

## Facilities & Construction Safety Committee Meeting

### Members

([P] indicates member present at today's meeting)

#### Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager  
[P] Aaron Britton, FPM Zone Maintenance  
[P] Susan Gust, CPC Project Manager  
[P] Todd King, OIT Telecom Associate  
[P] Mitchell Schwabel, FPM Housing Maintenance  
[P] Doug Brown, FPM Systems  
[ ] Gail Hamilton, FPM In-House Construction Manager  
[ ] Dustin Boomer, FPM Building Maintenance

[ ] Jones Barton, FPM In-House Construction  
[P] Mark Thomas, FPM Electrical  
[ ] Andrew Beland, FPM Landscaping  
[ ] Madison Doshier, FPM Lockshop  
[P] Taylor Yoshihata, Materials Management  
[P] Dirk Theisen, FPM Mechanical Systems Manager  
**Alternate:**  
**Ad Hoc:**  
[ ] Sierra Schmidt, EHS professional  
[P] Erica Hunsberger, EHS Specialist

### Meeting Call to Order

Date: 02/09/2021

Time: 10:00 am

Location: Google Meet (remote)

### Roll Call and Review of January Minutes

- Roll Call
- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the Facilities and Construction Safety Committee Google share drive. Please contact Karen if you have any questions regarding how to access them.

### Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

### Review of January Action Items

- Erica/New committee members: Provide training for new committee members
  - Completed, training was held last Thursday and Friday, although one new member did not attend and will be caught up
- Karen: Add COVID-19 Guidelines for Office Moves to the EHS website



- Karen created the [COVID-19 Quick Guide for Work on Campus](#) after it became clear in the Campus Safety Committee meeting that individuals who work on-campus occasionally may need more guidance.
- Completed - Shared with FPM and CPC and is posted on the EHS website as a resource for departments
- Reviewed new COVID-19 Quick Guide with committee members
- Karen: Review the employee injury at the landscape yard dumpsters at the February meeting.
  - Finding it difficult to contact employee still, Karen to reach out to supervisor and discuss at next meeting
- Karen: Send out the link to committee members for the PSU campus-wide Exposure Risk Assessment and Infection Control Plan. Committee members review and send any comments or questions to Karen.
  - Completed, link was sent out to committee members and feedback was received
  - Will be discussed further in COVID prevention discussion
- Karen: Discuss with Jeff Rook that committee members were not aware that updated COVID-19 safety training must be done and/or didn't see it in *The Currently*.
  - EHS provided training to CPC, FPM, Telecom employees through Safety Skills
  - Jeff is working with HR to distribute information to department supervisors to ensure employees complete the training
- Karen: Karen to discuss with Jeff Rook, member of the Incident Management Team, if there is any information about the vaccine schedule for essential staff and if staff will be required to get the vaccine.
  - Completed, to be further discussed during COVID prevention discussion
- Karen: Follow-up with Jeff Rook regarding a committee member's concern that notification is not being provided after being in PSC when there have been positive cases.
  - Completed, while some student-athletes have tested positive, due to not being in PSC, a notification was not triggered
  - Reminder: some sports have started up and so there are more individuals in PSC and you may be getting more notifications
  - Question regarding if they still check temperature upon entering the building, which yes, they do
- Karen: Relay concerns from committee members to Jeff Rook regarding construction and athletics activities starting up again.
  - Completed, PSU employees are following appropriate safety measures as are contractors, as per submitted COVID plans
    - Includes: following mask requirements, physical distancing, personal hygiene, and staying home if feeling ill
    - Athletics is following very strict protocols
    - If you have any concerns regarding contractors, reach out to CPC

## Incidents/Injuries

- Employee injury landscape yard dumpsters
  - **Description:** Injury occurred late November, early December though the injury report was not received promptly
  - **Follow-up:** Still having difficulties reaching out to the employee, and so this will be discussed after Karen has reached the employee
- Employee cut hand
  - **Description:** Employee was replacing belt on a washing machine and cut their hand on the sharp edge of an access panel. The laceration on the back of their right hand was caused by the momentum of the belt pushing their hand back into the metal

- **Follow-up:** After reviewing photos there was some discussion regarding how wearing a glove may have prevented this type of injury. Were the employee wearing a glove, it may have gotten caught in the belt and, ultimately, may not have been a task where gloves could be used
- **Corrective action:** Added protective tape to the sharp edge of the access panel and identified the location with a pinch point warning
  - Reviewed another possible solution, if you see other similar sharp metal edges around campus: A black edging material that can be used to cover the sharp edges. It was applied in the KMC janitorial spaces to shelving. Contact Joe Potter to locate the exact product

