Office of Student Financial Aid
2007 – 2008

Portland State UNIVERSITY

Name	PSU ID

CENSUS DATE DISBURSEMENT POLICY APPEAL

Please count credit hours towards my official term registration for which I was not registered at the official census date of the term. Registration was delayed due to:

☐ **University Error**.
Describe the error in detail and attach written documentation from the department involved in the error.

☐ **Waitlisted for a class beginning AFTER official census date**.
You must have successfully registered for this previously waitlisted class **before** submitting an appeal form. Indicate the course name and CRN below:

_____

☐ **Other**: _____

_____

I have previously submitted a census appeal ☐ YES ☐ NO

All the information included is true and complete to the best of my knowledge.
If asked by an authorized official, I agree to give proof of the information I have submitted.

SIGNED: DATE:

Deadline to submit this appeal for Summer Term 2008 is **August 1st 2008**; forms received later than this date will not be reviewed. Further factors that will be taken into consideration in determining the outcome of this appeal are: subsequently dropped credits after the official census date; and federal regulations regarding late (post-term) disbursements and complete withdrawals.

For information about your appeal request, please monitor student messages on your Financial Aid record via the **Banweb system** (www.banweb.pdx.edu).

Portland State University, PO BOX 851, Portland OR 97207-0851
Tel (503) 725-3461 **Fax** (503) 725-5965 **Toll FREE** (800) 574-8887

CENSUS **OFFICIAL USE ONLY**

☐ APPROVED ☐ DENIED ☐ PENDING SIGNED:

NOTES DATE:

☐ PROCESS COMPLETED BY: DATE: