

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager

[P] Aaron Britton, FPM Zone Maintenance

[P] Susan Gust, CPC Project Manager

[P] Todd King, OIT Telecom Associate

[] Mitchell Schwabel, FPM Housing Maintenance

[P] Doug Brown, FPM Systems

[P] Gail Hamilton, FPM In-House Construction Manager

[P] Dustin Boomer, FPM Building Maintenance

[P] Jones Barton, FPM In-House Construction

[] Mark Thomas, FPM Electrical

[P] Andrew Beland, FPM Landscaping

[P] Kevin Reed, FPM Lockshop

[P] Taylor Yoshihata, Materials Management

[P] Dirk Theisen, FPM Mechanical Systems Manager

Alternate:

Ad Hoc:

[P] Sierra Schmidt, EHS Professional

Meeting Call to Order

Date: 05/11/2021

Time: 10:00 am

Location: Google Meet (remote)

Roll Call and Review of April Minutes

- Roll Call
- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the Facilities and Construction Safety Committee Google share drive. Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of April Action Items

- All Committee Members: Review meeting minutes and share the information with your crews. Post them on your crew safety bulletin boards. This is an on-going action item reminder.
- All: Determine where SDSs and hazardous material inventories are kept in each department and share location(s) with coworkers; discuss with supervisors to update inventories and SDS binders - completed



- Need to make sure these are updated on a regular basis
- Karen has received questions and sent out tools to help update inventories, upon request; important to track these inventories for 30 years as per Oregon OSHA
- Karen to send hazardous material inventory resources to Kevin, Todd, and Andrew.
- Karen: Clarify TAPS emergency ride program, specifically if rides for injury count against allotted number of rides per year - completed
 - To be used for non-critical injuries, ie. doesn't need an ambulance
 - TAPS is looking into a concierge style service through Lyft in order to assign certain managers the ability to request rides to destination and back on behalf of employees
 - There is a cap on cost/distance; Portland Metro area
- Karen: Look into if and when two employees will be allowed in the gator at the same time while masked
 - EHS will be looking at the new Oregon OSHA rule which came out last week, but will still come down to PSU's policy and nothing, so far, has changed

Incidents / Injuries

- Employee overhead injury
 - **Description:** Employee received an overhead injury from a protruding all thread rod in a mechanical space.
 - **Follow-up:** Technical Design Standard already includes requirements that would prevent this type of injury, ensuring vertical clearance of 6.5' above work areas. If that is not possible, overhead obstructions need to be padded or indicated with warning tape.
 - **Corrective Action:** This has been corrected already by removing the excess all thread rod that was protruding.
 - Wear hard hats, when needed for overhead hazards. Project managers ensure overhead hazards are abated and/or padded and identified.
 - Also: Put in work orders if you are working in a mechanical space and notice an overhead hazard which isn't addressed, as noted above.
- Cramer Hall contractor silica incident
 - **Description:** Subcontractor to a subcontractor to a contractor was using a wet saw for concrete cutting; silica dust spread in the hallway, some complaints of smoke, reports of sparks, no hot work permit, the area was not closed off.
 - **Follow-up:** Contractor's hose was kinked, and they did not immediately stop working which allowed silica dust to accumulate. Contractor did submit a silica exposure control plan, but the worker on site decided to not put up the enclosure due to potential impact to the elevator, and this was not discussed with the project manager. Additionally, this plan was not submitted to EHS for review.
 - **Corrective Actions:** Ensure contractor is following silica exposure control plan and that this plan has been submitted to EHS.
 - Adding required EHS review for any OSHA Table 1 silica work that requires the contractor to wear a respirator.
 - Andrew: How are these incidents reported? Should we contact EHS?
 - Karen: If you see a silica dust cloud, or other "imminent danger," as a PSU employee you can ask the contractor to stop work while you contact the Project Manager and EHS. CPC has someone on site everyday who can be contacted in regard to an incident.

Campus Safety Committee Update

- Concerns about buildings and general campus security, COVID, vaccines; same issues are coming up in the Campus Safety Committee as are in these meetings.

Safety Break

- Event will be happening this month, but will not be like past years.
- Have been planning this based on feedback at the previous meeting.
- There will be a video montage which will be released. Karen will also be working on a thank you to the safety committee members.
 - These may be shown during department crew meetings to ensure everyone is acknowledged for their time and efforts in keeping the PSU community safe.

Rounds / New Safety Concerns

- Gail: Despite receiving thorough documentation, still keep an eye on contractors to make sure that they are actually following their plans; manage them, check in with their work every so often.
- Dirk: The campus is getting busier, so be aware of surroundings and drive safely around campus.
- Taylor: Nothing to report
- Todd: Reaffirmed that we need to watch contractors closely.
- Dustin: In the process of doing power washing around campus, cleaning up campus for return in Fall.
- Kevin: Took a look around the lockshop after completing the safety committee training, and will put in a work order for seismic bracing on shelving in a storage area.
- Andrew: Nothing to report; had to leaving meeting early
- Jones: Kudos to the crew that is power washing the stairwells
- Aaron: Nothing to report
- Mitchell: Located all SDSs around campus in Housing buildings and are updating the inventory and clearing out old chemicals.
- Susan: Will relay Gail's concerns to the other PM's. Last week I responded to an issue with a contractor not wearing a mask. If you see something, let PM's know; thank you for reporting the incidents you have seen in the past.
- Doug: Nothing to report
- Karen: Josh with EHS has been tracking spill kits around campus and where spill kits may be wanted; still waiting on a response from Mark Thomas, but will share this information once it is finalized
 - These kits are for small spills
 - Aaron: PS1 would be a good place to keep one

Announcements

- None this month

New Action Items and Safety Concerns

- All Committee Members: Review meeting minutes and share the information with your crews.
- Karen: Send hazardous material inventory resources to Kevin, Todd, and Aaron



- Pending agenda items: Identify inspection location; COVID-19 exposure prevention plans, as we phase into more people on campus
- Karen: Follow-up on safety concern regarding staff coming out of the USB lower parking lot and going the wrong way on one-way street to get to the loading dock.
 - On-hold; assess further after USB loading dock safety items are completed
- Pending: Employee sprained their hand from repetitive shoveling. Corrective actions to be discussed at a future meeting, pending ergonomic assessment completion.
- Karen: Continue to reach out to employee and supervisor, and review the employee injury at the landscape yard dumpsters.

Meeting Adjourned

Time: 11:22 am

Next Meeting

Date: June 8, 2021

Time: 10:00 am

Location: Google Meet