

## Facilities & Construction Safety Committee Meeting

### Members

([P] indicates member present at today's meeting)

#### Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager

[P] Aaron Britton, FPM Zone Maintenance

[ ] Susan Gust, CPC Project Manager

[ ] Todd King, OIT Telecom Associate

[ ] Mitchell Schwabel, FPM Housing Maintenance

[P] Doug Brown, FPM Systems

[ ] Gail Hamilton, FPM In-House Construction Manager

[P] Dustin Boomer, FPM Building Maintenance

[P] Jones Barton, FPM In-House Construction

[ ] Mark Thomas, FPM Electrical

[P] Andrew Beland, FPM Landscaping

[P] Kevin Reed, FPM Lockshop

[P] Taylor Yoshihata, Materials Management

[ ] Dirk Theisen, FPM Mechanical Systems Manager

#### Alternate:

#### Ad Hoc:

[P] Sierra Schmidt, EHS Professional

[P] Erica Hunsberger, EHS Specialist

### Meeting Call to Order

Date: 08/10/2021

Time: 10:00 am

Location: Google Meet (remote)

### Roll Call and Review of July Minutes

- Roll Call
- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the Facilities and Construction Safety Committee Google share drive. Please contact Karen if you have any questions regarding how to access them.

### Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

### Review of July Action Items

- Karen: Provide an update at the next meeting regarding the standing lawn mower bark chip incident. Karen to discuss further with Leslie regarding safe operating practices around bark chip areas.
  - Completed below, see Recent Incidents/Injuries

- Karen: Provide an update at the next meeting regarding the potential asbestos-containing material in the CH boiler room.
  - Completed below, see Recent Incidents/Injuries
- Karen: Update regarding safety committee inspections.
  - OR-OSHA has not rescinded the memo regarding inspections.
  - Will identify building locations remaining from mechanical space inspections for our next inspection; Montgomery, SEC, SMSU; explained process of these types of inspections. Will send out a calendar invite for small group inspections.
- Karen: Follow-up with Aaron Shear regarding Jeff's request (from UP) about joining the committee
  - Followed up, this won't work right now with his work schedule, but we will keep him in mind for the future. Completed.
- Karen: Follow-up on an "open door slowly" sign for the east side of USB, for the door exiting the basement.
  - Work order submitted. Completed.
- Karen: Follow-up with Tayler Workman regarding glass on the sidewalk outside Stratford where the Portland Fire Bureau was conducting training exercises.
  - Reached out to Tayler, who reached out to PFB. - Completed.
  - Will be having a debrief meeting with PFB for the future.
    - Dustin reported that debris ended up on SB1 patio.
- Karen: Follow-up on whether N95s must be purchased or not from Materials Management, if needed and used for wildfire smoke.

## Incidents / Injuries

- Karen: Provide an update at the next meeting regarding the standing lawn mower bark chip incident. Karen to discuss further with Leslie regarding safe operating practices around bark chip areas.
  - Leslie responded: Will prioritize mowing in the early hours of the day and will ensure that areas with bark are mowed first. Will be posting "Mowing in Progress" signs.
  - Bark chips are a practical alternative to paving for 'goat trails.
  - Could not find any recommended information from the manufacturer, industry standards, nor from OR-OSHA that state how far to be away from the mower during operation, only that people should stay a safe distance away from the mower while in use.
- Karen: Provide an update at the next meeting regarding the potential asbestos-containing material in the CH boiler room.
  - Employee picked up a piece of galvanized pipe that no longer had insulation on it but had white fibers on it that came off onto their shirt.
  - Tim Wright, EHS, took a sample from the pipe, and the sample came back positive for asbestos. Tim bagged and removed the pipe, 3-4 feet long with a minor amount of debris. It could not be determined if the pipe was from a recent project or from a long time ago. He walked the area as well and assessed for any other potential materials and debris, and none were found.
  - Important for all FPM and CPC projects to walk the spaces following removal and installation of new equipment and following asbestos abatement projects to ensure that there are no materials left behind.

- Three other incidents for EHS to follow-up on and report at the next meeting.
  - Employee trip/fall.
  - Employee back strain.
  - Employee potential chemical on hand.

## Campus Safety Committee Update

- Erica- Spoke about returning to campus and requested more communication from Emergency Management for high heat situations.

