

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager

[P] Phil Tritz, FPM Zone Maintenance

[P] Anthony Bohan, CPC Project Manager

[P] Todd King, OIT Telecom Associate

[P] Elliott Reinlein, FPM Housing Maintenance

[P] Lavell Kindell, FPM Systems

[P] Gail Hamilton, CPC Trades & Construction Supervisor

[P] Joe Potter, FPM Building Maintenance

[P] Geoff Guim, CPC Painter

[P] Mark Thomas, FPM Electrical

[P] Cavan Telford, FPM Landscaping

[P] Josh Hendricks, FPM Lockshop

[P] Taylor Yoshihata, CPC Materials Management

[] Raphael Rocha, FPM Housing Maintenance Manager

Alternate:

Ad Hoc:

[P] Sierra Schmidt, EHS Student Worker

[P] Erica Hunsberger, EHS Specialist

Meeting Call to Order

Date: 05/14/2019

Time: 8:00 am

Roll Call and Review of Previous Minutes

- Roll Call
- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the Facilities and Construction Safety Committee Google share drive. Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- Karen/Heather – Status of lift inspections and maintenance to be discussed at the next FPM-EHS meeting.
 - Heather Randol is working in collaboration with Ron Blaj to create an ongoing and effective system for inspection and maintenance.
- Jeff: Order SAIF ladder inspection tags—completed.

- Karen reached out to SAIF, who will bring them to Safety Break to be distributed.
- Erica: Taylor H. needs safety committee training.
 - Josh H., newest member also needs training. Erica to identify all safety committee members who need training and will get the training scheduled.
- Karen: Walk Park Blocks and somehow indicate where non-slip paint needs to be added and provide information to Portland Parks and Recreation.
 - Karen has not yet had time to do this, but has noticed that there are yellow strips of tape that have been installed along some brick edges.
- Karen: Obtain SEC roofing plans from Steve Rounds and then give to Phil Tritz.
 - Sent plans to Phil and Aaron
 - Joe P. asked if they should do SEC roof inspection, Karen said no, and he also mentioned that they wouldn't look at Neuberger either
- All – Please send Karen photos of people working safely for the Safety Break slideshow in May—completed for May 2019, but keep sending for next year.

Incidents/Injuries

- No injuries to report
- Incident: Contractor was doing floor sealing work at ASRC, and EHS and PREM received complaints from building occupants about odors present.
 - Contractor had set up a diesel generator in the loading dock, where connected hallways spread the smell throughout the building. Contractor was notified to shut down the generator and discontinue use at this location.
 - Fans were blowing floor sealant odors towards the sidewalk, with a strong odor being present in front of Pita Pit and at the bus stop. Contractor was notified to stop work, as they were working at 1pm, outside of their approved hours of 6 pm to 5 am.
 - PREM will be including EHS in all future contractor project walks and review of safety plans.
 - Reminder to all departments to include EHS review of contractor work at PSU.

Safe Driving Program

- There were a few incidents in past months dealing with safe driving: fork lifts, golf carts, a vehicle ran into a Gator, etc.
 - Initial Safe Driving Committee was reconvened to discuss these incidents and any changes needed in the Safe Driving Program.
 - When the Safe Driving Program was initially developed, powered industrial vehicles were excluded, but will now be added as its own section.
 - A review of DMV and ODOT regulations related to vehicles will be conducted to confirm that PSU is in compliance, as well as OSHA regulations for traffic control.
 - An increase in departments purchasing electric bikes has prompted the need to create an additional section in the Safe Driving Program.
 - Also evaluating the current vehicle speed stated in the Safe Driving Program, and a way of indicating a vehicle presence when passing pedestrians.

SAIF Noise Assessment Survey

- EHS has scheduled SAIF to assist in conducting noise assessments of mechanical spaces and equipment.
 - Plan to place dosimeters on staff, to complete more formalized noise assessments for our Hearing Conservation Program.
 - Karen passed around a list of potentially noisy areas and equipment and asked for input on other areas and equipment.

Rounds / New Safety Concerns

- Cavan: Nothing to report
- Phil: Scooters are back, safety hazards
- Geoff: Portland Police are cracking down on bike traffic tickets in response to recent deaths.
- Todd: Nothing to report
- Anthony: Broadway roof final stretch of guardrail has been installed.
- Erica: Nothing to report
- Sierra: Nothing to report
- Elliot: Nothing to report
- Taylor: Nothing to report
- Lavell: Nothing to report
- Gail: Nothing to report
- Joshua: Working with DRC and Sarah Kenney to adjust the operations of the KMC South automatic door, as the door when opened from the inside would block the ADA ramp.
- Mark: It is getting hot, drink water while working to stay hydrated.
- Joe P.: SRTC loading dock has a leveling plate with a lip that sticks out 6 inches, as Joe was loading a truck and stood on the lip and realized it had no support.
 - Plate may be rusted in place. Assess for necessary repairs. Question regarding if these lifts are on the preventative maintenance schedule.
- Joe P. and Geoff: At the corner of Montgomery and Broadway, at the double curb cut there is no yellow indicating paint. Both Joe and Geoff saw people trip at this location. Increased foot traffic due to Montgomery street closure. Karen will reach out to Clint Culpepper who has been coordinating this street closure.
- Karen: Safety Break is 11 am – 1 pm tomorrow, there will be vendors, raffle tickets, pizza/salad/beverages

Announcements

- Welcome new member, Josh Hendricks, FPM Lockshop
- Safety Break is 11 am – 1 pm tomorrow, there will be vendors, raffle tickets, pizza/salad/beverages

New Action Items and Safety Concerns

- Karen: Contact Clint regarding curb painting at corner of Montgomery and Broadway, and generate work order if approved by the City.
- Karen: Reach out to CPC and FPM Electrical to determine if Gail Hamilton and Mark Thomas will be rotated out as Facilities & Construction Safety Committee members.



- Karen: Contact Jim Schmidt regarding contractors working in Urban Plaza to maintain communication and expectations in regards to ADA ramps.
- Karen: Assess loading dock plate, reach out to Tim O'Brien. Discuss with Carey Gibbar if lifts on loading docks are regularly inspected and part of a preventative maintenance program.
- Erica: Arrange safety committee training for new members.
- Karen: Walk Park Blocks and indicate where non-slip paint needs to be added and provide information to Portland Parks and Recreation.

Meeting Adjourned

Time: 8:53 am

Next Meeting

Date: June 11, 2019

Time: 8:00 am