

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager
[P] Phil Tritz, FPM Zone Maintenance
[P] Anthony Bohan, CPC Project Manager
[P] Todd King, OIT Telecom Associate
[P] Elliott Reinlein, FPM Housing Maintenance
[] Lavell Kindell, FPM Systems
[] Gail Hamilton, CPC Trades & Construction Supervisor
[P] Joe Potter, FPM Building Maintenance
[P] Geoff Guim, CPC Painter

[P] Mark Thomas, FPM Electrical
[P] Cavan Telford, FPM Landscaping
[] Tony France, Custodial Relay
[P] Jacob McKelvey, CPC Materials Management
[] Raphael Rocha, FPM Housing Maintenance Manager

Alternate:

Ad Hoc:

[P] Erica Hunsberger, EHS Specialist
[P] Tayler Workman, EM Fire Prevention Coordinator
[P] Heather Randol, FPM Director

Meeting Call to Order

Date: 03/12/2019

Time: 8:00 am

Roll Call and Review of Previous Minutes

- Roll Call
- Minutes approved with minor changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the Facilities and Construction Safety Committee Google share drive. Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- Gail - CPC to schedule inspection and service of scissor lift
 - Absent. Karen will check in with Gail on status.

- Karen – Schedule meeting with Heather, Aaron and Farmers Market representative to discuss potential non-slip coating for the Park Blocks bricks
 - Heather reported that the Farmers Market representative is supportive. Heather can reach out to get permission from Portland Parks and Recreation. PSU should put together a map identifying the proposed areas to add the non-slip coating, and this can be presented to Portland Parks and Recreation.
- Karen – Identify who is doing the inspections for the big blue scissor lift; verify it is owned by Athletics.
 - This is part of a bigger discussion about lift inspections and maintenance which will be discussed at the next FPM-EHS meeting.
 - The big blue boom lift will be surplus. It has been tagged out of use for several months.
- Karen has begun discussions with Athletics to install a camera on the Peter Stott Center roof for football in lieu of using the big blue scissor lift. They also use a drone now for filming practices.

Incidents/Injuries

- Nothing to report. Big round of applause.

Safety Committee Inspections

- March 19, 2019 at 8:00am
- SRTC B3 level
- Karen will update invite and propose a meeting location

Rounds / New Safety Concerns

- Mark – Reminder to be seen during poor visibility rainy days
- Erica – Nothing to report
- Elliott – Ensure doors have working latches. Recently at UP, someone was going around trying doors to get in.
- Geoff – Nothing to report
- Phil – The weather is warming up; reminder to stay hydrated.
- Joe – Concern about cabinetry that is stored at the base of the SRTC stairwell, B3 level. This will be assessed during the inspection next week.
- Cavan – Nothing to report
- Anthony –Reminder to check for hazardous materials before you begin work.
 - CPS steep roofing tile that is covered with moss is asbestos-containing. Joe Potter is in the process of researching safe methods for cleaning them.
 - Contact Tim, Erica, or Jeff with questions regarding potential asbestos-containing materials and safe methods.
- Karen – Safety Break coming in May. Please send Karen photos for the slideshow. Discussion regarding potential giveaways – beanies, portable coffee mug, water bottle.
- Todd – Nothing to report
- Heather – SEC roof funding is approved for this summer. Heather will check in with CPC about sharing the plans with Phil.

- Jacob – Will be switching off of the safety committee; to be replaced by Taylor. Thank you Jacob for serving on the safety committee.
- Tayler – Nothing to report

Announcements

- Ladder Inspections
 - Discussion regarding adding SAIF ladder inspection tags to ladders. Safety Committee members to brainstorm the best way to roll out inspections of ladders located in mechanical spaces, closets, roofs across campus. Consider adding an asset tag, colored tape for quarterly inspections, and ladder inspection training. Would adding the colored tape then discourage people from inspecting their ladders before use. EHS to add ladder inspections to list of things to look for during mechanical space assessments this summer.

New Action Items and Safety Concerns

- Gail/Karen - CPC to schedule inspection and service of scissor lift. Karen to check in with Gail on status.
- Karen – Installation of non-slip coating for the Park Blocks bricks. PSU to put together a map identifying the proposed areas to add the non-slip coating, and this can be presented to Portland Parks and Recreation by Heather.
- Karen/Heather – Status of lift inspections and maintenance to be discussed at the next FPM-EHS meeting.
- Karen - Update google invite and propose a meeting location for safety committee inspection
- Karen - Add ladder inspections to list of things to look for during mechanical space assessments this summer.
- All – Please send Karen photos of people working safely for the Safety Break slideshow in May.
- Heather – Check in with CPC about sharing the SEC roofing plans with Phil.
- Karen – Update safety committee invites and records to remove Jacob and add Taylor for Materials Management.

Meeting Adjourned

Time: 8:55 am

Next Meeting

Date: April 9, 2019

Time: 8:00 am