

# Campus Security Report 2006

**For Emergencies, call:**

**On campus: Public Safety Office: 503-725-4404**

**Off campus: 911**

**Student Health & Counseling Services (SHAC)**

**During Hours: 503-725-2800**

**After Hours Advice Nurse: 1-800-607-5501**

**For NonEmergency, call:**

**Public Safety Office: 503-725-4407**

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## *From the Director of Public Safety*

On behalf of the employees of the Portland State University's Public Safety Office, I would like to welcome you to the Internet home page for the Public Safety Office. Throughout these pages, you will find very useful information concerning personal safety, crime prevention tips, crime awareness education, and resources. It is our sincere hope that this information will be of benefit to you and assist you with having the best experience possible with the University as a student, faculty member, staff member or visitor. It is our mission to assist the campus community in providing a safe and secure experience in pursuing your education.

The PSU Public Safety Office works with the University community to:

- Protect people at the University.
- Educate our community about security issues, personal safety measures, and protective strategies.
- Prevent disruption of University activities and misuse of premises.
- Protection against theft or abuse.
- Provide a visible, reassuring and readily accessible presence.
- Foster beneficial community relations.
- Response to criminal activities

The Public Safety Office reports to the Vice President for Finance & Administration. Additional information may be available by visiting the FADM website.

If you need assistance, please let us know and we will do our very best to provide you with the service that you would expect from a professional law enforcement agency. Then, please take time to fill out our Customer Satisfaction Form online to comment on the service you received from our department and staff.

Thank you and we hope you have an enjoyable experience at Portland State University.

*Michael Soto*

*Director of Public Safety*

## ***The Campus Security Act, legal requirements***

The Campus Security Act requires colleges and universities to:

- publish an annual report every year by October 1 that contains three years of campus crime statistics and certain campus security policy statements;
- Disclose crime statistics for the campus, public areas immediately adjacent to or running through the campus, and certain non-campus facilities and remote classrooms. The statistics must be gathered from campus police and security, local law enforcement, and other University officials who have "significant responsibility for student and campus activities;"
- provide "timely warning" notices of those crimes that have occurred and post an ongoing "threat to students and employees;" and
- Disclose in a public crime log "any crime that occurred on campus...or within the patrol jurisdiction of the campus police or the campus security department and is reported to the campus police or security department."

The Portland State University Public Safety Office is responsible for preparing and distributing this report. We work with many other departments and agencies, such as the Offices of the Dean of Undergraduate Students and the Dean of the Graduate School, and the Portland Police Bureau to compile the information.

We encourage members of Portland State University community to use this report as a guide for safe practices on and off campus. It is available on the Web at [www.pdx.edu/cpso](http://www.pdx.edu/cpso)

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## ***The Public Safety Office: Who we are***

The Public Safety Office (CPSO) is within easy walking distance to or from any place on campus. Our office is open 24 hours a day, seven (7) days a week and an officer is always available and on-call at any time. You may contact us by e-mail, FAX or call us at the phone numbers listed here online.

All officers attend the Public Safety Standards and Training Academy and are commissioned by the State of Oregon. They are empowered to enforce state laws, and university regulations. Officers patrol the campus in marked patrol vehicles as well as on bicycle and foot. Feel free to give us a call whenever we can be of service to you. We will do everything we can to make your time at Portland State University a pleasurable experience.

### **Our Mission**

#### ***Our Five (5) Point Mission Definitions***

- **Service:** Public Safety is committed to meeting community expectations for public service, protection, and enforcement to ensure a safe and secure campus.
- **Respect:** Public Safety supports the University mission by dealing equitably and openly with the community.
- **Resource:** Public Safety provides the community with assistance, information, services, and referral in order to enhance their university experience.
- **Partnership:** Public Safety partners with the community to develop problem solving strategies for campus livability issues.

- Commitment: Public Safety is committed to help provide a successful, safe, and secure university experience for all community members.

## Our Responsibilities

The primary responsibility of the Public Safety Office is to protect the Portland State University community by providing general assistance to visitors, employees, and others doing business or associated with the University, and to safeguard the vehicles, buildings, and property on campus.

Officers utilize arrest powers granted by Oregon Statutes. Officers enforce all regulations and laws, of the University and the state of Oregon, as well as applicable city ordinances.

### Resources & Services

The Public Safety Office is open 24 hours a day, seven days a week to respond to calls for assistance, campus incidents, building alarms, crimes, injuries or illnesses, safety hazards, coordination with local law enforcement, crowd control, building inspections, parking enforcement, and related activities.

If you have an emergency situation or need assistance contact CPSO at:

- Non-Emergency 503-725-4407
- Emergency 503-725-4404

### Resources & Services

*The Public Safety Office provides other resources and services, such as:*

- Parking: Information, guest passes, parking lot assistance and "jump starts" for dead batteries.
- Special Events: Dances, sporting events, guest speakers, and university functions. The office can help provide crowd control, barricade set up, traffic control, vehicle assistance, and related officer assistance associated with the function.
- Building Door Unlocks: Staff members without a key who need access to a building may request assistance after proper clearance or verification.
- Escorts: Officers are available to assist and escort individuals who are on campus to their vehicles, buildings, or other University locations after normal business hours.
- Lost and Found: The Public Safety Office is a lost-and-found station and receives periodic "turn in" of lost-and-found property. Check with us!
- Crime Prevention/Safety Information: The office is available to access potential security or building problems or concerns as they impact you on campus. Information, brochures, and assistance with procedures or developing your ideas are available upon request.
- Crime Prevention/Education: The Public Safety Office supports crime prevention through a number of activities. Uniformed officers and the office director provide various educational talks, workshops, and information exchanges throughout the academic year.
- Property Registration: Register your personal property to receive it back quickly if retrieved, due to it being lost or stolen.

