

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager
[] Phil Tritz, FPM Zone Maintenance
[P] Anthony Bohan, CPC Project Manager
[P] Todd King, OIT Telecom Associate
[] Elliott Reinlein, FPM Housing Maintenance
[P] Lavell Kindell, FPM Systems
[P] Gail Hamilton, FPM In-House Construction Manager

[P] Joe Potter, FPM Building Maintenance
[P] Geoff Guim, CPC Painter
[P] Mark Thomas, FPM Electrical
[] Cavan Telford, FPM Landscaping
[P] Frankie Linderman, FPM Lockshop
[P] Taylor Yoshihata, Materials Management
[P] Dirk Theisen, FPM Mechanical Systems Manager
Ad Hoc:
[P] Annika Byrd, EHS Student employee
[P] Erica Hunsberger, EHS Specialist

Meeting Call to Order

Date: 08/11/2020

Time: 10:00am

Location: Google Meet (remote)

Roll Call and Review of Previous Minutes

- Roll Call
- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the Facilities and Construction Safety Committee Google share drive. Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- All Committee Members: Review meeting minutes and share the information with your crews. Print and post on bulletin boards in work areas.
- Rapha: Provide update on Ondine trash corral lighting
 - No update; pending

- Karen/Taylor: Assess concern regarding location and availability of fire extinguisher at Viking Pavilion loading dock.
 - There is one mounted in the loading dock area. Taylor is following up to make sure it is accessible and easily seen, with appropriate signage.
- Karen/Erica: Reach out to Greg Hoole, our lift trainer, to ensure staff receive training for the new boom lift.
 - Erica followed up with Greg. Current certified lift operators will need to familiarize themselves with the new lift by reading the user manual. Erica created a tracking sheet and shared it with supervisors, to make sure employees using the lift are certified. The tracking sheet is checked off by the supervisor after the users have confirmed that they have reviewed the manual.
 - Dirk asked if the manual is available online, in addition to the manual located with the machine. Joe found an online operation manual which he will send to Erica after he confirms the manual is for the same model.
 - Erica noted if anyone is not certified and needs to be certified, Greg holds off site training. We are also looking into doing refresher training. If you are not certified, you cannot use the lift under any circumstances.

Incidents/Injuries

- Additional information regarding the FMB swing stage incident.
 - Update from last month: Talked more at the CPC staff meeting about the swing stage incident. Contractor did not check in; arrived on a day they were not expecting; went under the “danger” tape; the contractor was not familiar with the FMB site.
 - This was a small contractor who was not used to working on construction sites. Good reminder to all to ensure there is an adequate briefing at the kick-off, especially for smaller contractors.
 - Danger tape was present but not signage, stating the purpose for the danger tape and the hazard present.

Safety Committee Inspection

- On hold until further notice from Oregon OSHA.
 - Oregon OSHA will not be enforcing the requirement for quarterly safety committee inspections, as long as the employer has systems in place for employees to report hazards and a mechanism to evaluate and follow-up on those reports.
 - Methods in place to report hazards:
 - Report them to your supervisor and EHS.
 - Bring up safety concerns from your crews at the monthly safety committee meetings
- Bring up safety concerns at your monthly crew meetings.

COVID-19 Exposure Prevention

- Concern was raised about some people not wearing face coverings on campus. Contact your supervisor or the project manager about contractors not wearing face coverings. CPC/Anthony followed up with one contractor about face coverings and checked in a few times to ensure they were wearing their face coverings.

- Mark asked what types of masks are acceptable on campus. Staff can look at the “Return to Campus” page for the face covering policy. It also addresses face shields and if they are considered an acceptable face covering. We are following the Oregon Health Authority guidelines. Karen will reach out to IMT about face coverings and types of masks, such as N95s with exhalation valves which may be needed for work but are not COVID acceptable face coverings. Face coverings with exhalation valves do not meet the requirements. There was a suggestion to have IMT post a link to the Oregon Health Authority website to know if a mask is acceptable. Karen will follow up with Jeff, as the IMT is in the process of updating the face covering policy.
- Dirk - Update on legionella bacteria testing. A hyperchlorination treatment was completed at Cramer Hall and Lincoln Hall. It takes two weeks to get updated results. Domestic water quality testing campus-wide is underway in residence halls and other buildings on campus. There will be a round of 225-250 tests around campus. Cold and hot water are being checked, one sample closer to the hot water heater and another sample further away from the heater. Legionella can be a systemic infection which is when hyperchlorination is needed. Legionella found at CH and LH was at a very low level. Plumbers are doing a great job of flushing to keep water clear, and should be done with taking samples in the next 3-4 weeks.
- Erica - Update on legionella training.
 - Training was assigned to FPM staff, but not everyone went through the training. Anyone who is helping with the flushing but has not received training, let Erica know and she will assign training to them. Frankie requested the training; Erica sent the training over to Frankie.
 - Generally it is a pretty low occupational hazard. Most of what we are seeing is the result of the lines not being used in a while. FPM is doing a great job making sure the water is safe and legionella free.
 - Erica has sent the training to FPM students listed as currently working on campus. It was noted in the meeting that the FPM list and spreadsheet of current students working on campus may not be up-to-date.