## Heat Illness Prevention and Wildfire Smoke

- OR-OSHA has released two new temporary rules over the last month regarding Heat Illness Prevention and Wildfire Smoke.
  - EHS has been working on programs, training, etc.
  - Emergency Management is adding these items to the overarching campus Emergency Operations Plan.
  - FPM is working on departmental procedures.
- Heat Illness Prevention Program and Heat Illness Medical Response Plan have both been created, and are available on the new [EHS Webpage for Heat Illness Prevention](#), along with other useful resources.
- Karen sent out heat infographics, as well as the Heat Illness Medical Response Plan for safety committee members to post on crew safety boards.
- [The Federal OSHA/NIOSH Heat Safety App is also a useful resource.](#)
- Carpentry shop has water bottles in ice.
- Questions or concerns?
  - Dustin: Disappointed in the lack of communication during the previous heat event; are there any plans for closing early or other response? Commuters are having to wait for buses on the street in the heat and which are potentially not air conditioned. If it is unsafe can departments call to end the workday?
  - Erica: Same concerns were brought up during the Campus Safety Committee meeting, one of the members was going to bring up these concerns to IMT. Have not heard of any potential responses by the University at this point.
  - Karen: Housing and Landscaping are planning to complete work early and ending work activities once the Heat Index reaches a certain level. FPM managers are working on departmental procedures.
  - Karen will share the concerns with Jeff and Heather and Emergency Management.
- Working on the program and training for Wildfire Smoke, as the Oregon OSHA rule was released last week. This will also be an opt-in D2L training, as will be the Heat Illness Prevention training.

## COVID-19 Exposure Prevention

- Multnomah County will be requiring face coverings indoors again as of Friday.
- There has been an increasing number of concerns brought up at crew meetings about seeing various staff and students around campus without face coverings.
  - There are currently discussions on how to handle this situation, pushing out information again,

etc.

- If you have a specific concern about a specific department/building, you can reach out to IMT who will speak to that department. Email the [coronavirusresponse@pdx.edu](mailto:coronavirusresponse@pdx.edu).
- Dustin: Has been receiving more exposure (affected employee) emails with the return of individuals to campus. Are unvaccinated individuals going to be required to wear masks? Concerned about the increase of exposures.
  - Karen: Has been discussing this with SHAC as well. IMT is meeting Thursday this week. Vaccination exemption form deadline was Labor Day. Karen will share these concerns with Jeff and Heather and the [coronavirusresponse@pdx.edu](mailto:coronavirusresponse@pdx.edu) email.

## Rounds / New Safety Concerns

- Taylor: Has the supply of N95s once the Wildfire Smoke Program and distribution process is determined for implementation.
- Dustin: Found roof debris on RMNC ramp.
  - Karen: Their safety plan included securing materials, but they will also be conducting walk arounds regularly to ensure that nothing is blowing off the roof.
- Kevin: Nothing to report
- Andrew: Nothing to report
- Jones: Nothing to report
- Aaron: Nothing to report
- Mitchell (sent over email, not at meeting): Nothing to report
- Douglas: Nothing to report
- Erica: Nothing to report
- Karen: Nothing to report

## Announcements

- Will send out a couple more JHA's soon for review and feedback at next month's meeting

## New Action Items and Safety Concerns

- Karen: Send out calendar invites for small-group inspections of mechanical spaces.
- Karen: Follow-up on whether N95s must be purchased or not from Materials Management, if needed and used for wildfire smoke.
- Karen: Report committee and crew concerns to Jeff and Heather regarding increase in COVID cases and email notifications to staff.
- Karen: Report committee concerns to Jeff, Heather, and Emergency Management regarding communication, transportation, and other emergency procedures during excessive heat events.
- Karen - Send out a couple more JHA's soon for review and feedback at next month's meeting.
- Karen: Follow-up on safety concern regarding staff coming out of the USB lower parking lot and going the wrong way on one-way street to get to the loading dock.
  - On-hold; assess further after USB loading dock safety items are completed
- Pending: Employee sprained their hand from repetitive shoveling. Corrective actions to be discussed at a future meeting, pending ergonomic assessment completion.



## Meeting Adjourned

Time: 10:41 am

## Next Meeting

Date: September 14, 2021

Time: 10:00 am

Location: Google Meet (remote)