1) This Contract is binding upon signature via online portal or paper contract. **Failure to officially check-in (as described in section 8 below) does not release Resident from the financial obligations of this Contract.** Residents will be charged the corresponding rate for the entire selected Summer Option. Residents must choose one of the following **Summer Options** at the time of Contract submission:
   a) All Summer: 10-week option for new Residents *(Saturday, June 18th – Saturday, August 27th 2016)*
   b) All Summer: 10-week option for Residents in room during Spring Term 2016 *(Saturday, June 11th – Saturday, August 27th 2016)*
   c) Summer Session 1: 4-week option for Residents in room during Spring Term 2016 *(Saturday, June 13th – Saturday, July 16th 2016)*

2) **Definitions:** For purposes of this Contract, the terms below have the following meanings:
   a) **Building:** University owned or managed residence hall or apartment complex.
   b) **Check-in:** Check-in is the process of obtaining keys from the Montgomery Service Desk or other designated check in location, and applies whether or not a student is physically occupying the assigned Space.
   c) **Check-out:** Check-out refers to the return of keys to the Montgomery Service Desk or other designated check out location. Proper procedures can be found in the **UHRL Handbook**.
   d) **Contract Term:** Refers to the duration of the entire Contract.
   e) **Early Registration:** This process is available to individuals who are interested in signing a Contract for UHRL before they are formally admitted to Portland State University.
   f) **Email:** Portland State University provided Email address (@pdx.edu).
   g) **Furnished:** UHRL assigns roommates to Furnished units. Resident is responsible for the published rate based on the occupancy of the Unit. UHRL may designate Units as single or double occupancy based on maintenance, capacity, or programmatical needs.
   h) **Housing Handbook** means the UHRL Housing Handbook as it may be amended from time to time and which can be found online at [www.pdx.edu/housing/conduct](http://www.pdx.edu/housing/conduct).
   i) **Resident:** Prospective housing Resident (Contract received) or current housing Resident (in room).
   j) **Space:** A portion of the assigned room or shared room in UHRL.
   k) **UHRL:** All Building s, offices, staff, and equipment related to housing at Portland State University.
   l) **Unfurnished** UHRL does not assign roommates to Unfurnished units. A Resident with a Contract for a room designated as Unfurnished is responsible for the full cost of the room. Resident must specify on the UHRL Contract other proposed occupants of the Unit, all of whom must be either other eligible PSU students or eligible family members. Occupancy of the Unit will not exceed the occupancy limitations specified in the **UHRL Handbook**.
   m) **Unit:** All rooms in UHRL.

3) **Rates, Billing and Payment**
   a) This Contract does not require a contract fee.
   b) Charges for Summer term housing are billed before the beginning of the term on Resident’s University account, and are subject to all University account policies, including the PSU Payment Plan.
   c) Resident must pay the applicable rate for the Space or Unit to which the Resident is assigned. Rates are available online at [www.pdx.edu/Housing](http://www.pdx.edu/Housing).
      i) Summer Session 1 Residents are billed 40% of the entire Summer housing charges.
   d) Room and board rates are established by Portland State University; The University reserves the right to make adjustments to the room rate, any time during the Summer contract dates. Any adjustment to the room rates will be communicated in writing to Resident through their @pdx.edu Email address.
   e) For the purposes of calculating nightly prorated UHRL charges, Summer Term is calculated as **70 nights**.
f) If Resident lives in UHRL continuously from one term through the next, any break between terms will not incur charges. Resident will be assessed daily, prorated housing charges for breaks between terms if Resident moves in during the last three weeks of a term.

