

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager
[P] Aaron Britton, FPM Zone Maintenance
[P] Susan Gust, CPC Project Manager
[] Todd King, OIT Telecom Associate
[P] Mitchell Schwabel, FPM Housing Maintenance
[P] Doug Brown, FPM Systems
[P] Gail Hamilton, FPM In-House Construction Manager
[] Dustin Boomer, FPM Building Maintenance

[P] Jones Barton, FPM In-House Construction
[] Mark Thomas, FPM Electrical
[P] Andrew Beland, FPM Landscaping
[P] Kevin Reed, FPM Lockshop
[P] Taylor Yoshihata, Materials Management
[P] Dirk Theisen, FPM Mechanical Systems Manager

Alternate:

Ad Hoc:

[P] Sierra Schmidt, EHS professional

Meeting Call to Order

Date: 06/08/2021

Time: 10:00 am

Location: Google Meet (remote)

Roll Call and Review of May Minutes

- Roll Call
- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the Facilities and Construction Safety Committee Google share drive. Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of May Action Items

- All committee members- Review meeting minutes and share the information with your crews. Please post them on your crew safety bulletin boards. This is an ongoing action item reminder.
- Karen- Send hazardous material inventory resources to Kevin, Todd, and Andrew
 - Completed

- Mitchell requested the resources as well; Karen to send

Incidents/Injuries

- East Hall bulletin boards
 - **Description:** The bulletin boards were being removed by movers in the East Hall. The boards were stuck to the wall with double sided sticky tape and peeled some of the paint. The wall texture in East Hall is asbestos-containing.
 - **Follow-up:** Contractors stopped work, and the project manager reached out to EHS and FPM; FPM in-house construction responded. The contractor had removed some boards that had been attached with fasteners. Gail provided an update on the fasteners; they were plastic with an opening for screws, and they were clean.
 - **Corrective Action:** CPC will be updating the move packet with information about asbestos-containing materials in the work area, so as to prevent future disturbance and ensure contractors are provided with the necessary asbestos information.

Campus Safety Committee Update

- Sierra- Similar to last month: Discussions regarding security concerns around campus and COVID information

Job Hazard Analysis (JHA) Reviews

- EHS has a [JHA Website](#), which contains JHA's that can be used by multiple departments
- EHS has recently created JHAs for step ladder use and Baker/rolling scaffolds
- Karen will send them out to the committee for review and comment. Please let her know if you have any questions, clarification, or additional information.
- Plan is to have 1-2 JHA's reviewed by the Safety Committee each month going forward

COVID-19 Exposure Prevention

- Masks are no longer required outdoors at PSU, but are still required indoors
 - OHA strongly recommends if you are unvaccinated to continue wearing masks outdoors when around others
 - Required indoors unless you are in an individual office with closed doors
- Vehicle occupancy (gators, trucks, carts) has been increased to two people, with masks required in the vehicle and windows open.
- Occupancy rules will be updated and information posted as changes are made
- Physical distancing of 6 feet still required in shared spaces
- Vaccination status: HR still working on plan for confidential reporting
- SHAC has started to administer the Moderna vaccine, but only for students
- Susan: Will contractors have to continue wearing masks in mechanical spaces, areas where the spaces can become very hot/outside during hot weather?
 - Karen: Masks are no longer required outdoors, but, for now, the requirement remains for indoor use

- Dirk: Information released this morning suggesting that Oregon will reduce mask mandates once population has reached 70% vaccinated
 - Karen: PSU may still continue to have its own mask requirements which would have to be followed. Watch for communications from the Incident Management Team, as face covering requirements change statewide.

Rounds / New Safety Concerns

- Dirk: Nothing to report
- Gail: All the lifts (forklift, scissor, boom) are being serviced this week or next, so these will be up to date in the next week and a half or so
 - Andrew: Will this include replacing the cut off propane on one of the forklifts?
 - Gail: No, but you can send an email regarding these types of issues to Joe Potter so that they are aware of necessary specific service
- Taylor: Nothing to report
- Kevin: Seismic bracing in the lockshop storage area has been completed as of last week. Thank you to Gail and Jones for the work and support.
- Andrew: Nothing to report
- Jones: SDS binder is in the shop next to the whiteboard if anyone needs them
- Aaron: This morning noticed that dumpsters are out for student move outs, has noticed individuals climbing in and out
 - Be aware of these areas and of the fact that uncommon materials are in these areas
 - Karen: Does CPSO increase patrols around these areas during move outs?
 - Mitchell: These are in fairly public areas where CPSO already does patrols, not sure if there are extra patrols for move out days
 - Andrew: What is the dumpster in front of CPSO?
 - Karen: CPS building is under renovation and areas are being demoed right now
- Mitchell: Busy with move out, no incidents, nothing else to report
- Susan: Nothing to report
- Doug: Nothing to report
- Karen:
 - Mural on the south side of the AB is being created by student workers. She has been working with them on safety plans and meeting on-site. If you happen to be down there and notice anything unsafe, please discuss it with them in an educational manner and let her know of any concerns.
 - Andrew: Are they going to demo the North and South greenhouses?
 - Karen: Yes, this likely started this morning
 - Urban Center building will have electrical shutdown on Friday, lights will be impacted in Urban Plaza; plan to do this well before dark
 - UP parking lot lights will be repaired soon
 - Reach out to Karen if you would like to contribute to a JHA project
 - Safety Committee Inspections have been pushed out to July, OR-OSHA may change this requirement any day

Announcements

- None this month

New Action Items and Safety Concerns

- All Committee Members: Review meeting minutes and share the information with your crews.
- All: Review JHAs for using step ladders and Baker/rolling scaffolds prior to the next meeting. Send any comments to Karen
- Karen: Send hazardous material inventory resources to Mitchell
- Andrew: Email Joe Potter regarding propane tank replacement on forklift
- Pending agenda items: Identify inspection location; COVID-19 exposure prevention plans, as we phase into more people on campus
- Karen: Follow-up on safety concern regarding staff coming out of the USB lower parking lot and going the wrong way on one-way street to get to the loading dock.
 - On-hold; assess further after USB loading dock safety items are completed
- Pending: Employee sprained their hand from repetitive shoveling. Corrective actions to be discussed at a future meeting, pending ergonomic assessment completion.
- Karen: Continue to reach out to employee and supervisor, and review the employee injury at the landscape yard dumpsters.

Meeting Adjourned

Time: 10:41 am

Next Meeting

Date: July 13, 2021

Time: 10:00 am

Location: Google Meet (remote)