

## Facilities & Construction Safety Committee Meeting

### Members

([P] indicates member present at today's meeting)

#### Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager

[P] Phil Tritz, FPM Zone Maintenance

[P] Anthony Bohan, CPC Project Manager

[P] Todd King, OIT Telecom Associate

[P] Elliott Reinlein, FPM Housing Maintenance

[ ] Lavell Kindell, FPM Systems

[P] Gail Hamilton, FPM In-House Construction Manager

[P] Joe Potter, FPM Building Maintenance

[P] Geoff Guim, CPC Painter

[P] Mark Thomas, FPM Electrical

[ ] Cavan Telford, FPM Landscaping

[P] Josh Hendricks, FPM Lockshop

[ ] Taylor Yoshihata, Materials Management

[P] Dirk Theisen, FPM Mechanical Systems Manager

**Alternate:**

**Ad Hoc:**

[P] Sierra Schmidt, EHS Student Worker

### Meeting Call to Order

Date: 05/12/2020

Time: 9:30am

Location: Google Meet (remote)

### Roll Call and Review of Previous Minutes

- Roll Call
- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the Facilities and Construction Safety Committee Google share drive. Please contact Karen if you have any questions regarding how to access them.

### Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

### Review of Previous Action Items

- All Committee Members: Review meeting minutes and share the information with your crews.
  - On-going
- Cavan: Inventory PPE at landscape yard for Karen to have an idea of what we have on campus

- Continuing to work on, was not available to provide update
- Karen: Follow-up on safety concern regarding staff coming out of the USB lower parking lot and going the wrong way on one-way street to get to the loading dock.
  - On-hold
- Rapha: Reach out to Electrical crew to install additional lighting at Ondine trash corral.
  - Not available to provide update
- Karen - Send out information to safety committee members about the new Job Hazard Analysis website
  - Completed

## Incidents/Injuries

- Nothing to report at this time

## COVID-19 Exposure Prevention

- If you have a question in regards to exposure prevention (concerns about PPE, contractors, coworkers, etc.) notify supervisors so that they are aware and can address the concern.
- PSU is following the CDC's recommendations for employees to wear face coverings/masks and to maintain 6 foot distance. Cloth masks can be obtained from Materials Management at the USB loading dock. Refer to the memo from HR for further information.
- Sneeze guards are being installed in various locations on campus. Work is in progress, based on priority areas, and requests continue to be received to install them in additional areas. Requestors should submit a work order.
  - SHAC medical reception area, SHAC dental reception area, Millar Library computer lab, ASRC, TAPS, BikeHub, HR, USB 2nd floor reception, SMSU ticket counter, SMSU market, SMSU bowling center, Montgomery services desk, FMH counter locations
- Question regarding inventory of cloth masks, and if workers on-campus are able to have multiple masks yet.
  - Originally it was planned for each person to have three, but it is unclear if the second order has been received yet. You can check with the loading dock (Materials Management).
- Disposable N95's have been on backorder for a few months

## Rounds / New Safety Concerns

- Geoff: Is EHS working on a plan for allowing workers to come back to campus?
  - IMT (Incident Management Team) is working on phasing-in plans with several departments on campus, which would occur after June 15th.
  - Options are being reviewed by managers to create areas where workers can work and maintain distance, such as certain mechanical areas which have desks
  - Heather will send out an email in regards to masks and FPM
- Phil: Some issues are occurring with the exterior concrete of FMH
  - Sidewalks are blocked off. If you are on campus, can you ensure that the blocked off areas are in proper order; tape that is blocking off areas has been torn a few times
  - Cameron Patterson is the project manager in charge of this project
- Elliot: Was on campus yesterday. There is an increasing amount of trash around campus, need more

people beyond who is currently working as they are working hard

- Joe:
  - Thanks to Phil in regards to helping with the compact crawler to assess the FMH exterior. Concrete debris had been ready to fall and was able to be cleared.
  - Orchard and community garden fence area is very insufficient, and allows unwanted traffic. Repairing this fence is on hold. Be wary of this area.
- Gail: Governor Brown is accepting reopening plans from different counties around Oregon and he has heard that PSU will be following those county guidelines
- Josh: Will be on site every Monday and Thursday next week if you need help
- Anthony: No new projects have been approved to proceed while under the current stay-at-home orders
  - RMNC ramp project and HGDCD project are proceeding, however.
    - HGDCD will have sidewalk impacts
    - Coordinating front entry replacement with contractor for RMNC, also working on COVID control plan; there will also be an impact notice going out for this project
  - CPC has been creating a list of projects that can continue while social distancing must be maintained; as well as working on a plan for how work shall proceed for the near future
- Mark: Thank you everybody for your hard work, be safe, wear your mask
- Dirk:
  - Have brought on two crew members a day, and they are following COVID prevention procedures
  - Plumbers are looking at flushing domestic water systems in buildings, due to concerns of Legionella bacteria, to ensure safe water as people return to campus. Lead can also be an issue in some locations.
- Sierra: Nothing to report
- Karen: FMH concrete exterior is failing. Tape and cones are placed around the NE, SE, and East building exterior.

## Announcements

- Nothing to report

## New Action Items and Safety Concerns

- All Committee Members: Review meeting minutes and share the information with your crews.
  - On-going
- Rapha: Provide update on Ondine trash corral lighting
- Karen: Follow-up on safety concern regarding staff coming out of the USB lower parking lot and going the wrong way on one-way street to get to the loading dock.
  - On-hold

## Meeting Adjourned

Time: 10:35 am

## Next Meeting

Date: June 9, 2020

Time: 10:00 am

Location: Google Meet (remote)