

**GSE Assessment Steering Committee**

**Meeting Minutes, February 15, 2007**

1. Work Sample Evaluation

- Steve mentioned that he tried to bring Work Sample Task Force together for GTEP and could not really find time. Dave said that he is already working on GTEP Work sample evaluation.
- Can we use work sample evaluation forms for Advanced level groups?
- Carolyn and Steve said that we need to explain supervisors how to use WS forms because they may not necessarily understand the scoring that we created.
- On TK20, there can be hot links and explain what each scoring means on Work Sample Evaluation Form.
- Steve and Cheryl will prepare the Work Sample checklist to see who is doing WS.

2. TK20 Letters

- Will students have to pay \$ 150, if they decide to continue program?
- If they decide dropping the program, will the fee be refundable?
- There should be deadline to purchase the subscription. By the end of Add-Drop day could be our deadline.
- Steve said that everybody who is in the licensure program has to be part of the TK20 system. Steve also said that he talked to Randy about degree programs like PIECL, Doctoral Program or PACE and they may not have to buy the subscription. The group mentioned that this could be an issue of equity and having multiple data systems.
- *TK20- E-mail from Nicole Williams:* Nicole Williams was presented as our consultant by TK20 and Steve went through the requests mentioned in her email.

3. GSE Faculty Meeting

- There will be TK20 Update and KWL activity planned for GSE faculty meeting.

4. Work on Forms

- Deb and Gayle are working on Student Teaching forms. Deb said that she checked the NCATE website to find out content knowledge standards and found for elementary education.
- Gayle suggested adding another column to the rubric for Content Knowledge.