

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager
[P] Phil Tritz, FPM Zone Maintenance
[P] Anthony Bohan, CPC Project Manager
[] Todd King, OIT Telecom Associate
[P] Elliott Reinlein, FPM Housing Maintenance
[P] Lavell Kindell, FPM Systems
[] Gail Hamilton, CPC Trades & Construction Supervisor
[P] Joe Potter, FPM Building Maintenance
[P] Geoff Guim, CPC Painter

[] Mark Thomas, FPM Electrical
[P] Cavan Telford, FPM Landscaping
[P] Josh Hendricks, FPM Lockshop
[P] Taylor Yoshihata, CPC Materials Management
[] Raphael Rocha, FPM Housing Maintenance Manager

Alternate:

Ad Hoc:

[P] Sierra Schmidt, EHS Student Worker
[P] Tayler Workman, EM Fire Prevention Coordinator

Meeting Call to Order

Date: 07/09/2019

Time: 8:00 am

Roll Call and Review of Previous Minutes

- Roll Call
- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the Facilities and Construction Safety Committee Google share drive. Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- Karen: Follow-up on the conversation between Clint and the City regarding the curb cuts on Montgomery
 - Nothing to report
- Karen: Follow up with Carey on preventative maintenance status regarding SRTC, Broadway, and Urban

loading dock lifts

- Manuals were pulled up for SRTC and Broadway; they provide information on preventative maintenance and lockout tagout. Carey has been communicating with Cary Morris to set-up this information in AIM.
- LOTO procedures will need to be created for the lifts
- Erica: Arrange safety committee training for new members.
 - Completed - scheduled for Friday, 7/12 from 9am to 10am in USB 202K
- Karen: Follow-up with the Farmers' Market on Park Blocks painting project
 - Farmers' Market requested additional areas and sent photos to Karen
 - Karen will work with Sierra to integrate the photos into the project document for submittal to the City
- Karen: Send mechanical spaces list to Josh/Lockshop - In-progress
- Sierra: Add lock type to the mechanical spaces inspection sheet - Completed
- Taylor: Check with Jacob to see if the safety shoe truck will be coming this year.
 - Based on emails this will probably not happen unless adequate demand is present
 - Karen to reach out to Anderson and Fortis to see if there is interest
- Karen: Contact the contractor in CH about silica plans - Completed
- Karen: Follow-up with Electrical and Systems to see if they have silica vacuums - Pending

Incidents/Injuries

- Mailroom employee was taking electric delivery bicycle out from storage, the bike wheel hit a table, the bike bounced backwards, and the kickstand hit the employee's leg
 - Moving forward: keeping bike path clear and increasing awareness about the size difference from a regular bicycle would be beneficial
- Near Miss: student employee was cleaning up a closet in Cramer Hall and spotted mercury balls on the floor; employee stopped work immediately and contacted supervisor, who then contacted EHS and Scott cleaned it up
 - Always be aware of where and the conditions where student workers are working
 - It was noted that Systems has mercury switches in CH586
- Cramer Hall electrical shutdown; pieces of equipment were impacted without the knowledge that these would be affected during electrical work
 - "Lessons Learned" meeting on Friday to discuss the issues which came about
 - Electrical locks, irrigation, and other equipment were affected
- Employee at the landscape yard was pushing a countertop into the dumpster wherein a small part sticking out hit the dumpster edge, the countertop bounced back, and hit the employee's neck
 - Resulted in a laceration, but not a major injury
 - Continuing project to reconfigure the landscape yard to prevent this type of injury, as a similar injury has occurred before
 - Reminder: be careful when loading things into the dumpster
- Several employees were moving toilets on the Broadway loading dock during housing turnovers when one toilet was not drained and the extra weight caused it to fall on one of the employee's fingers, causing a fracture and laceration
 - Ensure toilets are completely drained prior to moving them.
 - Continue using handcarts to move toilets, two person lifts and walk-in dumpster to prevent

injuries.