g) **Appeals of Housing Charges.** A Resident may appeal UHRL charges or fees assessed to their student account (such as damage charges or improper check out fees) where the Resident believes such charges or fees are incorrect or wrongly imposed. UHRL does not accept appeals for meal plan charges for FYE Residents. Appeals must be submitted in writing on the UHRL Contract & Charge Petition form with supporting documentation to housing@pdx.edu. Appeals must be submitted within 60 days following the date of the charge being assessed. Housing charge appeals will be decided by the UHRL Accounts Coordinator who will determine if the charges were correctly assessed. The Accounts Coordinator may deny the appeal (such as where it is not timely filed or it is an appeal of a meal plan charge), affirm the charge, reduce the charge, or reverse the charge. The decision of the Accounts Coordinator is final.

h) **Petition for Release from Contract Cancellation Charges.**
   - **General.** A Resident may petition UHRL for a release of their obligation to pay contract cancellation charges (sometimes known as buyout fees) where the Resident experiences medical or financial circumstances beyond their control and where those circumstances affect their ability to continue to live in University Housing and Residence Life. A Petition is a request by the Resident to be released from contractual obligations. As such, whether or not to grant a Petition is in the sole discretion of UHRL. Successful petitions tend to demonstrate a change in circumstances that occurred between the date this Contract became binding and the date of Move-Out.
   - **Change of Circumstance—Medical.** Petitions may be approved in cases where significant, unforeseen medical (including psychological) reasons cannot be accommodated by relocating the Resident within University Housing and Residence Life. Resident is encouraged to submit information from a medical professional explaining how the Resident cannot be supported in UHRL, and what has changed since the Contract became active. A petition based upon a medical change of circumstance will not typically be approved based on the existence of a pre-existing or chronic condition, as opposed to a change in that condition.
   - **Change of Circumstance—Financial.** Petitions may be approved in cases where significant, unforeseen and involuntary financial circumstances demonstrate that Resident is in a state of compelling financial need. A petition based upon a financial change of circumstance upon not typically be approved based solely on the presence of a more affordable housing option. Resident is advised to provide documentation to show that all possible financial resources (parents/guardians, student earning, federal, state, and University financial assistance, educational loans, etcetera) have been utilized and the Resident is still unable to meet their financial obligations under this Contract while remaining at the University. Educational loans are considered a reasonable means to meet a Resident’s financial obligations under this Contract.
   - **Process.** Petitions must be submitted in writing on the UHRL Contract & Charge Petition form with supporting documentation to housing@pdx.edu. Petitions must be submitted within 60 days following the date the charge was assessed. Petitions will be decided by the Executive Director of UHRL who may grant or deny the petition in whole or in part. Residents may appeal the Executive Director’s petition decision to the Petition Board within seven days of the Director’s decision. The decision of the Petition Board is final.

4) **Assignment Process:**
   a) Current Spring term Residents signing this Contract are reserving their current space for the Summer Term, excluding Residents living in communities during Spring 2016 that will close for the Summer Term. Residents living on closed floors will be required to transfer to a new room for Summer 2016. Residents moving to a new room in Fall 2016 may be required to transfer to that room during Summer 2016.
   i) Contract submission deadline is April 1st, 2016 for current Residents who want to be in their Spring 2016 or Fall 2016 unit.
b) For new Residents, this Contract is for a Space in UHRL, not a specific Building or Unit. UHRL will attempt to accommodate Resident’s Unit, Building, and roommate preferences when possible, but does not guarantee an assignment based on such preferences.

c) New incoming Residents with Summer only contracts are restricted to assignments in Ondine, Stephen Epler, Blumel and Montgomery.

d) Assignment priority will be given to students with active contracts for both Summer 2016 and the 2016-2017 Academic Year.
   i) Housing assignments are based on the date UHRL receives a signed and completed Contract, the planned occupancy, structural capacity, and other UHRL maintenance or assignment needs.

e) Email confirmation of Space and Unit: A response (through Housing Portal or Email) to assignment notice Email is required by the response deadline outlined in the assignment notice or Contract is cancelled. UHRL uses Email as the preferred, primary method of communication regarding Housing Contract matters. Resident is responsible for providing UHRL with an accurate Email address during the Contract process, and utilizing their @pdx.edu Email address. UHRL is not responsible for Email messages that are not read or received by Resident.

f) UHRL reserves the right to reassign Resident to different Space or to another Unit at any time during the term of this Contract. Examples of circumstances justifying reassignment include, but are not limited to: consolidating vacant spaces to increase room occupancy, conserving energy, protecting the welfare of Residents, closing part or all of a Building (including closures for Summer Housing and Conferencing), transferring Residents to their Fall room, ADA related needs, or other economic or safety reasons.