The office continues to develop programs and provides the following crime prevention services:

- Resident Assistant Program: Campus Community Policing and residence leadership training.
- University-wide Presentations: Preview Day, New Student Week, new student check-in, registration, summer orientation and pre-registration, Parent's Day, Party-in-the-Park.

The Public Safety Office publishes information, data, and pamphlets that are available to all students, faculty, and staff members. The office holds sessions on various topics upon request. Information is provided through workshops, films, bulletins, crime alerts, posters, brochures, and notices in the University newspaper. When crimes occur on campus we want the University community to be aware so they can take precautions and avoid being a victim. If you have information or questions, call us at 503-725-4407.

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## ***Campus policing and security policies***

### ***Campus Public Safety Authority & Jurisdiction***

Campus Public Safety Officers have complete police authority to apprehend and arrest anyone involved in illegal acts on-campus and areas immediately adjacent to the campus. If minor offenses involving University rules and regulations are committed by a University student, the Campus Public Safety Office (CPSO) may also refer the individual to the disciplinary division of Student Affairs.

Major offenses such as rape, murder, aggravated assault, robbery, and auto theft are reported to the local police and joint investigative efforts with investigators from CPSO and the city police are deployed to solve these serious felony crimes. The prosecution of all criminal offenses, both felony and misdemeanor, are conducted at Municipal, General Sessions, or Federal Court of Multnomah County.

Campus Public Safety personnel work closely with local, state, and federal police agencies and have direct radio communication with the City Police Department on the city police radio network. The Campus Public Safety Office is also a part of the Multnomah County 911 Emergency System.

By mutual agreement with state and federal agencies, The Campus Public Safety Office maintains an NLETS terminal (National Law Enforcement Telecommunications Network). Through this system police personnel can access the National Crime Information Computer (NCIC) system as well as the Portland Police Data System (PPDS). These computer databases are used for accessing criminal history data, nationwide police records, driver/vehicle identification information, as well as other local, state and federal law enforcement information.

Per agreement with the Portland Police Bureau, the Campus Public Safety Office jurisdiction extends west bounded by Thirteenth Ave, east to Fourth Ave, south to the I-405 Freeway, and north to Market Street. Any University owned or leased property in outlying areas is patrolled jointly by both University and City Police.

Through coordination with local law enforcement agencies, any criminal activity engaged in by students at off-campus locations of student organizations, is

monitored and recorded. This information is provided to the Dean of Students for any action or follow-up that may be required.

### *Reporting Criminal Offenses*

To report a crime, contact the Public Safety Office at 503-725-4407 (non-emergency) or 503-725-4404 (emergency), or by using the Blue Light/Red phones located throughout the campus. Any suspicious activity or person(s) seen that makes you feel uncomfortable or can not be explained should be reported to the Public Safety Office, whom have received training in evaluating situations. In addition you may contact the following departments, who can assist you:

Office of Student Affairs	Cramer Hall 349	503-725-5249
Student Health and Counseling	University Center 200	503-725-2800
Residential Life	Broadway Building 230	503-725-2450
Affirmative Action	Cramer Hall 122	503-725-4417
OMBUDS	Cramer Hall 169	5-5901/5902/4410
President's Office	Cramer Hall 341	503-725-4411
Athletics	University Center 415	503-725-4000
Women's Resource Center	Montgomery Basement	503-725-3516

For off campus options you may contact any us or any of these departments, as well as the Portland Police (911). The Public Safety Office and the Portland Police Department have a mutual aid and working agreement. Each department augments the other within their jurisdictions during mutual investigations, arrest, and prosecutions. The Public Safety Office personnel attend meetings with local law enforcement agencies to exchange ideas and problems which may be a concern for the University community.

### *Confidential Reporting Procedures*

If you are the victim of a crime and do not want to pursue action within the University System or the criminal justice system, you may still want to consider making a confidential report. With your permission, the Public Safety Office or a University Official can file a report on the details of the incident without revealing your identity. The purpose of a confidential report is to comply with your wish to keep the matter confidential, while taking steps to ensure the future safety of yourself and others. With such information, the University can keep accurate records of the number of incidents involving students, determine where there is a pattern of crime with regard to a particular location, method, or assailant, and alert the campus community to potential danger. Reports filed in this manner are counted and disclosed in the annual crimes statistics for the institution.

### *Counselor Policy*

As a result of the negotiated rulemaking process which followed the signing into law, the 1998 amendments to 20 U.S.C. Section 1092 (f), clarification was given to those considered to be campus security authorities. Campus "Pastoral Counselors" and Campus "Professional Counselors", when acting as such, are not considered to be a campus security authority and are not required to report crimes for inclusion into the annual disclosure of crime statistics. As a matter of policy, they are encouraged; if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary basis for inclusion into the annual crime statistics.

