suspension within the last 24 months;
3. More than three (3) moving traffic violations in the last 12 months;
4. A careless driving conviction in the last 12 months; or
5. A Class A moving traffic infraction in the last 12 months.

**Please check the block which applies:**

- I **HAVE** been convicted of one of these offenses within the past three (3) years.
- I **HAVE NOT** been convicted of one of these offenses within the past three (3) years.

*I understand that falsification of information on this form or failure to provide notification of a conviction of a major traffic offense in a timely manner may result in appropriate sanctions.*

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Signature \_\_\_\_\_ Date \_\_\_\_\_

*Route original, completed form to BO-SAS for file, review, and personal mileage reimbursements. E-mail questions to [sasap@pdx.edu](mailto:sasap@pdx.edu)*