Double Room Vacancies:
   i) If a vacancy occurs in an Unfurnished Room billed as a double, UHRL may assign another Resident to fill the vacancy or reassign the Resident for room consolidation purposes. Resident may elect (subject to UHRL approval) to treat the Unit as a single Space and to pay UHRL charges for the Unit at the single rate. Charges at the single rate will begin from the date the room is confirmed as single occupancy.
   ii) If Resident in a Furnished does not elect to treat the Unit as a single Space, Resident must make half of all furnishings and Space available for a new Resident to move in at any time.
   iii) If a vacancy occurs in a Furnished Room billed as a double the room will automatically become a single, and the Resident will begin paying the single rate effective the date of the vacancy.
   iv) A $100 Consolidation Fee may be assessed if the Resident and/or room is not prepared for an additional occupant to move in to a double unit. Creating or maintaining an unwelcoming, hostile or intimidating environment with the intent to discourage or drive out a roommate will be considered a conduct violation, subject to responsibility for the full single rate of the Unit from the date the vacancy was created, and/or Contract cancellation by the University for disciplinary violations.

g) The University will provide reasonable accommodations for Residents with a disability if appropriate documentation supporting the need for accommodations is provided to the PSU Disability Resource Center (DRC): 503-725-4150 or drc@pdx.edu.

5) Contract Reactivation: Students who have a cancelled contract and wish to have a new Contract, may be provided the option to reactivate the Contract. Contract reactivations will result in a $50 reactivation fee which is billed to the student account. Reactivation fees will be applied in the following instances:
   a) Resident cancels the Contract and later wishes to have a Contract.
   b) Resident does not respond to the assignment notice and later wishes to have a Contract.
   c) Resident declines an assignment for the purposes of receiving a new assignment.

6) Eligibility: Any student admitted to the University is eligible to submit a Contract for UHRL. The University may terminate the Contract if Resident is no longer eligible for UHRL. Resident must report to UHRL immediately following any change in enrollment status that affects Resident’s eligibility.
   a) Academic Status: In order to be eligible to live in UHRL Residents must be a current active PSU students or have approved eligibility.
      i) Current Residents who maintain continued occupancy in UHRL from Spring to Summer are not required to be enrolled during the Summer Term.
      ii) New, incoming Summer Residents are required to be registered for a minimum of 4 credit hours during Summer Term, or otherwise demonstrate, to the satisfaction of UHRL, active involvement in a PSU program.
iii) Registered students may not cancel their Contract as a result of not meeting the credit requirements. UHRL will cancel Resident’s Contracts who do not meet academic eligibility when necessary to provide Housing for students who meet the eligibility requirements.

b) **Financial Status:** If Resident has an outstanding past-due balance over $100 or University Accounts Receivable hold, UHRL may cancel the UHRL Contract or restrict or prevent Resident from making room changes or renewing for Housing. The University reserves the right to deny Housing to any Resident with an outstanding balance or University Accounts Receivable hold. UHRL may cancel a Resident’s Contract if their financial eligibility is not being met to the University and Resident will be required to move-out per eligibility move-out deadlines.

c) **Disciplinary Standing:** Resident must remain in good disciplinary standing with University to maintain UHRL eligibility.

d) **PSU Employees:** Classified or unclassified employees of PSU are not eligible to reside with UHRL. This prohibition does not apply to student employees who are employed by PSU and are required to be a student as a condition of their employment, such as student work study employees or students paid a stipend for their work. This prohibition also does not apply to PSU employees who are required to reside in University Housing as a job requirement.

