

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager
[] Phil Tritz, FPM Zone Maintenance
[P] Anthony Bohan, CPC Project Manager
[P] Todd King, OIT Telecom Associate
[P] Elliott Reinlein, FPM Housing Maintenance
[P] Lavell Kindell, FPM Systems
[P] Gail Hamilton, CPC Trades & Construction Supervisor
[] Joe Potter, FPM Building Maintenance
[] Geoff Guim, CPC Painter

[P] Mark Thomas, FPM Electrical
[P] Cavan Telford, FPM Landscaping
[P] Josh Hendricks, FPM Lockshop
[P] Taylor Yoshihata, CPC Materials Management
[] Raphael Rocha, FPM Housing Maintenance Manager

Alternate:

Ad Hoc:

[P] Sierra Schmidt, EHS Student Worker
[P] Tayler Workman, EM Fire Prevention Coordinator

Meeting Call to Order

Date: 06/11/2019

Time: 8:00 am

Roll Call and Review of Previous Minutes

- Roll Call
- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the Facilities and Construction Safety Committee Google share drive. Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- Karen: Contact Clint regarding curb painting at corner of Montgomery and Broadway, and generate work order if approved by the City.
 - Took photos of affected area and spoke to Clint who forwarded the issue to the city, but Karen has

not yet heard back

- Also talked about the UP sidewalk trip hazard. The City has been contacted to repair this location.
- Karen: Reach out to CPC and FPM Electrical to determine if Gail Hamilton and Mark Thomas will be rotated out as Facilities & Construction Safety Committee members.
 - Completed – Both Mark and Gail will continue with their positions on the committee
- Karen: Contact Jim Schmidt regarding contractors working in Urban Plaza to maintain communication and expectations in regards to ADA ramps.
 - Completed and will continue to follow up with contractor on the final stages of the project
- Karen: Assess loading dock plate, reach out to Tim O'Brien. Discuss with Carey Gibbar if lifts on loading docks are regularly inspected and part of a preventative maintenance program.
 - Karen spoke to Carey and he began researching preventative maintenance needs as they are not currently in AIM
 - SRTC, Broadway, Urban all have lifts
- Erica: Arrange safety committee training for new members.
 - Karen will check with Erica
- Karen: Walk Park Blocks and indicate where non-slip paint needs to be added and provide information to Portland Parks and Recreation.
 - Completed the walk and a slideshow was created with photos showing areas needing paint with examples of what it would look like.
 - Karen has sent a slideshow to the Farmers' Market for coordination before contacting the City.

Incidents/Injuries

- No injuries to report from PSU
- Contractor incident discussed
 - 24ft extension ladder was used for work on a 14ft wall; ladder was placed 54" from wall; drywall dust on floor
 - Ladder slid down and skimmed the wall as worker slid down with the ladder
 - What was wrong with this scenario: 4:1 ratio was not maintained, did not secure ladder, wrong type of ladder, ladder too big, slippery surface

Safety Committee Inspections

- Next Inspection: Tuesday, June 18th at 8:00 am
- RMNC, 58 spaces: Mechanical inspection sheet overview. Confirmed that there would be enough keys for splitting up into groups. Josh requested that we also track the type of lock for each space. Josh asked if he could get a copy of all the mechanical space lists.

Campus Safety & Security

- Karen contacted Heather who spoke with Joe Schilling at CPSO who is willing to meet with individual groups to discuss what to do in event of security issues
 - He may come to the next Facilities and Construction Safety Committee meeting
- Josh discussed adding more card readers and changing building hours for safety issues
- Anthony has been working on improving the landscaping yard and will work with Dan Zalcow later this

week to discuss fencing

- Waiting on city to follow up on whether PSU can have a landscape yard at all
- Meeting to occur on safety upgrades for parking structure stairwells at UCB, PS3, and BLU
 - UCB: Lower area fenced off and discussed whether there will be a single or double roll-up gate
 - Wanting to confirm whether gates can be put in stairwells
 - BLU: Much larger project, which will likely not go ahead this year or at least not in full
 - PS3: Likely to go ahead this year
- CPSO would like people to contact them and be specific about concerns
 - If you want follow-up, let them know and they will
 - Let them know any concerns on professionalism or dispatcher conduct