The rulemaking committee defines counselors as follows:

**Pastoral Counselor**

An employee of an institution, who is associated with a religious order or denomination, recognized by that religious order or denomination as someone who provides confidential counseling and who is functioning within the scope of that recognition as a pastoral counselor.

**Professional Counselor**

An employee of an institution whose official responsibilities include providing psychological counseling to members of the institution's community and who is functioning within the scope of his or her license or certification.

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## ***Reporting criminal incidents and other emergencies***

### ***General Procedures for Reporting a Crime or Emergency***

Community members, students, faculty, staff, and guests are encouraged to report all crimes and public safety related incidents to the Campus Public Safety Office (CPSO) in a timely manner. This publication focuses on CPSO because it patrols the majority of the Portland State University campus.

To report a crime or an emergency on the Portland State University campus, call CPSO at extension 5-4404 or, from outside the University phone system, 503-725-4404. To report a non-emergency security or public safety related matter, call CPSO at extension 5-4407 or, from outside the University phone system, 503-725-4407.

Dispatchers are available at these respective telephone numbers 24 hours a day to answer your call.

In response to a call, Public Safety Dispatchers will take the required action, dispatching an officer or asking the victim to report to CPSO to file an incident report.

All CPSO incident reports are forwarded to the Office of Student Affairs for review and potential action by the Office of Student Judicial Services. Public Safety Officers will investigate a report when it is deemed appropriate. Additional information obtained via the investigation will also be forwarded to the Office of Student Judicial Services.

If assistance is required from the Portland Police Department or the Portland Fire Department, CPSO will contact the appropriate unit. If a sexual assault or rape should occur, staff on the scene, including CPSO, will offer the victim a wide variety of services. PSU has trained members who are available to assist a victim 24 hours a day.

This publication contains information about on-campus and off campus resources. That information is made available to provide PSU community members with specific information about the resources that are available in the event that they become the victim of a crime. The information about "resources" is not provided to infer that those resources are "reporting entities" for Portland State University.

Crimes should be reported to the Public Safety Office to ensure inclusion in the annual crime statistics and to aid in providing timely warning notices to the community, when appropriate.

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## ***Monitoring and recording criminal activity at off-campus organizations***

### *Off-Campus Criminal Activity Policy*

When a Portland State University student is involved in an off-campus offense, police officers may assist with the investigation in cooperation with local, state, or federal law enforcement. Portland police routinely work and communicate with campus officers on any serious incidents occurring on-campus or in the immediate neighborhood and business areas surrounding campus. Portland State University operates no off-campus housing or off-campus student organization facilities. However, many graduate students and some undergraduate students live in the neighborhoods surrounding Portland State University. While Portland police have primary jurisdiction in all areas off campus, Public Safety officers can and do respond to student-related incidents that occur in close proximity to campus. Public Safety officers have direct radio communications with the city police, fire department, and ambulance services to facilitate rapid response in any emergency situation.

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## ***Access to campus facilities and dormitories***

### *Access Policy*

During business hours, the College (excluding certain housing facilities) will be open to students, parents, employees, contractors, guests, and invitees. During non business hours access to all College facilities is by key, if issued, or by admittance via the Public Safety Office. In the case of periods of extended closing, the College will admit only those with prior written approval to all facilities.

Residence halls are secured 24 hours a day. Over extended breaks, the doors of all halls will be secured around the clock, and will be equipped with a lock separate from the regular key issued to resident students. Some facilities may have individual hours, which may vary at different times of the year. Examples are the Physical Education Learning Center, the Library and the SMSU Building. In these cases, the facilities will be secured according to schedules developed by the department responsible for the facility. Emergencies may necessitate changes or alterations to any posted schedules. Areas that are revealed as problematic have security surveys conducted of them. These surveys examine security issues such as landscaping, locks, alarms, lighting, and communications.

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## ***Security considerations in the maintenance of campus facilities***

Portland State University is committed to campus safety and security. Exterior lighting and landscape control is a critical part of that commitment. Representatives from various departments continually conduct security surveys to ensure campus lighting is adequate and that the landscape is appropriately controlled. Department members conduct routine checks of lighting on campus during regularly assigned patrol duties. If lights are out or dim, officers will initiate an immediate work order, which is acted upon by a representative of the appropriate maintenance office, usually within 24 hours or the next business day. We encourage community members to report any deficiency in lighting to the Office of Facilities & Planning (FAP). Any community member who has a concern about physical security should contact the Public Safety at 725-4407.

Public Safety and FAP work together to identify inoperative locking mechanisms. We encourage community members to promptly report any locking mechanism deficiency to Public Safety at 725-4407.

Maintenance staff are available to respond to calls for service regarding unsafe facility conditions or for personal safety and property protection. These conditions also may include unsafe steps or handrails, unsafe roadways on campus, and unsecured equipment.

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## ***Campus Safety Alerts***

### ***Timely Warnings***

In the event that a situation arises, either on or off campus, that, in the judgment of the Director of Public Safety, constitutes an ongoing or continuing threat, a campus wide "timely warning" will be issued. The warning will be issued through the college e-mail system to students, faculty, staff, and the campus' student newspaper, The Vanguard.