Rounds / New Safety Concerns

- Geoff: Question about legionella: Is it safe to use personal water bottles at filling stations? Is legionella filtered out?
 - Erica: Legionella lives in hot water, you have to be exposed and be susceptible. It is extremely rare for healthy individuals to contract legionella. You have to breathe in live legionella to be exposed. Filling up a water bottle at a drinking station is low risk.
 - Dirk: Drinking fill stations are cold water, and cold water temperatures are too low to grow legionella.
- Taylor: Nothing to report
- Todd: Nothing to report
- Joe: Nothing to report
- Gail: Nothing to report
- Frankie: Considering keys at the front desk being a potential risk for exposure. We have discussed a drop bucket for keys to limit accidental exposure.
- Anthony: Safety related projects:
 - The fencing around I-405; they are working on removing the old fencing and putting up the new fencing.
 - Finishing up rooftop safety projects. SMSU generator platform is complete. Hatch protection on

SMSU has been installed.

- Ondine hatch has been replaced. The Ondine penthouse ladder has been completed. Karen and Anthony to review the work on the Ondine penthouse ladder.
- Anthony to submit a permit to work at UCB on the 31st.
- Joe: Jay Cunningham was working on Ondine's roof which has the new hatch and can lock to maintain restricted access. There was nowhere to put the lock without risk of it being kicked down 15 flights of stairs and breaking. Joe and Jay are working with the lockshop to get a lock leash. It is short enough so that it will not interfere with climbing in and out of the hatch. Ondine roof is the only one they have done so far. If anyone knows of any padlocks that need a leash, please put in a work order.
- Dirk: No other concerns or updates.
 - Kudos to everyone for following mask protocol. Crews are doing a really good job encouraging this behavior.
- Mark: Grateful to see Anthony and Karen pushing for huge safety improvements. I've noticed everyone being respectful and great about wearing masks. In Electrical I have been working on replacing receptacles, cleaning hypodermic needles that are left around. My most recent session was at the greenhouse, they were putting up the fencing, which looks great. Keep your head on a swivel and keep looking around.
- Erica: Erica is scheduling another safety committee training for new members of the safety committee.
 - Karen: I rotate people off every 2 years during the Safety Break. We did not have the Safety Break this year but some people are due to be rotated off. Gail has never rotated off. Karen to follow up with supervisors.
- Karen:
 - Gunshots were heard by the Community Orchard. Karen reached out to Heather Randol and Jeff Rook. The Campus Public Safety Office reached out to Portland Police; they came out and did not see anything to follow up on. Heather is urging managers and supervisors to reach out and talk to Public Safety directly. Safety concerns about people camping in the I-405 area.
 - FMH exterior facade update: The work is finished on the north side and Broadway is almost finished. All loose material is removed and they are just patching. They will return with a boom lift to finish the Broadway side.
 - Tree removals coming up on Broadway managed by CPC. Impact notices will be sent out soon.
 - Steve Rounds and Chris Samuels have a campus-wide sidewalk project. If you have any safety concerns, reach out to Chris Samuels or Steve Rounds.
 - Watch the morning announcements for EHS staff availability on-site. Email EHS-group@pdx.edu if you have a question or safety concern. EHS staff are checking emails regularly. Call or text Karen; available Monday thru Thursday; furlough Friday.

Announcements

- Welcome Frankie and Annika. Frankie is the new representative for the Lockshop, and Annika is the new EHS student worker.

New Action Items and Safety Concerns

- All Committee Members: Review meeting minutes and share the information with your crews.



- Rapha: Provide update on Ondine trash corral lighting
- Karen: Review Safety Committee membership to determine who may need to rotate off
- Karen: Follow up with Jeff on face covering questions, as the IMT is in the process of updating the face covering policy.

Meeting Adjourned

Time: 11:05 am

Next Meeting

Date: September 8, 2020

Time: 10:00 am

Location: Google Meet (remote)