7) **Family Members:**

a) If Resident is sharing the Unit with one or more eligible family member(s), Resident must submit the Family Member Registration Form and/or Domestic Partnership Declaration Form and copies of appropriate documentation demonstrating legal relationship between Resident and family member, prior to occupancy as proof of eligibility. Any changes in family member occupancy must be reported to UHRL within five business days. Failure to notify UHRL of a Resident or family member may result in a policy violation fine and/or disciplinary action.

b) Students living with adult family members will be charged the double rate x 2 (double rate per person) as a lump sum to the PSU Resident’s student account.

c) If both family members are PSU students they will both need to submit a UHRL Contract and each Resident will be charged the double rate individually.

d) If Resident needs a care giver to care for the Resident, family member (child) or animal, Resident must submit the care giver Form and appropriate documentation. Access may be given to care givers, who may only access the Building/unit during approved days/time.

8) **Check-in and Check-out:**

a) Resident is responsible for following all check-in, Contract cancellation, check-out, and key return procedures as set forth in this Contract and/or the UHRL Handbook. Failure to follow such procedures may result in additional Housing charges and/or fines.

b) If Resident requests an early check-in or late check-out and is approved, their Contract is extended. In both instances, Residents are held responsible for the Contract for the entire time they are in room and will be charged the prorated nightly rate for the nights in room before or after check-in and check-out.

c) Resident must complete check-out procedure and return all UHRL issued keys upon check-out. Keys must be returned to the Montgomery Help Desk during desk hours or the UHRL and Residence Life Student Services Office after hours. Failure to check-out will result in a $100 improper checkout and $80 lock change charges. Resident must follow the check-out procedures outlined in the UHRL Handbook.

d) Items left in rooms or common areas following a check out, Contract cancellation or Contract termination will be considered Abandoned Items. Abandoned Items will be thrown away, resold, or donated. Residents will be charged for removal of trash and abandoned items at $25 per bag and $250 per piece of furniture.

9) **Late Arrivals & No-Show:** The University may cancel new, incoming Resident’s room assignment and this Contract if Resident has not completed a check-in for the assigned Space or Unit by the first day of classes of the term. To avoid cancellation, Resident must send a request for late arrival to UHRL. If Resident fails to check-in or fails to submit a written cancellation to UHRL before the Contract cancellation deadlines, the Resident will be responsible for the entire Term of the Contract.

10) **Cancellation by Resident prior to Check-In:** Resident may cancel this Contract prior to check-in by providing written notice of cancellation to UHRL in the following situations:

- UHRL Office  1977 SW 6th Street #210  Portland, OR, 97201  Phone: (503) 725-4375  Fax: (503) 725-4394  Email: housing@pdx.edu  www.pdx.edu/housing
a) New, incoming Resident will be released from the Contract and will not be responsible for Space/Unit charges for the remainder of the Contract if Resident provides written notice of cancellation to UHRL prior to or within the first assignment notification response deadline.

b) All Current and Future Residents with an assignment during Spring term must cancel by May 20th, 2016 to be released from Summer Housing charges.

c) Any cancellations received after accepting the assignment, but before check-in will be responsible for Summer Session 1 Housing charges, which is 40% of the entire Summer housing charges. The Check-In date for Spring 2016 Residents is June 11th, 2016.

11) Contract Cancellation by Resident after Check-In: After Resident checks in to a Unit or Space, Resident is responsible for the entire Term of the Contract. Because of the University's actual financial loss for a cancelled or terminated Contract is difficult to determine, any payment obligations required by this Contract are agreed upon as liquidated damages and not as a penalty. Any Contract cancellation must be accompanied by a completed Contract Cancellation Form to avoid improper cancellation charges.

