

Facilities & Construction Safety Committee Meeting

Members

([P] indicates member present at today's meeting)

Employee Represented:

[P] Karen Barnack, EHS Facilities & Construction Safety Manager

[P] Phil Tritz, FPM Zone Maintenance

[P] Anthony Bohan, CPC Project Manager

[P] Todd King, OIT Telecom Associate

[P] Elliott Reinlein, FPM Housing Maintenance

[] Lavell Kindell, FPM Systems

[] Gail Hamilton, CPC Trades & Construction Supervisor

[P] Joe Potter, FPM Building Maintenance

[P] Geoff Guim, CPC Painter

[P] Mark Thomas, FPM Electrical

[P] Cavan Telford, FPM Landscaping

[] Tony France, Custodial Relay

[] Jacob McKelvey, CPC Materials Management

[] Raphael Rocha, FPM Housing Maintenance Manager

Alternate:

Ad Hoc:

[P] Erica Hunsberger, EHS Specialist

[P] Gabrielle Cooper, EHS

Meeting Call to Order

Date: 02/12/2019

Time: 8:00 am

Roll Call and Review of Previous Minutes

- Roll Call
- Minutes approved with no changes. Please review the minutes on-line, if you have not had a chance to, and let Karen know if any corrections are needed.
- Reminder that meeting minutes and agendas are posted to the Facilities and Construction Safety Committee Google share drive. Please contact Karen if you have any questions regarding how to access them.

Safety Committee Member Role

- Obtain questions, concerns, or ideas from your respective crew to be brought up to the committee. After the meeting, share out the information from the safety committee meeting with your crew. It is very important to keep the lines of communication flowing.
- Participate in quarterly safety committee inspections.

Review of Previous Action Items

- CPC to schedule inspection and service of scissor lift – Gail absent; nothing to report

Incidents/Injuries

- Electrical Shock
 - Employee working on a compressor was looking for a leak. While moving a wire out of the way, they were shocked. The wire had been stuck to the copper pipe, and there was damage to the wire coating from the heat of the pipe. They will be zip tying the wires out of the way. Reminder to receive timely medical care when an employee receives a shock.
- Slip, trip, fall – Shattuck Hall Stairs
 - Work order has been submitted to Building Maintenance to install slip resistant coating or tape on the stairs.
 - Discussion: Replacement of stairs would need to be a capital improvement project.
- STHL Subcontractor incident
 - While removing a fire door, it was cut in half. Test for asbestos was negative but was positive for lead paint. Subcontractor employees had been trained and should have been following lead safe work practices. Employees were retrained, and the incident was addressed by the General Contractor.
 - Reminder that PSU employees going on site need to have completed contractor's safety orientation and need to check-in at the project office before entering the site to receive a daily safety briefing.
- Slip, trip, fall during tour of 724 SW Harrison construction site
 - While on a tour, an employee slipped on concrete stairs that were chipped and not repaired yet.
 - Reminder to keep cell phones away during tours and be aware of uneven walking surfaces in construction zones.
- Near Miss
 - Employee exiting shop when a Taylor Dunn cart was approaching.
 - Discussion/review of PSU Safe Driving Policy. Supervisors and team leads please ensure staff are up to date on safe driving training and have completed a driver authorization form. Safe Driving Policy will be reviewed and updated, as needed.
 - Department is formalizing their process for route instruction. High pedestrian traffic sidewalks should not be used.
 - Need to ensure all campus vehicles are being inspected and maintained. FPM is working on formalizing the inspection/maintenance process.
 - Discussion: Possibly install more fish eye mirrors, where needed.
- Vehicle Accidents
 - Gator and car. Reminder that accident packets are in all vehicle's glove boxes and to follow protocol when incidents happen.
 - Discussion: Should vehicle inspections be monthly or quarterly. Add checking for inspection packets to the vehicle inspection checklist.

Rounds / New Safety Concerns

- Mark – Nothing to report
- Erica – Aerial lift, compact crawler, fall protection training coming up.
 - Discussion: Big blue lift is owned by athletics. Who is doing the inspections?
- Elliott – Nothing to report

- Geoff – Brought samples of a non-slip coating that could be applied to the Park Block bricks. Needs to be 50 degrees to be applied to bricks. Geoff to look into reflective possibilities. Karen to talk with Heather, Aaron, and Farmers Market about this product. Farmers Market is very interested in finding a solution for slips, trips, falls.
- Phil – Nothing to report
- Joe – Nothing to report
- Cavan – New full-time landscape employee starts today. Need to get him into training.
- Anthony – New employees starting in CPC crew, carpenters and student workers, also new Project Managers.
- Karen – Nothing to report
- Todd – Nothing to report
- Gabrielle – Nothing to report

Announcements

- Nothing to report

New Action Items and Safety Concerns

- Gail - CPC to schedule inspection and service of scissor lift
- Karen – Schedule meeting with Heather, Aaron and Farmers Market representative to discuss potential non-slip coating for the Park Blocks bricks
- Karen – Identify who is doing the inspections for the big blue lift; verify it is owned by Athletics.

Meeting Adjourned

Time: 8:50 am

Next Meeting

Date: March 12, 2019

Time: 8:00 am