

Applied Music Information 2007 – 2008

Effective July 1, 2007

To register for applied lessons please do the following:

1. Obtain your Course Registration Number (MUP 190-590) from the Area Coordinator for online registration. You must sign up for a large ensemble before you sign up for your Applied Music lesson. This is a required co-requisite. If you encounter complications, contact the Department of Music Office **immediately**. Come to the Department of Music Office, LH 231, or contact us at 503-725-3011. **DO NOT** wait for this problem to resolve itself; you may not be able to qualify for your scholarship money or financial aid if you are not registered.
2. Meet with your assigned applied instructor from the Area Coordinator and set up a lesson time and coordinate your accompanist needs. To contact your instructor via e-mail please see the faculty phone and e-mail list in the PSU music office or online at http://www.pdx.edu/music/faculty_staff.html
3. **REGISTRATION DEADLINES will be strictly enforced.** Students will not be able to register for applied music lessons after the posted deadlines. **NO EXCEPTIONS!**

DEADLINES to Register for Applied Lessons:

Summer 2007	5pm, Friday, July 6, 2007
Fall 2007:	5pm, Friday, October 5, 2007
Winter 2008:	5pm, Friday, January 11, 2008
Spring 2008:	5pm, Friday, April 04, 2008
Summer 2008:	5pm, Thursday, July 3, 2008 (<i>all students pay non-major rate</i>)

4. **Applied music is graded A-F only**

5. **Applied Fees:**

	<u>Major/Minor Rate</u>	<u>Non-major Rate</u>
30 Minute Lessons=1 academic credit	\$180.00	\$260.00
60 Minute Lessons=2 academic credits	\$360.00	\$520.00

6. **REFUNDS:**

Applied Music Fees are non-refundable after the first week of class. NO EXCEPTIONS

You are responsible to drop the lesson by 5pm, Friday, the first week of the term if you wish to discontinue to private study with your instructor.

7. **Applied Requirements to Qualify for Major/Minor Rates, Students Must:**

- Be a declared music major/minor with PSU admissions using the correct Degree Code (see music major codes list on page 2)
- Register for at least **12 credits (undergrad)** or **9 credits (grad)** including the following:
 - MUS 188 Performance Attendance(undergrad only)
 - MUS 111-116, 211-216, 311-313 Music Theory/SSET(undergrad only) **OR**
 - MUS 203, 304 -306 Music History (undergrad only)
 - MUS 195-198, 395-398 Major Ensemble (undergrad only)
 - MUS 595-598 Major Ensemble (graduate only)
- Small Ensembles do NOT qualify you for the major/minor rates. *Examples: Conductors Chorus, Madrigals, Vocal Jazz*

BA, BS, BM in Education, and Music Minor degree students can only take 1 credit hour of Department-sponsored Applied Music per term. If the student wishes to take 2 credit hours, they must enroll for the additional credit hour as a non-major. Non-major Applied CRNs are assigned from the Music Office. Other BM degree students may take 2 credit hours of Departmentally Sponsored Applied Music per term.

The table below is used to determine the major and non-major rate for Applied Music students. Depending upon the degree that the student is attempting to earn, the Music Area Coordinators will assign the appropriate Applied CRNs to each student using the table below. **If the student is required to sign up for his/her lesson using non-major rate CRN, the student needs to come to the Department of Music Office in Lincoln Hall, room 231 to register.**

Degree(s)	Major Rate	Non-major Rate
BA/BS BM in Education Music Minor/Minor in Jazz	1 credit/term	2 nd credit
BM in Performance	2 credits/term	3 rd credit
MM in Performance/Jazz	2 credits/term	3 rd credit
MAT/MST	Max 4 credits	5 th credit and above
MM in Conducting	<i>All credits @ non-major rate, Applied Music is not required for this degree</i>	
<ul style="list-style-type: none"> • 2nd Instrument • Part time major • Non-major/non-declared major 	<i>All credits @ non-major rate</i>	

Major Codes for Music Degrees

Undergraduate Code

MUS
MUSM
MUED
MJAZ
MMUS

Type of Degree

BA/BS
BM in Performance/Composition/Jazz
BM in Education
Minor in Jazz
Music Minor

Graduate Code

MUS
MUSC
MUSP

Type of Degree

MAT/MST
MM in Conducting
MM in Performance