

# FEE VERIFICATION REQUEST FORM



Fee Verifications are **\$5.00 per term**. Please pay in advance to Cashiers or online. Your form will be available within ten (10) business days of receipt of payment. Please allow additional time during peak period, such as final grade posting and registration week. **An unsigned request will not be processed.**

Forms can be mailed to PSU PO Box 202 Portland OR 97207 or faxed to (503) 725-5458.

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_ SID: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

PHONE NO<sub>(REQUIRED)</sub> .: \_\_\_\_\_

**PLEASE SELECT AN OPTION:**

EMAIL OR FAX NO.: \_\_\_\_\_

PICKUP MAIL EMAIL FAX

ATTN: \_\_\_\_\_

TERM(S): \_\_\_\_\_

**INDICATE BELOW WHICH EXAMPLE NEEDED:**

## EXAMPLE A

GENERAL VERIFICATION:

TUITION FEES	\$1437.00
COURSE FEES	\$ 50.00
<b>TOTAL DUE</b>	<b>\$1487.00</b>
TOTAL PAID	\$1487.00

## EXAMPLE B

BREAKDOWN SPECIFIC (TUITION ONLY):

TUITION FEES	\$1145.00
BUILDING FEE	\$ 45.00
INCIDENTAL FEE	\$ 131.00
HEALTH SERVICES FEE	\$ 116.00
COURSE FEE	\$ 50.00
<b>TOTAL DUE</b>	<b>\$1487.00</b>
TOTAL PAID	\$1487.00

**ADDITIONAL REQUESTS** (i.e. classes/grades, late fees, payment method listed):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_