SAIF Noise Assessment Survey

- Update: moving forward with first round on June 19th with 15 positions identified for noise monitoring
 - One person transportation/parking maintenance, three in landscaping, four in FPM/mechanical systems, two from building maintenance, one from electrical, one from lock shop, and three from CPC
 - Karen working with departments to identify individuals to wear the noise monitors
 - For those who wear the noise monitoring devices, general documentation for activity from the day and notes about particularly noisy areas would be helpful

Rounds / New Safety Concerns

- Tayler W.: Nothing to report
- Lavell: The fountain in front of Hoffman Hall is being misused as a shower/clothes washing area/urinal by transient populations
 - Karen attended a meeting and spoke to Heather about it. Heather requested running the fountain at different times. Changing the hours will be helpful or having people watch the area; limit the hours to the middle of the day.
 - If you seem something, report it to CPSO
- Anthony: Talked about fencing issue with ODOT, trying to move transient campsite
- Cavan: Watch out for fires on the outskirts of campus; he saw people trying to start fires
 - Padlock at Landscaping intact right now
 - Always contact CPSO
- Mark: Drink lots of water, it's important with the hot weather
- Taylor H.: Nothing to report.
 - Karen asked if safety shoe truck will be brought out by Jacob
 - Taylor will check in with Jacob
- Todd: Last week, a contractor in Cramer Hall working on a hydration station was roto hammering with only a ShopVac, which could cause a potential silica exposure. Offered HEPA vacuums which they used to clean-up the area.
 - Karen to follow-up with contractor
 - Miller Paint came to a luncheon in the shop and did a demonstration with their Fess Tool vacuum, which is silica approved

- Mark asked if Electrical had specific vacuums for silica and what type were needed
- Karen shared that Tim Wright had provided information to all departments regarding purchasing silica HEPA vacuums. Having the same type of Bosch vacuum for each department is beneficial for filter replacements, which Stores is stocking now.
 - Karen to confirm that Systems and Electrical have the vacuums
- Gail: Someone asked how he deals with transients, told them to contact CPSO
 - Anthony: SMSU and SB1 are looking into changing access. There have also been discussions regarding adding security personnel
 - Karen: Make sure door is completely closed when entering or exiting a card required building
- Josh: Nothing to report
- Elliot: Move outs occurring, so be aware that there will be more traffic around housing
- Sierra: Nothing to report
- Karen: 724 Harrison fences are coming down on North, East, and West sides
- Karen: Be on the lookout for smoldering fires; one occurred yesterday in the fine bark dust at KMC by the west sidewalk

Announcements

- Hot Weather
 - Passed out OSHA cards, "Protecting workers from Heat Stress." Please review with your co-workers and place it on your crew's bulletin board or in another visible location.
 - Be safe in hot weather
 - Watch out for coworkers and make sure people take breaks and, if they show signs of heat stress, get them to a cool place and give them water
 - Try to schedule heavy work for the morning
 - Wear hats
 - Drink lots of fluids
- Safety Break Feedback
 - General feedback: It was good
 - Maybe more vendors if people want to show up
 - If you hear anything else, please share!

New Action Items and Safety Concerns

- Karen: Follow-up with/track the conversation between Clint and the City regarding the curb cuts on Montgomery
- Karen: Follow up with Carey on PM status regarding SRTC, Broadway, and Urban loading dock lifts
- Erica: Arrange safety committee training for new members.
- Karen: Follow-up with the Farmers' Market on Park Blocks painting project
- Karen: Send mechanical spaces list to Josh/Lockshop
- Sierra: Add lock type to the mechanical spaces inspection sheet
- Taylor: Check with Jacob to see if the safety shoe truck will be coming this year
- Karen: Contact the contractor in CH about silica safety plans and equipment
- Karen: Follow-up with Electrical and Systems to see if they have silica HEPA vacuums



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Meeting Adjourned

Time: 8:58 am

Next Meeting

Date: July 9, 2019

Time: 8:00 am