Depending on the particular circumstances of the crime, especially in all situations that could pose immediate threat to the community and individuals, the Public Safety Office may also post a notice on the campus-wide electronic Community Alert board on the Campus Public Safety Office website, providing the university community with more immediate notification. The Community Alert board is immediately accessible via computer by all faculty, staff, and students. Anyone with information warranting a timely warning should report the circumstances to the Public Safety Office, by phone 503-725-4407 or in person at the dispatch center within the Public Safety Office, 1939 SW Broadway.

## ***Crime Log***

The Public Safety Office maintains the Crime Log that records, by the date the incident was reported, all crimes and other serious incidents that occur in and around the University district.

The Crime Log is available for public inspection at the Public Safety Office and/or at [www.pdx.edu/cpso](http://www.pdx.edu/cpso).

The log includes the crime classification, date, time, and location of each incident reported to Public Safety, as well as the disposition of the complaint, if this information is known at the time the log is created.

Public Safety posts specific incidents in the Crime Log within two business days of receiving a report of an incident and reserves the right to exclude reports from the log in certain circumstances.

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## ***Crime prevention education and awareness***

### ***Crime Prevention Programs***

Crime Prevention Programs on personal safety and theft prevention are sponsored by various campus organizations throughout the year. Public Safety Office facilitate programs for student, parent, faculty, and new employee orientations, student organizations, community organizations, in addition to quarterly programs for Housing Services Resident Advisers and residents providing a variety of educational strategies and tips on how to protect themselves from sexual assault, theft and other crimes.

*Tip: To enhance personal safety, and especially after an evening class, walk with friends or someone from class that you know well, or call the Public Safety Office for an escort at 503-725-4407.*

### ***Security Awareness Programs***

During orientation, students are informed of services offered by the Public Safety Office. Presentations are given to inform students on ways to maintain personal safety and residence hall security. Students are told about crime on-campus and in surrounding neighborhoods. Similar information is presented to new employees. Crime Prevention Programs and Sexual Assault Prevention Programs are offered on a continual basis.

Periodically during the academic year Public Safety, in cooperation with other university organizations and departments, present crime prevention awareness sessions on sexual assault (rape and acquaintance rape), theft, and vandalism, as well as educational sessions on personal safety and residence hall security.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

In addition to seminars, information is disseminated to students and employees through crime prevention awareness packets, security alert posters, displays, and articles and advertisements in university and student newspapers.

When time is of the essence, information is released to the university community through security alerts posted prominently throughout campus, through computer memos sent over the university's electronic mail system and a voice mail broadcasting system.

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## ***Portland State University Alcohol & Drug Policy***

### ***Alcohol Beverage Policy***

The possession, sale or the furnishing of alcohol on the University campus is governed by PSU Alcohol Policy and Oregon state law. Laws regarding the possession, sale, consumption or furnishing of alcohol is controlled by the Oregon Liquor Control Commission (OLCC). However, the enforcement of alcohol laws on-campus is the primary responsibility of the Public Safety Office. The Portland State University campus has been designated "Drug free" and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Public Safety Office. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment. It is unlawful to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone under 21 years of age in a public place or a place open to the public is illegal. It is also a violation of the PSU Alcohol Policy for anyone to consume or possess alcohol in any public or private area of campus without prior University approval. Organizations or groups violating alcohol/substance policies or laws may be subject to sanctions by the University.

### ***Illegal Drug Policy***

The Portland State University campus has been designated "Drug free" and only under certain circumstances is the consumption of alcohol permitted. The possession, sale, manufacture or distribution of any controlled substance is illegal under both state and federal laws. Such laws are strictly enforced by the Public Safety Office. Violators are subject to University disciplinary action, criminal prosecution, fine and imprisonment.

### ***Alcohol & Drug Abuse Information***

#### **Prevention Programs**

The University has developed a program to prevent the illicit use of drugs and the abuse of alcohol by students and employees. The program provides services related to drug use and abuse including dissemination of informational materials, educational programs, counseling services, referrals and university disciplinary actions.

Student Health and Counseling Services (SHAC) provides an overall coordination of the Alcohol and Drug Abuse Program. However, many services are the responsibility of other areas of the institution. These include:

- Alcohol and Drug Education: Student Health & Counseling Services, Employee Assistance Program, and the Public Safety Office.

- Counseling Services: Student Development Counselors, Student Health & Counseling Services, and Employee Assistance Program.
- Referral Services: Student Development Counselors, Student Health & Counseling Services, Employee Assistance Program, Public Safety Office, and Ombuds.
- University Disciplinary Actions: Faculty/Student Judicial Review Committee. Director of Student Development, the Office of Student Affairs.