## Inclement Weather

- Inclement weather coming, everyone should have completed inclement weather training in preparation for this year, updated with COVID precautions
- Make sure to clean shared tools and equipment, shared gators should also be cleaned, the Incident Command Center has limited occupancy and must be checked into, be conscious of physical distancing
- Make sure to stretch while on-campus, particularly with the cold weather, stay hydrated, wear layers

## COVID-19 Exposure Prevention

- Karen shared the COVID-19 Exposure Risk Assessment for Campus as well as the Infection Control Plan
  - Thank you to those who read and left comments on these
  - Link to: Campus-wide [Exposure Risk Assessment](#) and [Infection Control Plan](#) on the EHS webpage
  - These are long and detailed documents, created as per Oregon OSHA requirements. The Infection Control Plan was developed based on the Exposure Risk Assessment.
  - It is important as a member of the safety committee to share these documents with coworkers
- Vaccine update, specifically regarding questions about the vaccine schedule for essential staff and whether the vaccine will be required
  - IMT has been discussing this and lobbying the Oregon Health Authority, along with other universities, to add essential staff to Oregon's greater list
  - Some PSU staff have received vaccines, individuals working at SHAC, CPSO, etc.
  - No discussions at IMT regarding whether the vaccine will be required at this point, as IMT is primarily focusing on getting the vaccines
  - PSU is in the early stages of discussing a point of distribution/vaccination clinic area that could be set up on campus
    - Todd K. has been working with FPM and Heather Randol in setting up an area in the UCB parking lot, which now has the infrastructure in place
  - Mitchell - Why was FPM Housing not included in the first round of vaccines?
    - Karen - Oregon Health Authority has very specific language in their vaccine requirements and schedule for who will receive the vaccines. First round was healthcare workers and first responders. PSU IMT has created a priority list, but must still follow OHA and county guidelines for groups eligible to receive the vaccine.
- Temporary Oregon OSHA COVID rule to become a permanent rule, since temporary rules expire after a certain duration
  - Changes will reflect precautions based on more information known about COVID transmission. Permanent rule changes will be incorporated into PSU's COVID Infection Control Plan, when the Oregon OSHA rule is finalized.
- Oregon OSHA update: They have received 20,000 complaints since March; while they usually receive 2,000

- The majority of the complaints have been in regards to lack of/improper face coverings
- The second major complaint has been in regards to physical distancing, largely on construction sites
  - Reminder: Reach out to CPC project managers with any concerns on campus.
- They are also working on a rule for outdoor workers and wildfire smoke, which will include airborne particulates, heat stress, and heat exhaustion

## Rounds / New Safety Concerns

- Mark- Nothing to report. Stay Safe
- Dirk - Ben is working on getting rid of acetylene tanks that have accumulated in Systems. Also figuring out a better, safer storage system.
- Taylor - Nothing to report
- Karen - Reminder to have N95 orders go through Materials Management and EHS due to news of counterfeit N95s being found in Washington state
  - Be aware of price gouging as well
  - N95s should be reserved for healthcare workers and first responders
- Todd - Nothing to report
- Aaron - Nothing to report
- Mitchell - Nothing to report
- Susan - Nothing to report
- Doug - Informed that the boom lift doesn't have chocks for its wheels
  - Karen - Was informed about this last week. The lift had temporarily been parked on an incline. The lift was moved, and there was a discussion with Landscaping and Building Maintenance regarding the need for chocks for the wheels and for not parking the lift on an incline.
- Erica: Discussions of the Exposure Risk Assessment and Infection Control Plans occurred at the Campus Safety Committee, as well as discussions regarding communication of COVID related information campuswide
- Karen - Nothing further to report

## Announcements

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## New Action Items and Safety Concerns

- Karen: Review the employee injury at the landscape yard dumpsters at the March meeting
- Pending agenda items: Identify inspection location; COVID-19 exposure prevention plans, as we phase into more people on campus
- Karen: Follow-up on safety concern regarding staff coming out of the USB lower parking lot and going the wrong way on one-way street to get to the loading dock.
  - On-hold; assess further after USB loading dock safety items are completed

## Meeting Adjourned

Time: 10:49 am

## Next Meeting

Date: March 9, 2021

Time: 10:00 am

Location: Google Meet (remote)

