

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager
[P] Phil Tritz, FPM Zone Maintenance
[] Anthony Bohan, CPC Project Manager
[] Todd King, OIT Telecom Associate
[] Elliott Reinlein, FPM Housing Maintenance
[] Lavell Kindell, FPM Systems
[P] Gail Hamilton, CPC Trades & Construction Supervisor
[P] Joe Potter, FPM Building Maintenance
[] Geoff Guim, CPC Painter

[P] Mark Thomas, FPM Electrical
[P] Cavan Telford, FPM Landscaping
[] Tony France, Custodial Relay
[P] Taylor Yoshihata, CPC Materials Management
[] Raphael Rocha, FPM Housing Maintenance Manager

Alternate:

Ad Hoc:

[P] Sierra Schmidt, EHS Student Worker
[P] Tayler Workman, EM Fire Prevention Coordinator

Meeting Call to Order

Date: 04/09/2019

Time: 8:00 am

Roll Call and Review of Previous Minutes

- Roll Call
- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the Facilities and Construction Safety Committee Google share drive. Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- Gail/Karen - CPC to schedule inspection and service of scissor lift. Karen to check in with Gail on status.
 - Completed. (See further discussion later during the meeting.)

- Karen – Installation of non-slip coating for the Park Blocks bricks. PSU to put together a map identifying the proposed areas to add the non-slip coating, and this can be presented to Portland Parks and Recreation by Heather.
 - Karen still needs to walk Park Blocks with a map and identify where non-slip paint is necessary
 - Different mapping options for Park Blocks: CAD/GIS/Campus planning/Engineering surveying/take pictures. CAD drawings for all of campus would be beneficial and potentially is a widespread need
- Karen/Heather – Status of lift inspections and maintenance to be discussed at the next FPM-EHS meeting.
 - Lift inspections were not discussed at the last meeting due to sharps and bloodborne pathogen discussion urgency, but will be discussed at the next meeting.
 - Group discussion: Laurel has been gathering information. EHS is working with a consultant to create daily inspection lists. Conformity in inspection protocols would be beneficial. Determine who owns the blue scissor lift at PSC. Perhaps determine a check out and servicing system.
- Karen - Update google invite and propose a meeting location for safety committee inspection. - Completed
- Karen - Add ladder inspections to list of things to look for during mechanical space assessments this summer. - Completed by Sierra Schmidt, EHS
- All – Please send Karen photos of people working safely for the Safety Break slideshow in May. - On-going
- Heather – Check in with CPC about sharing the SEC roofing plans with Phil.
 - Waiting on Steve Rounds to provide SEC roofing plans to Karen so she can send to Phil Tritz.
- Karen – Update safety committee invites and records to remove Jacob and add Taylor for Materials Management. - Completed.

Incidents/Injuries

- First aid injury: Student worker pinched their hand while lifting the drop rod, which was stuck, that locks the landscape yard gate.
 - Drop rod gets stuck because the gate gets hit by vehicles. It is bent back into shape as needed, but currently the drop rod is only somewhat functional. It has been adjusted since the injury.
 - Security has increased, so the landscape yard gate is always locked now and must be unlocked whenever someone attempts to enter. The gate entry will be addressed as part of the landscape yard remodel project.
- During a construction remodel project, a metal strut was being removed, and it scraped a beam that was coated with previously encapsulated asbestos-containing fireproofing. A small amount of material was disturbed. Asbestos abatement contractors responded, cleaned up the area, and re-encapsulated the scraped fireproofing.
 - Appropriate disclosure of asbestos containing materials was given to those working in the adjacent office area and those working on the remodel project prior to the start of the project. A safety plan was in place to avoid disturbing the fireproofing material.
 - Discussion: For renovation projects where asbestos containing materials are present, assess and consider on a case by case basis, moving occupants from nearby areas; application of a hard seal encapsulation product; installation of zip poles and plastic.
- While removing equipment from a disinfecting station, an employee removed the tube connection from the lid of a concentrated chemical. When the employee moved the chemical out of the way, the chemical splashed from the chemical jug hole into the employee's eye.
 - Coworker immediately had the employee flush their eyes, took a photo of the chemical label,

reviewed the label information, and called the manufacturer for first aid information.

- Discussion of corrective actions: Consult with EHS to assess hazards when chemicals are present in the work area. Have vendors remove chemicals. Place tape over hole to prevent splashing. Wear safety goggles and glasses. Install eyewash stations in the area.
- Housing is working with EHS to evaluate if eyewash stations are needed in other areas, so that they are accessible.
- Discussion: If someone were by themselves, this situation could be more problematic. It is important to wear the proper personal protective equipment and know the location of the eyewash station in the area in which you are working. This information is on the pre-task plan form.
- Contractor grinding asphalt at UP for parking lot paving project. damaged some conduit that was located directly under the asphalt.
 - Utility locates had been performed. Conduit was not buried at proper depth, prior to PSU owning the property. Before continuing work, the contractor confirmed that other utilities were located at proper depth.
 - Discussion: For future projects, consider potholing and use of ground penetrating radar to check for proper location and depth of utilities.
- Employee strained back during morning stretch and flex exercises.
 - Discussion: Be careful before doing exercises, especially if employees have any overworked muscles.

Safety Committee Inspections

- SRTC Sub-basement
 - The area is generally kept in good condition
 - There were some issues with lighting, ladders, overhead hazards, housekeeping in storage areas and elevator room.

Rounds / New Safety Concerns

- Phil: Nothing to report
- Cavan: Nothing to report
- Gail: A couple more scissor lifts out of commission. Working with a new contractor to get them fixed, including the red one on the loading dock and one of the orange ones. All scissor lifts coming up on their annual inspection. Gail had all inspected last April/May.
- Taylor H.: USB freight elevator out of commission. Utilizing forklift down to lower level parking area
- Tayler W: Nothing to report
- Mark: Rough couple of weeks, take care of selves
- Sierra: Nothing to report
- Joe: Nothing to report
- Karen
 - For safety break this year we would like to do an art wall. More information will be coming.
 - Montgomery Street will be closed in May in front of USB.

Announcements

- Nothing to report

New Action Items and Safety Concerns

- Jeff: Order SAIF ladder inspection tags.
- Erica: Taylor H. needs safety committee training.
- Karen: Walk Park Blocks and somehow indicate where non-slip paint needs to be added and provide information to Portland Parks and Recreation.
- All: Please send Karen photos of people working safely for the Safety Break slideshow in May.
- Karen: Obtain SEC roofing plans from Steve Rounds and then give to Phil Tritz.
- Karen: Discuss equipment inspections and maintenance at the next EHS/FPM meeting.

Meeting Adjourned

Time: 8:59 am

Next Meeting

Date: May 14, 2019

Time: 8:00 am