### **Local, State & Federal Legal Sanctions**

#### Legal Sanctions – Laws Governing Alcohol

The State of Oregon sets 21 as the minimum age to purchase or possess any alcoholic beverage. Specific ordinances regarding violations of alcohol laws, including driving while intoxicated, are available from the Public Safety Office. Effective January 1, 1990, a package of state laws was passed regarding alcohol. They include the following:

1. Minor in possession – any attempt to purchase by a person under 21 years is a violation (up to \$250 fine).
2. Providing liquor to a minor – Class A misdemeanor (up to 1 year in prison and a fine, plus restitution and community service).
3. Mandatory minimums: 1st conviction is \$350; 2nd conviction is \$1,000; 3rd or subsequent conviction is \$1,000 and 30 days imprisonment.
4. For the purposes of the Oregon DUII statutes, for a person under 21 years of age, any amount of alcohol in the blood constitutes being under the influence of intoxicating liquor (Class A misdemeanor: penalty of up to 1 year and \$2,500 fine, and suspension or revocation of driving privileges).

A violation of any law regarding alcohol is also a violation of the University's Student Code of Conduct and will be treated as a separate disciplinary matter by the University.

Please refer to Student Health & Counseling Service's Alcohol-Drug Guide at their website, <http://www.shac.pdx.edu/caps/Alcohol-DrugGuide.pdf>.

## ***Preventing and responding to sexual assault***

### ***Sexual Assault Prevention and Response***

The University educates the student community about sexual assaults and date rape through orientations each fall. The Public Safety Office (CPSO) offers sexual assault education and information programs to University students and employees upon request. Literature on date rape education, risk reduction, and University response is available not only through the Public Safety Office, but also through other offices; i.e., the Office of Residence Life, Women's Resource Center (WRC), Student Health & Counseling Services (SHAC)

If you are a victim of a sexual assault at this institution, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. The Public Safety Office strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a Public Safety Officer and/or to any university official.

Filing a police report with Public Safety will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will

- Ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim
- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam)
- Assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

When a sexual assault victim contacts the Public Safety Office, the Portland Police Sex Crimes Unit will be notified as well. A representative from the Office of Residence Life will also be notified. The victim of asexual assault may choose for the investigation to be pursued through the criminal justice system and the University Conduct Council, or only the latter. A University representative from the Public Safety Office or staff from the Women's Resource Center will guide the victim through the available options and support the victim in his or her decision. Various counseling options are available from the University through SHAC, WRC, University Ministries, and Employee Assistance. Counseling and support services outside the University system can be obtained through various resources, such as the Portland Woman's Crisis Line, Sexual Assault Resource Network. Please refer to the Women's Resource Center's website for other Community Resources.

University disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the Student Handbook. The Handbook provides, in part, that the accused and the victim will each be allowed to choose one person who has had no formal legal training to accompany them throughout the hearing. Both the victim and accused will be informed of the outcome of the hearing. A student found guilty of violating the University sexual misconduct policy could be criminally prosecuted in the state courts and may be suspended or expelled from the University for the first offense. Student victims have the option to change their academic and/or on-campus living situations after an alleged sexual assault, if such changes are reasonably available.

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### ***What to do if you or someone you know is sexually assaulted***

Go to a place that is safe and seek medical treatment. If a sexual assault occurs, safety and medical assistance are the first considerations. On campus and in the local area, 24 -hour assistance is available. Whether or not you decide to report the

incident, seek medical treatment immediately and get counseling as soon as possible.

Do not douche, bathe, shower, or change clothes before seeking medical attention. Preserving evidence is important in later pursuing a criminal or other judicial case. Do not wash sheets or other bed coverings where critical DNA evidence may be found.

**If you need medical transport to Oregon Health and Science University OHSU, call Public Safety at 503-725-4404.** Calling for transport will not result in an investigation unless the survivor wants to pursue one. Visits to OHSU for medical treatment and SHAC for counseling are confidential. A qualified sexual assault counselor will meet with you and provide emotional support and advice on disciplinary and legal options.

Conversations with clinicians and counselors are not disclosed to anyone (unless there is a threat of physical harm to that individual or others) without the expressed permission of the person seeking assistance.

**Seek counseling.** Even if you don't report the sexual assault or press charges, you should contact the Student Health & Counseling Services (SHAC) at 725-2800, for counseling assistance. After hours, call Public Safety 725-4407

**Report the sexual assault to the authorities.** The more often sexual assaults are reported, the easier it may be to prevent them. Reporting the incident does not mean that the survivor must proceed with a criminal prosecution. Immediately following an attack, the survivor should write down everything she or he remembers about the incident, including:

- Physical description of the suspect(s);
- Information about the identity or location of the suspect(s);
- The use of any threats or force.

Regardless of whether the survivor wants to pursue criminal prosecution, she or he should contact Public Safety, or a local law enforcement agency.

### *Filing a report with the Public Safety Office*

If the survivor or witness elects to contact Public Safety to file a formal report of the assault, an officer trained in investigating sexual assault will work with the individual to gather the pertinent information. The survivor always retains the right to decide whether she or he wants to proceed with a criminal prosecution.

The officer will ensure that the survivor gets the counseling and other assistance she or he needs. The safety of the survivor will always remain the top priority of Public Safety.

### *Contacting Other Law Enforcement Agencies*

Students may also contact local law enforcement agencies. Members of the Public Safety Office and other University officials will assist the student in notifying the appropriate agency in the applicable jurisdiction.

## ***Filing an internal complaint within the University***

If you have been sexually assaulted, you have options for addressing such conduct. You may wish first to discuss the problem privately with a counselor, an adviser, and/or another confidential counselor.