- A contractor working on the SEC roof was in the crawlspace between the ceiling and the roof; they were pushing against ducting and the weight damaged the ceiling grids
 - The sprinkler was not damaged, and the tiles did not fall out
 - Contractor had submitted safety plan which detailed fall hazard protection and removing people from below the space before working, but this had not been implemented yet
 - For the future: Removing decommissioned and unnecessary ducting from this area and placing down plywood while working could be helpful

Safety Committee Inspections

- RMNC
 - The inspection data has been input into a Mechanical, Electrical, and Janitorial Inspection Spreadsheet, with yellow indicating issues
 - Issues found included: missing guards, asbestos-containing tape needing repair, new asbestos labels needed, electrical panels with missing covers/didn't lock, and ladders needing removal
 - Karen will re-inspect the fourth floor as the inspection sheet could not be found
 - A lot of places did not have key access on the parking structure 1 level
 - After all of these inspections, Cary Morris will create large projects to fix issues
 - Eg. ladder removal

Campus Safety & Security

- Karen contacted Heather who spoke with Joe Schilling at CPSO who is willing to meet with individual groups to discuss what to do in event of security issues
 - He may come to the next Facilities and Construction Safety Committee meeting
- Josh discussed adding more card readers and changing building hours for safety issues
- Anthony has been working on improving the landscaping yard and will work with Dan Zalcow later this week to discuss fencing
 - Waiting on city to follow up on whether PSU can have a landscape yard at all
 - Meeting to occur on safety upgrades for parking structure stairwells at UCB, PS3, and BLU
 - UCB: Lower area fenced off and discussed whether there will be a single or double roll-up gate
 - Wanting to confirm whether gates can be put in stairwells
 - BLU: Much larger project, which will likely not go ahead this year or at least not in full
 - PS3: Likely to go ahead this year
- CPSO would like people to contact them and be specific about concerns
 - If you want follow-up, let them know and they will
 - Let them know any concerns on professionalism or dispatcher conduct

SAIF Noise Assessment Survey

- The SAIF Noise Assessment surveys were conducted on June 19th with several different department individuals, areas, and equipment targeted

- Reports will be back mid-July

Rounds / New Safety Concerns

- Anthony: If you notice any safety concerns with St. Helens or Urban; contact Quinn and Gerald. Previous project manager for these projects is leaving PSU.
- Geoff: Nothing to report
- Phil: Seeing a lot of needles, a full paper bag at the end of the NW stairs at PSC
 - Phil cleaned them up and notified CPSO
 - Karen: make sure to contact CPSO for tracking
 - Anthony: has found a number of needles below the generator at UCB. The new security fence should help.
 - Joe: has found a lot in the UCB stairwells as well
- Joe: Nothing to report
- Cavan: Nothing to report
 - Taylor Y.: Contacted regarding cranes, as they need new labels. Unclear on where they are located, possibly Systems, Ondine Parking, CPC, cage shared between FPM and CPC maybe. Taylor to do some research to find out who bought them.
- Tayler: Nothing to report
- Josh: In basement of FAB, a professor set master keys on vanity and someone stole them
 - Reminder: Keep keys in sight
- Elliot: Nothing to report
- Sierra: Nothing to report
- Karen: Asked Elliot about housing turns, everything good apart from the previously mentioned injury.
- Karen, Tayler, Jeff Rook, Heather, and Erica will be gone varying dates at the end of July

Announcements

- Nothing to report

New Action Items and Safety Concerns

- Karen: Keep following the conversation between Clint and the city regarding the Montgomery curb cuts
- Karen: Integrate the new photos into the Park Blocks' painting project document for submittal to the City
- Sierra: Send mechanical spaces list to Josh/Lockshop
- Karen: Reach out to Anderson and Fortis to see if there is interest in the safety shoe truck
- Karen: Re-inspect the fourth floor of RMNC
- Karen: Confirm whether Joe Schilling will attend the next FCSC meeting
- Karen: Follow-up with Electrical and Systems to see if they have silica vacuums

Meeting Adjourned

Time: 8:54 am

Next Meeting

Date: August 13, 2019

Time: 8:00 am