

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager
[P] Aaron Britton, FPM Zone Maintenance
[P] Susan Gust, CPC Project Manager
[P] Todd King, OIT Telecom Associate
[P] Mitchell Schwabel, FPM Housing Maintenance
[P] Doug Brown, FPM Systems
[] Gail Hamilton, FPM In-House Construction Manager
[] Dustin Boomer, FPM Building Maintenance

[P] Jones Barton, FPM In-House Construction
[] Mark Thomas, FPM Electrical
[] Andrew Beland, FPM Landscaping
[] Madison Doshier, FPM Lockshop
[P] Taylor Yoshihata, Materials Management
[P] Dirk Theisen, FPM Mechanical Systems Manager

Alternate:

Ad Hoc:

[P] Sierra Schmidt, EHS professional
[P] Erica Hunsberger, EHS Specialist

Meeting Call to Order

Date: 03/09/2021

Time: 10:00 am

Location: Google Meet (remote)

Roll Call and Review of February Minutes

- Roll Call
- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the Facilities and Construction Safety Committee Google share drive. Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of February Action Items

- All Committee Members: Review meeting minutes and share the information with your crews
 - On-going
- Karen: Review the employee injury at the landscape yard dumpsters at the March meeting
 - To be discussed during injury and incident reviews

Incidents/Injuries

- Injury at the landscape yard
 - Still pursuing information with the supervisor/employee
- No new injuries or incidents to report

TAPS Emergency Ride Home Program

- TAPS has created a new program with Lyft to allow for emergency rides home in the event that employees miss their bus, carpool, have an emergency, or otherwise miss their planned trip home
- Importantly, this can be used for urgent care transportation in the event of a minor injury that needs attention
- More information can be found on the [TAPS Website for Employee Transit](#) under the “Emergency Ride Home Program” subheading
- Program is geocached to campus, so in the case that you must return back to work or travel home from urgent care, the employee will have to pay and request a reimbursement

Inclement Weather Debrief Discussion

- Jones - The snow and ice removal seemed to occur safely and was handled well
 - City snowplows did cause some issues at the curb cuts, resulting in repeated snow and ice removal after the plows came through
- Damage at the greenhouse and landscaping yard was incurred from heavy snow and ice

COVID-19 Exposure Prevention

- Vaccine Update
 - No further update since the email sent out by President Percy to the campus community
 - Oregon Health Authority has a [Vaccine Sequencing Infographic](#) which includes the vaccine eligibility schedule
- IMT still in conversations with the county on whether a vaccination clinic will be set-up on campus
- Reminder: If you have contractors coming onto campus, contact Karen so that EHS can ensure contractors have the proper Site-Specific Safety and COVID Infection Control Plans. Also, ensure updated plans have been procured from long-term contractors

Rounds / New Safety Concerns

- Dirk: Nothing to report
- Todd:
 - Working on fiber project with standard utility, will make sure that the contractors have safety plans in order before coming to campus
 - Are overdue SafetySkills training mandatory?
 - Erica: Yes, any non-mandatory trainings were removed from SafetySkills
- Jones: Nothing to report, kudos to everyone who came for snow removal
- Aaron: Nothing to report

- Mitchell: Has taken over the Housing Maintenance Coordinator position, so in the case of an immediate issue or otherwise, he is the person to contact
 - Karen: Question regarding if Housing Maintenance was in need of more N95s
 - Mitchell: N95 mask supply is still sufficient
- Susan: Limitation on project managers on-site, so keep an eye out for contractor safety behavior, if on campus
- Doug: Nothing to report
- Erica: Campus Safety Committee update - HR has put out the annual OSHA injury report
 - Karen: Question regarding the comparison of PSU injuries to other universities
 - Erica: Unsure of comparison, however, it has been a low year for injuries
- Karen: Has made significant changes to the HazCom Program for the upcoming HazCom training, which will be rolling out after FPM, CPC, and MM have reviewed the revised program
 - Very important to read this year due to major changes and updates
 - Updated information on silica and asbestos
 - Updates regarding asbestos signage (currently being implemented by EHS)
 - EHS has also been rolling out updated chemical hazard placards with GHS symbols, added GHS symbols in the appendix
 - Updated spill procedures
 - Significant changes for requirements and responsibilities for CPC, FPM, or other departments hiring in contractors, etc.
 - Erica: There will be a training notification once this rolls out. There will be three training assignments which should take an hour to complete
- Taylor: Asked after meeting, nothing to report

Announcements

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New Action Items and Safety Concerns

- All Committee Members: Review meeting minutes and share the information with your crews
- Karen: Continue to reach out to employee and supervisor, and review the employee injury at the landscape yard dumpsters at the April meeting
- Pending agenda items: Identify inspection location; COVID-19 exposure prevention plans, as we phase into more people on campus
- Karen: Follow-up on safety concern regarding staff coming out of the USB lower parking lot and going the wrong way on one-way street to get to the loading dock.
 - On-hold; assess further after USB loading dock safety items are completed

Meeting Adjourned

Time: 10:35 am

Next Meeting

Date: April 13, 2021

Time: 10:00 am

Location: Google Meet (remote)