12) Contract Cancellation by University:

   a) Termination due to Ineligibility: The University reserves the right in its sole discretion to remove a Resident from UHRL and terminate the Contract for any of the reasons listed below. In all such instances, the University may take possession of the Unit or Space immediately.

      i) New, incoming Resident withdraws from the University, fails to register for class, or cancels registration during Summer Term;

      ii) Resident is suspended or expelled from the University for disciplinary or academic reasons; or

      iii) Resident fails to meet financial obligations to the University.

   b) Termination for disciplinary violations or safety/security: The University reserves the right to terminate the Contract of any Resident for:

      i) Serious or repeated conduct violations of the UHRL Handbook or the Student Code of Conduct, or the non-monetary terms or conditions of this Contract.

      ii) If the University determines that Resident poses a significant danger to themselves, other Residents or guests, or UHRL facilities, the University may require that Resident vacate the Unit immediately.

      iii) If Resident’s Contract is terminated for disciplinary violations, Resident will be subject to the cancellation provisions outlined in section 11 of this Contract, effective on the date of termination.

      iv) Resident has a right to petition the University’s decision to terminate the Contract as described in the UHRL Handbook and the Student Code of Conduct.

   c) The University reserves the right to not enter into, and/or terminate, a UHRL Contract for anyone who, in the judgment of the University, represents a threat to the health or safety of University students, employees or other University constituents.

13) Keys and Locks: University will issue keys or card access to Unit and Building doors to Resident and household members listed on the Contract. Resident will be charged a fee, as specified in the UHRL Handbook, for a lock change and new keys if Resident loses or fails to return the originally issued keys upon check-out. The installation and use of unauthorized locks by Resident is prohibited. Resident may not loan any key(s) or Building access cards to anyone or make copies of key(s) for any reason.

14) Care Givers; Support Animals

   a) If Resident needs a care giver to aid Resident in their personal care or for the care of a family member authorized to live in University Housing with Resident, Resident must submit a completed Care Giver Form and include any documentation as may be required by UHRL. UHRL will provide notice of approval to Resident. UHRL will provide Unit access to approved care givers and approved care givers may enter the Building and Unit only during pre-approved days and times except in case of emergency.

   b) Residents with service animals or approved for a support animal or pet are responsible for the care of their animal. UHRL, at UHRL’s discretion, may provide limited access to Resident’s Space, at request of the Resident, to allow a third-party to provide care to the animal when Resident must be away from the Unit for an extended time, typically for up to two consecutive days in one hour increments (and for no more than five days per Contract Term). Further, it is the policy of UHRL to provide accommodations as approved by the DRC.
15) **Guests:** Overnight guests are permitted for a maximum stay of up to 5 consecutive days and no more than 10 days in the term. Guests in Units with multiple Residents must have the consent of all Residents residing in the Unit. If a longer stay is desired, written permission from Residence Life is required prior to the guest's visit.

15) **Liability and Damage:** Resident must comply with the following responsibilities including:

a) Not deliberately or negligently removing or destroying any part of the Unit or its furnishings or knowingly permitting others to do so.

b) Reporting immediately to UHRL any need for repairs.

c) Assuming liability for damage resulting from action by Resident or confirmed family members or guests and for losses incurred by Resident or confirmed family members or guests.

d) Not painting the interior or exterior of the Unit.

e) Charges for loss or damage of facilities:
   i) Resident is financially responsible for all facilities, fixtures and items provided for their use.
   ii) Resident may be charged for cleaning of the Unit or Space and for any change in the general condition of University property that is not the result of normal wear and tear.
   iii) Charges for loss, damages, excessive cleaning, and lost keys during the Term of Contract period will be billed to the Resident’s University account. When more than one Resident occupies the Unit or Space and responsibility cannot be ascertained, any damage charge(s) will be assessed equally among the Residents.
   iv) Relative to public and common area damages (such as lounges, recreation rooms, corridors, bathrooms, etc.), loss of equipment, or defacement of any area in common use, where responsibility is not accepted by or identified as belonging to an individual or group, charges will be determined and divided on a prorated basis among the Resident(s) of the Building or floor community.