The University's response system is designed to afford a complainant (the person who is bringing a charge) and a respondent (the person who is answering a charge) a fair, prompt, and appropriate resolution process. The process is designed to help persons who need support as they address these incidents, and incorporates both informal resolutions and formal disciplinary procedures.

To resolve a complaint informally, University designated individuals are available to answer questions, provide guidance, discuss options, and refer persons to other appropriate resources. The primary role of the designated individuals is to see that the University responds promptly and fairly to complaints of sexual assault or harassment. The resolution of a formal sexual assault complaint is handled by the appropriate University judicial system. The full text of the protocol for handling informal and formal complaints is available from SHARE. In determining whether the alleged conduct constitutes sexual harassment or assault, the full context in which the alleged incident occurred must be considered. Procedures for resolving complaints regarding sexual harassment and assault are detailed in Rights, Rules, and Responsibilities. In any case, both the accuser and the accused are entitled to the same opportunities to have others present during any disciplinary proceeding. Both the accuser and the accused will be informed of the outcome of any proceeding.

During any sexual assault complaint proceeding, the University has a wide range of latitude when determining sanctions. Those sanctions may range from probation to expulsion from the University.

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## ***Changing living and academic situations***

If a Portland State University student who is a survivor of a sexual assault or relationship violence requests a change in her or his living arrangements or academic schedule, the Office of the Dean of Students, Residential Life, or University Housing will assist the student. In conjunction with the Office of the Dean of Students, the Public Safety Officers will make changes to a student's living or academic arrangements as soon as possible, as long as those changes are reasonably available, while Dean of Students, Res Life and/or University Housing will look for permanent relocation.

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## ***Workplace violence***

To ensure the safety and security of the workplace, Portland State University has implemented the following policy. Threats and/or threatening behavior, or acts of violence by University employees against staff members, faculty, students, visitors, or other individuals on University property or by University employees while in the

conduct of University business off campus, are cause for removal from the workplace and may result in discipline and/or termination of employment. As outlined in Rights, Rules, Responsibilities, threatening behavior may include—but is not limited to: hitting, shoving, sexual assault, attacks, stalking, verbal or nonverbal threats, vandalism, arson, and carrying a weapon of any type (regardless of whether the owner is licensed to carry it or not) or explosives. In addition, damage or destruction to University property by any employee will result in termination of employment.

An employee who exhibits inappropriate or disruptive workplace behavior that can be deemed threatening or potentially threatening may be subject to disciplinary action up to and including termination of employment. The employee may be required to attend an employee-assistance program for assessment and counseling as a condition of continued employment. Failure to attend counseling may result in further disciplinary action, up to and including termination of employment.

All staff members have a responsibility to report threatening or violent behavior, whether that behavior is exhibited by a member of the University community or visitors to the campus. A report of threatening and/or violent behavior is disclosed only to those accepting the report in order to protect the reporting individual(s) from possible retaliation as well as the alleged offender. Information regarding such reports is only provided to individuals with a need to know and as required by courts and law enforcement agencies.

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## ***Crime Statistics***

### *The Annual Disclosure of Crime Statistics Policy*

The Public Safety Office prepares this report to comply with the Jeanne Clery Disclosure of Campus Security Policy and Crime Statistics Act. This report is prepared in cooperation with the local law enforcement agencies surrounding our main campus and alternate sites, Residential Life, the Judicial Affairs Officer, the Office of Business Affairs, and the Office of Student Affairs. Each entity provides updated information on their educational efforts and programs to comply with the Act.

Campus crime, arrest and referral statistics include those reported to the Campus Public Safety, Portland Police Bureau, designated University Officials (including but not limited to directors, deans, department heads, designated staff, judicial affairs, advisors to student/staff organizations, athletic coaches), and local law enforcement agencies. These statistics may also include crimes that have occurred in private residences or business and is not required by law.

Oregon law (ORS ) requires prompt, mandatory reporting to the local law enforcement agency by health care practitioners (such as those at Student Health and Counseling Services) when they provide medical services to a person they know or reasonably suspect is suffering from wounds inflicted by a firearm or is a result of assaultive or abusive conduct. The Student Health and Counseling (SHAC) staff informs their clients of the procedures to report crime to the Public Safety Office on a voluntary or confidential basis, should they feel it is in their best interest of the client. A procedure is in place to anonymously capture crime statistics disclosed confidentially during such a session.

Each year, an e-mail notification is made to all enrolled students that provide the web site to access this report. Faculty and staff receive similar notification with their paycheck. Copies of the report may also be obtained at the Public Safety Office located at 1939 SW Broadway or by calling 503-725-4407. All prospective employees may obtain a copy from the Human Resource Center at the University Service Building located at 617 SW Montgomery, RM 302 or call 503-725-4926

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## ***Clery Definitions***

### *Location Definitions:*

**On Campus** - (1) Any building or property owned or controlled by an institution within the same reasonably contiguous geographic area and used by the institution in direct support of, or in a manner related to, the institution's educational purposes, including residence halls; and (2) any building or property that is within or reasonably contiguous to the area identified in paragraph (1) of the definition, that is owned by an institution but controlled by another person, is frequently used by students, and supports institutional purposes (such as a food or other retail vendor)

**On Campus Residential Halls** - This definition is a subset of the locations that are defined under "on campus". The crime statistics that are reported in this column are also included in the column under "on campus"; they are not additional incidents.