f) The University will make repairs and take reasonable steps to keep the Unit in a fit and habitable condition during the Term of Contract.

g) The University is not responsible for loss or damage to personal property in UHRL facilities due to fire, theft, pests, water, interruption of water or heat, other utility problems, damages caused by other Residents, or other causes.

16) **Furniture:**

a) Furniture provided by the University may not be transferred from one room to another or exchanged between rooms. University furniture may not be removed or stored elsewhere in the building or off-campus.

b) There may be multiple sets of furniture in rooms assigned as singles. All sets of assigned furniture must stay in the unit.

17) **Room Entry/Inspection:** The University will strive to reasonably respect the privacy of the Resident, but reserves the right to enter Units for any reason. Reasons that the University may deem entry necessary include, but are not limited to:

a) needs to make repairs, perform maintenance, or install facility improvements;

b) the recovery of University or state-owned property not authorized for use in the Unit or Building;

c) fire, health and safety, or cleanliness inspections made periodically, including during University break periods;

d) when there is reliable information that an emergency exists, including, but not limited to fire, water leaks/floods, accidents, sickness, or danger to the health and welfare of any Resident; or

e) when there is reliable information that a University policy is being violated.

f) check the condition of the room after one Resident checks out of the unit.

18) **Fire, Safety and Sanitation:**

a) **Inspections.** UHRL will conduct a fire, safety and sanitation inspection of each Unit at least annually and more frequently as determined necessary by University.

b) **Reporting a Fire.** In the event of a fire in the Unit or the Building, Resident must notify the following parties if it can be done without jeopardizing the safety of the Resident: (1) the Fire Department, 911; and (2) the Campus Public Safety Office, 503-725-4404.

c) **Fire Extinguishers.** Fire extinguishers must not be removed from their hangers except for fires. Expended extinguishers must be reported to UHRL immediately for replacement.
d) Smoke Detectors. By law, tampering with smoke detectors is prohibited and will subject Resident to financial penalty and disciplinary action. Resident is responsible for periodically testing smoke detectors in the Unit and for reporting defective detectors.

e) Prohibited Items. Use and storage of briquettes, butane, gasoline or gas burning stoves or barbecues within the Unit is prohibited. Combustibles must not be placed within six inches of wall heaters. Portable heaters are prohibited except when issued by UHRL. Explosives, internal combustion engines, weapons, firearms, destructive devices, halogen lamps, individual air conditioners, and waterbeds are not permitted in the Unit. Cooking appliances with an exposed element or open flame are not permitted in Units, except those provided by the University. The University reserves the right to approve or limit any electrical or other device for safety reasons.

f) The University reserves the right to remove any items not in conformity with its policies.

g) Smoking is not allowed in any University Building.

19) Housing Shortage or Emergency: In the event of a student Housing shortage or a national or regional emergency, the University reserves the right to increase the occupancy of a Unit or to assign Resident to another Unit, including temporary Housing.

20) University Place Hotel Assignment: Residents assigned to a unit in University Place Hotel through UHRL are UHRL Residents and the terms of the contract must be upheld.

21) Interruption of Service: The University is not responsible for interruption of services due to an “act of nature,” strike or lockout of public or suppliers’ employees, electric, water, or sewer interruptions from off-campus sources, or other events beyond the control of the University.

22) Annoyance: The University is not responsible for annoyance or disruption resulting from noise created by other Residents, guests or external sources (e.g., private businesses, public services, construction, road noise, or the University or community events).

23) Sex Offender Registrants and Felony Convictions. Individuals who are required to register as a sex offender or who have been convicted of any of the following crimes must disclose the requirement/conviction via Email to the Executive Director of UHRL at housing@pdx.edu as part of the Housing Contract process: homicide, assault, kidnapping, or sexual offenses pursuant to Chapter 163 of the Oregon Revised Statutes or a similar criminal statute from another jurisdiction; a crime involving a weapon; or a felony involving illegal drugs or controlled substances. All such individuals must disclose information regarding their registration requirements and/or conviction by submitting a Resident Felony Background Check Release form and submit to a background check. PSU will review the circumstances of the conviction and will determine whether the Resident is eligible to live in University Housing. The Resident’s Contract will be reviewed and UHRL will notify Resident of its decision with respect to eligibility for University Housing. **Failure to disclose a conviction or sex offender registration requirement to UHRL may result in revocation of the Contract.**

24) License: This Contract grants a limited license to Resident to access and make personal Residential use of a Space or Unit in a UHRL Building, together with use of the Unit’s standard installed fixtures and furnishings, plus shared use of accompanying Building common areas and furnishings, during the Term of Contract specified in section 1.

a) This Contract is not a lease, nor does it create or imply any property interest or convey any possessory or tenancy rights in the Building or Unit or in any particular Space. Resident is assigned initially to Space in a specific Unit based on this Contract and availability. The University reserves the right to reassign Resident to an alternative Space or to another Unit or Building at any time during the Term of Contract, and to terminate the Contract as described in section 12.

b) Resident cannot sell, sublease, or assign the Contract to anyone.

c) Sole Proprietorship: Resident will not operate a business either in person or by the Internet to provide goods and services to others. The Unit will be used solely for the purpose of providing Housing to a Resident and not for the purposes of running a business.

d) Enforcement: This Contract is a binding agreement between the Resident and the University. Any violation of the Terms and Conditions of this Contract may subject Resident to disciplinary action under the UHRL Handbook or the Student Code of Conduct or both.

25) Order of Precedence: In the event of any conflict between or among the terms contained in any of the following documents, the following order of precedence will prevail:

- UHRL Office
- 1977 SW 6th Street #210
- Portland, OR, 97201
- Phone: (503) 725-4375
- Fax: (503) 725-4394
- Email: housing@pdx.edu
- www.pdx.edu/housing
a) The Student Code of Conduct (highest priority)

b) These Contract terms and conditions

c) The UHRL Handbook

d) University’s student admission letter

e) PSU Computer & Network Acceptable Use Policy

26) Parties: This document constitutes a Contract (“Contract”) for Housing between the student (“Resident”) and Portland State University (“University”) or, in the case of Housing in Broadway, between the Resident and Broadway Housing, LLC, for which the University acts as agent. This document details forth the terms and conditions under which the Resident may occupy Housing in a University owned or managed Housing facility. This Contract is subject to the availability of space in accordance with the University’s determination of priority for providing space at the time this signed Contract is received by University’s Housing Office (“UHRL”).

a) Parent/Guardian: If a student is under the age of eighteen (18) at the signature of this Contract, then a parent/guardian must sign this Contract in addition to the Resident. The Contract will be binding for both the parent/guardian and the Resident.

b) Changes to Contract: The University reserves the right to make changes to the Contract or to Housing rates and fees during the term of the Contract with 30 days advance notice.

Any questions concerning the provisions of this Contract should be directed only to the UHRL Office. Only the Executive Director of Housing and Residence Life or a designee is authorized to make exceptions to the terms and conditions of the Contract.

Portland State University supports equal opportunity in admissions, education, employment, and use of facilities by prohibiting discrimination in those areas. Based on age, color, disability, marital status, national origin, race, religion or creed, sex or gender, sexual orientation, or veteran status. This policy implements state and federal law (including Title IX); inquiries about it should be directed to the Office of Equity & Compliance, 1600 SW 4th Ave, Suite 830, 503-725-5919