**Non-campus building or property** - (1) Any building or property owned or controlled by a student organization that is officially recognized by the institution; or (2) any building or property owned or controlled by an institution that is used in direct support of, or in relation to, the institution's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the institution.

**Public Property** - All public property, including thoroughfares, streets, sidewalks, and parking facilities, that is within the campus, or immediately adjacent to and accessible from the campus.

Offense Definitions:

### *Offense Definitions:*

**Murder** - The willful (non-negligent) killing of one human being by another.

**Negligent Manslaughter** - The killing of another person through negligence.

**Forcible Sex Offenses** - Any sexual act directed against another person, forcibly and/or against that person's will; or not forcibly or against the person's will where the victim is incapable of giving consent. Forcible sex offenses include:

- **Forcible Rape** - The carnal knowledge of a person, forcibly and/or against the person's will; or not forcibly or against the person's will where the victim is incapable of giving his/her temporary permanent mental or physical incapacity (or because of his/her youth).

- **Forcible Sodomy** - Oral or anal sexual intercourse with another person, forcibly and/or against the person's will; or forcibly or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary permanent mental or physical incapacity.
- **Sexual Assault with an Object** - The use of an object or instrument to unlawfully penetrate, however slight, the genital or anal opening of the body of another person, forcibly and/or against that person's will or not forcibly against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary permanent mental or physical incapacity.
- **Forcible Fondling** - The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against the person's will; or not forcibly and/or against the person's will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary permanent mental or physical incapacity.

**Non-Forcible Sex Offenses** - Unlawful, non-forcible sexual intercourse. Non-forcible sex offenses include:

- **Incest** - Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- **Statutory Rape** - Non-forcible sexual intercourse with a person who is under the statutory age of consent.

**Robbery** - The taking, or attempting to take anything of value under confrontational circumstances from the control, custody or care of another person by force or threat of force or violence, and/or putting the victim in fear.

**Aggravated Assault** – An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm.

**Burglary** - The unlawful entry into a building or other structure with the intent to commit a felony or a theft.

**Motor Vehicle Theft** - The theft or attempted theft of a motor vehicle.

**Arson** - To unlawfully and intentionally damage, or attempt to damage, any real or personal property by fire or incendiary device.

**Hate Crimes** - Includes any crime reported under one if the listed offense type, and any other crime involving bodily injury reported to local police agencies or to a campus security authority, that manifest evidence that the victim was intentionally selected because of the victim's actual or perceived race, gender, religion, sexual orientation, ethnicity, or disability.

**Liquor Law Violations** - The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possessing or use of intoxicating alcoholic beverages.

**Drug Related Violations (Sale and Possession)** - The unlawful cultivation, manufacture, distribution, sale, purchase, transportation or importation of any controlled drug or narcotic substance. Or, the unlawful manufacture, sale, purchase, possession or transportation of equipment or devices used for preparing and/or taking drugs or narcotics (drug paraphernalia).

**Weapon Law Violations** - The violation of laws or ordinances prohibiting the manufacture, sale, purchase, transportation, possession or use of firearms, cutting instruments, explosives, incendiary devices or other deadly weapons.

*NOTES:*

1. *Crime statistics are broken down geographically according to specific definitions.*
2. *Offense definitions are based upon the FBI Uniform Crime Reporting manual.*
3. *Rape is one of the most underreported crimes according to the FBI. Nine out of ten sexual assaults and rapes are not reported.*
4. *By definition, sexual assault incidents are categorized as either forcible or non-forcible (Higher Ed. Amendments of 1992, Public Law 02-325)*

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## ***Sexual Offender Registration***

The Campus Sex Crimes Prevention Act (CSCPA) of 2000, which became law October 28, 2000, but which delayed certain provisions until October 28, 2002, amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act. CSCPA provides special requirements relating to registration and community notification for sex offenders who are enrolled in or work at institutions of higher education. In addition to the Wetterling Act, CSCPA also amended the Clery Act, an annual crime reporting law, and the Family Educational Rights and Privacy Act of 1974 to allow the disclosure of this information regarding students. As provided in the Wetterling Act, any person required to register under a state sex offender registration program must notify the state regarding each institution of higher education in the State of which the person is employed, carries on a vocation, or is a student and must also alert the state of any change in enrollment or employment status. Oregon law was amended in 2005 (HB 2299) to make these requirements effective January 1, 2006.

Under state law, sex offender information can be obtained through local law enforcement agencies and the Oregon State Police through its sex offender registration information line at (503) 378-3720 extension 4429. Requestors can access sex offender information by name, address, zip code or county. Persons seeking information about registered sex offenders residing within a specific geographic area may contact the Oregon State Police Sex Offender Registration Unit in Salem, OR by phone at (503) 378-3720 ext. 4429. The requestor will be asked to provide the zip code(s) of the area for which they are seeking the names of registered offenders. A list of all registered sex offenders residing within this specific zip code area will be mailed to the requestor within two weeks. If the requestor desires to check on the status of an individual by name, they will need to call the Oregon State Police Sex Offender Registration Unit at (503) 378-3720 ext. 4415. A search of the name provided will be conducted and the caller will be provided with available information.

Another law passed in 2005 (HB 3486) mandates the posting of predatory sex offenders and sexually violent dangerous offenders to a public internet site. The site is available through the Oregon State Police website, <http://egov.oregon.gov/osp/> Questions can be e-mailed to [sexoffender.questions@state.or.us](mailto:sexoffender.questions@state.or.us) or made by calling the above noted phone number.

Additional sex offender information can be obtained from Multnomah County Parole and Probation at <http://www.co.multnomah.or.us/dcj/acjsoffendersup.shtml>

The Oregon State Police registered sex offender site is operational, their web site is <http://www.portlandmaps.com>

## ***Portland State University Crime Statistics***

<b>Portland State University 2006 Crime Statistics</b>					
<b>OFFENSES</b>	<b>ON CAMPUS</b>	<b>RESIDENTIAL</b>	<b>NON CAMPUS</b>	<b>PUBLIC</b>	<b>TOTAL</b>
<b>Murder/Non-Negligent Manslaughter</b>	0	0	0	0	0
<b>Negligent Manslaughter</b>	0	0	0	0	0
<b>Forcible Sex Offenses*</b>	3	2	0	1	4
<b>Non Forcible Sex Offenses</b>	0	0	0	0	0
<b>Bias/Hate Crimes</b>	0	0	0	0	0
Race, Color	0	0	0	0	0
Gender	0	0	0	0	0
Religion, Anti-Semitic	0	0	0	0	0
Sexual Orientation	0	0	0	0	0
Ethnicity, National Origin	0	0	0	0	0
Disability	0	0	0	0	0
<b>Robbery</b>	1	0	0	12	13
<b>Aggravated Assault</b>	7	6	0	7	14
<b>Burglary</b>	38	10	0	4	42
<b>Motor Vehicle Theft *</b>	14	0	0	26	40
<b>Arson</b>	1	0	0	1	2
<b>Illegal Weapon Possession Arrests</b>	1	0	0	1	2
<b>Drug Law Arrests</b>	10	1	0	15	25
<b>Liquor Law Arrests</b>	4	1	0	30	34
<b>Illegal Weapon Possession Violations Referred For Disciplinary Action</b>	13	13	0	0	13
<b>Drug Law Violations Referred For Disciplinary Action</b>	116	116	0	0	116
<b>Liquor Law Violations Referred For Disciplinary Action</b>	151	151	0	0	151
<b>TOTAL</b>	<b>359</b>	<b>300</b>	<b>0</b>	<b>97</b>	<b>456</b>

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Crimes reported in the "RESIDENTIAL" column are included in the "ON CAMPUS" count.

\*Attempts Included

Bias/Hate Crimes are associated with PART 1 Crimes.

Statistic numbers are based on local police, public safety, and university official data.

# Portland State University

## Crime Statistics 2004 - 2006

Offenses	Year	On Campus	Residential Halls	Non-Campus	Public Property	Total
Murder / Non-Negligent Manslaughter	2006	0	0	0	0	0
	2005	0	0	0	0	0
	2004	0	0	0	0	0
Negligent Manslaughter	2006	0	0	0	0	0
	2005	0	0	0	0	0
	2004	0	0	0	0	0
Forcible Sex Offenses*	2006	4	2	0	2	6
	2005	2	2	0	2	4
	2004	2	2	0	5	7
Non-Forcible Sex Offenses	2006	0	0	0	0	0
	2005	1	1	0	0	1
	2004	0	0	0	0	0
Robbery	2006	1	0	0	12	13
	2005	4	1	0	5	9
	2004	2	1	0	4	6
Aggravated Assault	2006	7	6	0	7	14
	2005	3	0	0	7	10
	2004	2	1	0	9	11
Burglary	2006	38	10	0	4	42
	2005	56	11	0	15	71
	2004	89	10	0	8	97
Motor Vehicle Theft*	2006	14	0	0	26	40
	2005	16	0	0	45	61
	2004	7	0	0	43	50
Arson	2006	1	0	0	1	2
	2005	1	1	0	0	1
	2004	1	0	0	0	1
Liquor Law Arrests	2006	4	1	0	30	34
	2005	6	2	0	42	48
	2004	4	0	0	63	67
Liquor Law Violations Referred For Disciplinary Action	2006	151	151	0	0	151
	2005	105	105	0	0	105
	2004	129	129	0	0	129
Weapon Possession Arrests	2006	1	0	0	1	2
	2005	0	0	0	5	5
	2004	1	1	0	3	4
Weapon Possession Violations Referred For Disciplinary Action	2006	13	13	0	0	13
	2005	5	5	0	0	5
	2004	0	0	0	0	0
Drug Law Arrests	2006	10	1	0	15	25
	2005	7	1	0	54	61
	2004	3	0	0	24	27
Drug Law Violations Referred For Disciplinary Action	2006	116	116	0	0	116
	2005	59	59	0	0	59
	2004	28	28	0	0	28
Hate/Bias Crimes ^	2006	0	0	0	0	0
	Race	0	0	0	0	0
	Gender	0	0	0	0	0
	Religion	0	0	0	0	0
	Sexual Orientation	0	0	0	0	0
	Ethnicity	0	0	0	0	0
	Disability	0	0	0	0	0